



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • [ncnw.org](http://ncnw.org) • [ncnwhq@ncnw.org](mailto:ncnwhq@ncnw.org)

---

**COLLEGIATE**  
**SECTION**  
**CHARTERING**  
**CEREMONY**



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • ncnw.org • ncnwhq@ncnw.org

---

## **PREPARATION FOR COLLEGIATE SECTION CHARTERING**

The ceremony is conducted by the NCNW National Chair or her designated Executive Board Member.

Ceremony is conducted after Board approval of the Section's chartering. The chartering site should be a quiet room free from distraction.

### **PROPERTIES**

- A CEREMONIAL TABLE WITH A CLEAN WHITE CLOTH
- A SMALL VASE OF FLOWERS FOR THE AESTHETICS
- A GAVEL
- BYLAWS
- HANDBOOK
- ROBERT'S RULES OF ORDER
- Seating for the chartering members

SOFT MUSIC (PLAYED QUIETLY THROUGHOUT THE CEREMONY)

### **ATTIRE**

White attire for the chartering members

NCNW Officiating members' attire is black

(All chartering members must have paid the recommended dues.)

### **PARTICIPANTS**

NCNW Chair and Assistants

Section Campus Adviser and Chartering Members



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • ncnw.org • ncnwhq@ncnw.org

---

## **COLLEGIATE SECTION CHARTERING CEREMONY**

**Adviser:** Calls the service to order and welcomes all.

**Adviser:** Offers a prayer.

Let us begin with prayer:

Dear God, this is a special day and a special moment on the campus of \_\_\_\_\_. The blessings of Dr. Mary McLeod Bethune have embraced us and now may this impactful step we are about to take, be uplifting, rewarding, and sustaining. We look forward to making a difference on this campus and pray that the establishment of a collegiate section of NCNW will bring forth purposeful activities; a show of loyalty to NCNW; and untold growth for our collegiate members. With these blessings, let us say, “Amen.”

**Adviser:** It is my honor to present \_\_\_\_\_ who will preside over the Chartering Ceremony.

**Presiding Officer:** My dear NCNW members, we are about to embark upon a very special moment in the stellar history of the National Council of Negro Women. Dr. Bethune, in 1935, envisioned a powerful organization of



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • [ncnw.org](http://ncnw.org) • [ncnwhq@ncnw.org](mailto:ncnwhq@ncnw.org)

---

organizations; in 1937 she fulfilled her vision of a vast and powerful organization with the establishment of Sections.

Today, upon your request and the approval of your application by the Executive Board, we are establishing an official Section of the National Council of Negro Women on this campus of \_\_\_\_\_.

Listen to the purposes of NCNW.

**Executive Committee Member:** The purposes of the National Council of Negro Women are to:

- Unite non-profit national organizations of women in a council of national organizations primarily concerned with the welfare of women of African descent.
- Promote unity among women's national organizations (and Sections) and among all women and girls in matters affecting the educational, cultural, economic, social, and spiritual life in America.
- Build a common fellowship of women devoted to the task of developing creative relations among people at home and aboard; and



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • ncnw.org • ncnwhq@ncnw.org

---

- Serve as a clearinghouse for the dissemination of information concerning the activities of organized women.

**Presiding Officer:** According to the NCNW Bylaws, as a campus based section, you shall consist of and maintain at least 20 members and be recognized as an official student activity by the university. These are a part of the commitment you undertake in the chartering.

NCNW'S history is voluminous with many milestones. From its beginning in 1935 at the 137<sup>th</sup> Street Branch of the YWCA, the organization has been and is a powerful channel through which women, regardless of education, economic status, or title, serve as a powerful group to respond to and advocate for women of African American descent and their families. This mission has lasted to **87 years** as of today. The founding of NCNW was a watershed moment in the history of Afro- America. Mrs. Bethune headed the organization from 1935- 1949, and her imprint and influence are solidly present today. You, the chartering members of the \_\_\_\_\_ Section, will carry the banner and help to bring to fruition her dream and vision, underscoring NCNW as an intergenerational organization.



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • ncnw.org • ncnwhq@ncnw.org

---

Will a member of the Membership Committee please present the chartering members?

**Executive Committee Member:** Madam Chair, it is my honor to present the following collegiates to become the charter members of the \_\_\_\_\_ Section of NCNW. (Name them in alpha order)

**Presiding Officer:** Members of NCNW residing on this campus, you have met the requirements for the chartering of a section. By the power vested in me, I hereby declare the \_\_\_\_\_ Section of NCNW duly chartered. Please stand and raise your right hand and repeat after me:

As a Charter Member of this chapter, I will honestly uphold NCNW's mission, vision, values, and principles. I will do best to dignify and maintain the section's place on this campus, and this I promise.

**Presiding Officer:** I hereby present you with the official charter; now will each come forward and sign as a charter member. Your **adviser** will call your names.

(All sign)

**Presiding Officer:** Installs the new officers. (See Installation Ceremony)

**Presiding Officer:** Congratulations on this milestone! (Ask all to applaud.)



**ncnw**  
commitment | unity | self reliance

633 Pennsylvania Ave NW, Washington, DC 20004 • [ncnw.org](http://ncnw.org) • [ncnwhq@ncnw.org](mailto:ncnwhq@ncnw.org)

---

Madam President of the newly formed section, please take the gavel and conduct your first meeting.

**New Section President:** Conducts the first meeting.  
Expresses appreciation to adviser, officials, and Section members.  
Briefly tells of some of the plans and announces when the next meeting will take place.

**New President:** I now call for a motion to adjourn this first meeting.  
Adjourn.

*(Adviser may have plans for a small reception or any form of celebration afterwards.)*