



## Christmas in the City

December 16, 2023

University Carillon United Methodist Church  
1395 Campus View Ct., Oviedo, FL 32765



### Christmas in the City Donation Box Host Agreement Form

My company/church/civic group will host a Donation/Collection Box for Christmas in the City.

Company Name: \_\_\_\_\_ Website: \_\_\_\_\_

Street Address (for donations): \_\_\_\_\_

Hours accepting donations: \_\_\_\_\_

\*Please list on separate sheet if you have multiple locations and hours

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Facebook address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Logos must be emailed to [events@hopehelps.org](mailto:events@hopehelps.org) by November 5th, 2023 to be included on donation list

#### Collection Box Host Pick-up

I can pick up a collection box from HOPE Helps, 812 Eyrie Dr., Oviedo, FL 32765, beginning on Thursday, October 5<sup>th</sup>, between the hours of 8:00am-5:00pm, and Friday's 8:00am-12:00pm.

I cannot pick up, please schedule to deliver a box Thursday, 10/8 between 10am-2pm.

#### Collection Box Host Return

In the beginning of December, I can deliver/bring our collection box to:

- HOPE Helps at 812 Eyrie Dr, Oviedo
  - Monday-Thursday 12/4 - 12/7 (8:00am-5:00pm)
- First United Methodist Church of Oviedo - Community Room
  - Monday-Wednesday 12/11 - 12/13 (10:00am-2:00pm)

I cannot drop off, please make arrangement to pick up by 12/07/2023.

My company/church/civic group would like to make a monetary donation to ensure all registered children receive Christmas gifts to celebrate the holiday season.

#### Donation Information

If you wish to donate by credit card, please fill out the following information or visit HOPE's website at [www.hopehelps.org](http://www.hopehelps.org) to donate online. Checks can be mailed to the address below.

Please note CITC in the check memo line or "What prompted you to give to HOPE" section online.

Credit Card #: \_\_\_\_\_

Credit Card Type: \_\_\_\_\_ CCV: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Company Representative Signature: \_\_\_\_\_

Date of Collection Host Agreement: \_\_\_\_\_

For any questions, please contact Carolyn Sawaya, Events Coordinator, at 407-366-3422 x3005 or [events@hopehelps.org](mailto:events@hopehelps.org).

Please submit this completed form by email to [events@hopehelps.org](mailto:events@hopehelps.org), or by mail to HOPE Helps, 812 Eyrie Drive, Oviedo, FL 32765