



# Land Surveyors' Association of Washington

526 South E Street, Santa Rosa, CA 95404

[\(888\) 994-2845](tel:(888)994-2845)

[www.LSAW.org](http://www.LSAW.org)

## Board of Directors Meeting Minutes

August 24, 2019—Pybus Public Market, Wenatchee, WA

### In Attendance:

**Executive Committee:** Kate Schalk, President; Donald Wieber, President-Elect; Jeff Lynch, Vice-President; Weston Dorszynski, Immediate Past President, Lynee Forsyth, Secretary

Andy Doan, Treasurer was absent.

**LSAW Executive Staff:** Crissy Willson, Executive Director

### **Directors and Chapter Representatives:**

#### **Directors:**

<b>CC</b>	Daniel Lierman
<b>IE</b>	Darrel Carsten
<b>LC</b>	Todd Albert
<b>NC</b>	Tim Randall
<b>NE</b>	Grant Tolton
<b>NO</b>	Michael Dunphy
<b>NPS</b>	Joe Kraft
<b>NW</b>	Chris Jepson
<b>SC</b>	Matt Rasmussen
<b>SNO</b>	David Lemke
<b>SPS</b>	Brian Gillooly
<b>SW</b>	John Linzee
<b>WFPS</b>	Ben Petersen
<b>NSPS</b>	Jim Coan

Mark Sele

Luke Lyman Grover

Doug Vogt

Lawrence Barbus

Phil Abenroth

KC Moore

Gary Letzring

### **Committee Chairpersons and Special Guests:**

Jon Warren – LSAW Past President & LSAW Liaison to AELC

Madison Gruginski – Associate Member, SPS Chapter

### Opening Formalities:

**Call to Order:** At 10:09 AM the meeting was convened by President Kate Schalk. A roll call was taken and a quorum was determined to be present.

### **Pledge of Allegiance**

### **Agenda Update/Revisions:**

There were no revisions to the agenda.

**Motion 2019-033: MOVED by Weston Dorszynski and SECONDED to approve the agenda. MOTION CARRIED.**



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**Minutes:** The minutes from the previous meeting were approved by motion:

**Motion 2019-034: MOVED by Matt Rasmussen and SECONDED to approve the minutes of the June 1, 2019 Board meeting. MOTION CARRIED.**

**President's Report:** Report included in the agenda.

President Kate Schalk welcomed everyone and went over the general topics included in her report. She specifically asked for feedback regarding the timing of report due dates and agenda distribution preceding board meetings. There was general concurrence that the rule to disseminate the agenda five days prior to the meeting does not provide ample time to review, research, and discuss issues with the Chapter prior to a meeting. The Board also discussed that an earlier report deadline could cause inconvenience for Chapter reporting and that the timing of the first agenda under the revised timeline will be awkward. However, the benefit of more time for review and discussion with Chapters was determined to be important enough to try the new timeline.

**Motion 2019-035: MOVED by Chris Jepson and SECONDED to remove the 5-day policy and put in place a goal of 45 days for reports, and agenda distribution 30 days prior to board meetings. MOTION CARRIED.**

(Motion 2019-035 was intended to supersede Motion 2014-010.)

**Treasurer's Report:** Report included in the agenda.

**Motion 2019-036: MOVED by John Linzee and SECONDED to accept the Treasurer's Report as provided in the agenda. MOTION CARRIED.**

**Executive Office Report:** Report included in the agenda.

The Executive Office reported that there was a request to have LSAW affiliate with the American Association for Geodetic Surveying (AAGS) to allow LSAW members to take advantage of reduced AAGS membership rates. Unlike NSPS membership affiliation, this does not require 100% mandatory participation, it remains an optional membership. The affiliation request came from several LSAW members from one firm.

**Motion 2019-037: MOVED by Weston Dorszynski and SECONDED that LSAW enter into an agreement with AAGS for membership affiliation. MOTION CARRIED.**

The Executive Office received a request from Clark College for permission to use the "Ethics and Business" video from the LSAW Refresher course series. The Board voted to allow Renton Tech permission to use this same video at the



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previous meeting. It was decided that other colleges would be allowed to use the video upon request with the same permissions and restrictions as Renton Tech.

**Motion 2019-038: MOVED by Weston Dorszynski and SECONDED that Jon Warren's "Ethics and Business" video be distributed to Clark College for education purposes only. Video may not be used for seminars or sale for non-students. MOTION CARRIED.**

Past Conference Chair Amanda Askren and the Executive Director Crissy Willson recommended that the LSAW Conference checking account be closed and the funds combined with the LSAW checking account.

**Motion 2019-039: MOVED by Weston Dorszynski and SECONDED to authorize Amanda Askren to close the Key Bank conference bank account and deposit those funds into the LSAW checking account. MOTION CARRIED.**

Crissy reported that membership continues to increase. A membership count was included in the Executive Office report.

The 2021 Conference will be held in Vancouver, WA on March 3-5, 2021. As authorized by the Board of Directors, a contract with the Hilton Vancouver has been executed and as a part of the negotiations Crissy was able to secure a \$1,000 sponsorship from Visit Vancouver.

The Executive Office added a new section to the LSAW website where you can get all archived LSAW e-news emails and current news submitted to the website.

Crissy discussed the LSAW Website Calendar and asked the Board for their input regarding what should be included. After discussion it was decided that meetings held within Washington that fall under "open meetings" such as BORPELS and Survey Advisory Board (SAB) meetings will be added to the calendar in addition to the LSAW and LSAW Chapter events that are already being listed.

## Unfinished (Old) Business:

None

## New Business:

**Record of Survey-Digital Signature:** The LSAW requested a letter of clarification regarding digital signatures from the DNR PLSO. This letter was sent out to the membership in August.

**Chapter Reports:** All reports included in the agenda.

**Committee Reports:**

**2022 NSRS Datum:** Report attached to these minutes.



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**AELC LIAISON:** Jon Warren reported that the Survey Monument Preservation Program will be pressing forward this legislative session and he distributed an updated white paper which is attached to these minutes. Jon offered to visit any chapter to speak on this topic and will provide a sample letter to the membership that can be used to contact legislators and show support of the bill.

## Recessed for Lunch 11:53 AM- 12:30 PM

**AWARDS COMMITTEE:** Jim Coan reminded the Board that it is time to start soliciting for award nominations and that the Vice President is the Chair of the Awards Committee. Vice-President Jeff Lynch indicated he would distribute information to the Board and Awards Committee.

**BORPELS Liaison:** Report attached to these minutes.

**Bylaws Committee:** Report included in agenda.

The Bylaws Committee received finalized Chapter Bylaws from 11 of the 12 chapters and copies of the finalized bylaws were attached to the meeting agenda for the Board's review and approval.

**Motion 2019-040: MOVED and SECONDED by the LSAW Bylaws Committee to approve the finalized chapter bylaws from Cascade Columbia, Inland Empire, Lower Columbia, North Central, Northeast, North Olympic, North Puget Sound, Snohomish, South Central, South Puget Sound, and Southwest chapters all of which are attached to this August 2019 Bylaws Committee Report to the Board of Directors. MOTION CARRIED.**

**Education Committee:** Report included in agenda.

At the request of the Education Committee several board members volunteered to review the online PLS refresher courses to make sure the content is still relevant and up-to-date. There was a Conference Committee meeting held after the last Board meeting where speakers and topics were selected for the Fall Workshop and themes and speakers were discussed for the 2020 conference. The Conference Committee will be meeting again immediately following this Board meeting to continue the planning process.

**Evergreen State Surveyor (ESS):** Report included in the agenda.

Ben Petersen reported that the first publication of the Evergreen State Surveyor for 2019 was sent out in June and there has been a lot of positive feedback. A big thank you to Ben Petersen and Crissy Willson for reviving our magazine! Ben has agreed to stay on as Editor until his replacement is found since he doesn't want to see the magazine fade away again. Ben also reminded us that all material for the November publication needs to be submitted by the end of September.



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**Membership Committee:** Crissy recommend that a membership survey be conducted. Crissy will work with the Membership Committee to send out a survey to the membership.

**Monument Preservation:** See AELC report above.

**Nominating Committee:** Report included in the agenda.

A preliminary Slate of Candidates was included in the report. Lynee Forsyth has agreed to the nomination for Secretary, this will be her second term. The committee is seeking candidates for Vice-President. Nominations should be submitted to Committee Chair Weston Dorszynski. The final slate of candidates will be presented in the October meeting agenda with the floor being open to additional nominations at the meeting followed by Officer elections.

**NSPS Delegation Report:** Report included in agenda.

LSAW will be sending Jim Coan and Donald Wieber to the NSPS Fall Meeting in Orlando, FL on September 26-28. The day before the meeting NSPS will be hosting a golf tournament in order to raise funds for the NSPS PAC. Jim Coan and Jon Warren gave a brief summary of the purpose of the PAC and asked that LSAW support the golf tournament to help offset the associated costs.

**Motion 2019-041: MOVED by Jim Coan and SECONDED that LSAW donate \$1,000 to the NSPS to assist and support the national legislative program by helping to offset the costs associated with the NSPS PAC Golf Tournament, September 25, 2019. MOTION CARRIED.**

**Prevailing Wage Committee:** Report included in agenda.

**DNR SAB Liaison:** Report attached to these minutes.

Gary Letzring, who is now filling the Urban Surveyor position on the SAB provided an update during the meeting. He reminded us to be aware that the Washington Uniform Common Interest Ownership Act (WUCIOA) applies to many plats and short plats. Gary also reported that the SAB completed the Draft Boundary Line Adjustment (BLA) model ordinance and requested the LSAW create an ad-hoc committee to review it and provide comment before the October Board meeting.

**Motion 2019-042: MOVED by Gary Letzring and SECONDED to create an ad-hoc committee to review and comment on the proposed boundary line adjustment model ordinance to be completed by the October 26<sup>th</sup> Board of Director's meeting. MOTION CARRIED.**

President Kate Schalk appointed Gary Letzring as Chair of this ad-hoc committee and since there was no objection the appointment stands. Several members of the Board volunteered to serve on the ad-hoc committee.

**TrigStar:** Report included in agenda.



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It was another successful year and LSAW thanks the Washington Council of County Surveyors (WCCS) for their prize money donation. TrigStar Chair, Rich Lang is ready to pass the torch however, so if you are interested, please contact the LSAW Executive Office or President Kate Schalk.

**WFPS Delegation Report:** Report included in agenda.

There was a meeting on June 14th in Las Vegas that Vice-President Jeff Lynch attended in person. Ben Petersen attended via teleconference.

## **Ratification of Executive Committee Actions undertaken since the June 2019 BOD Meeting:**

The Executive Committee continues to hold monthly telephone conference calls. However, no action was taken over the last quarter.

At the fall 2018 meeting, the Board authorized renewal of the contract for management services and directed the Immediate Past President to conduct an annual evaluation of services. Immediate Past-President Weston Dorszynski requested input from the full Board of Directors. Please provide feedback prior to the next meeting so that he may prepare a report to the President.

## **Good of the Order:**

Ben Petersen discussed the LSAW legislative program and indicated there used to be a committee that reviewed legislation. AELC Liaison Jon Warren reported that he reviews legislation on a weekly basis and has requested additional committee members however no one has come forward with an interest. Ben suggested that LSAW be more active in our keyword search of legislation as AELC has missed some legislation that affected the profession. Crissy reported that there is a bill monitoring subscription, LegiScan, that can be purchased for \$100 a year. It was agreed that this would be a worthwhile subscription and will be funded out of the President's Discretionary Fund.

"Get Kids Into Surveying" posters were distributed. Crissy reported that additional posters are available through the Executive Office.

A Presidents raffle was conducted, in recognizing the end of a busy summer and end of August BOD meeting.

Next meeting will be held October 26th in Vancouver, WA in conjunction with the Fall Workshop.

## **Adjournment:**

The meeting was adjourned at 2:09 PM.

Respectfully Submitted,  
Lynee Forsyth  
Secretary



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## COMMITTEE REPORT TO THE LSAW BOARD OF TRUSTEES

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MEETING DATE **None**

COMMITTEE/SUBJECT **NATRF 2022 Datum Task Force**

RESPECTFULLY SUBMITTED BY: **Thomas S. Barger, Jr., PLS**

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NGS UPDATES:

2019 Geospatial Summit links

Track our Progress has a July update.

GPS on Benchmarks (see link and Map next page)

Continued work lead by Mr. Beehler for Draft Legislation for next session (Jan. 2019)

Proposed Task Force meeting for Friday, October 25, 2019 in Vancouver, WA

(Dinner meeting after the first day of LSAW Fall Workshop)

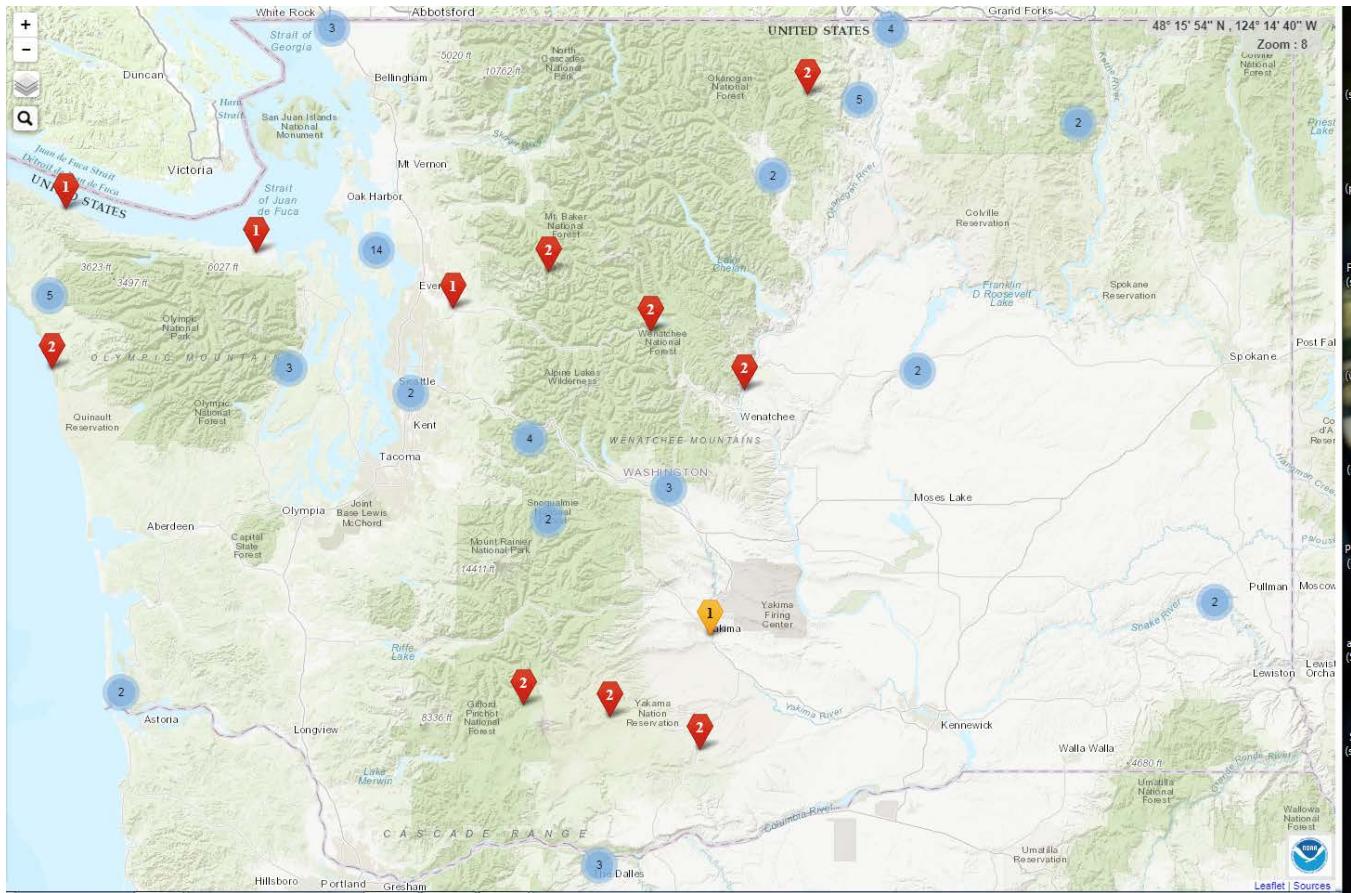
Please RSVP with level of interest to [thomas.barger@seattle.gov](mailto:thomas.barger@seattle.gov)

LSAW needs to help at the chapter level with BM status, coordination with GIS community, education and training needs, etc...

Interest in presenters for LSAW annual conference update in 2020 at Tulalip. NGS, Legislative, Educational, and Technical experts WANTED!

Dan Determan Webinar presentation to WAGIC:

[WAGIC Datum 2022](#)



<https://www.ngs.noaa.gov/GPSonBM/webmap/>

## DNR PUBLIC LAND SURVEY OFFICE (PLSO)

And the

## SURVEY MONUMENT PRESERVATION PROGRAM (SMPP)

Land Survey monuments of the Public Land Survey System (PLSS) and the ensuing supporting monuments to follow, have marked the foundation of property boundary ownership since 1851 for the Washington Territory. Property boundaries support and maintain the orderly and efficient transfer of ownership (purchase and sale) of all land in Washington State.

The transformation of America from a primarily rural agricultural society to a manufacturing one led to the expansion of our economy. Unfortunately, that has destroyed thousands of land survey monuments, and is eroding the foundation that protects property rights. Many survey monuments are now over 100 years old and in need of maintenance and restoration. The Survey Monument Preservation Program (SMPP) will provide for the future of the property boundary infrastructure.

These proposed amendments to RCW 58.24 & 58.09 will fund investment in the maintenance and growth of Washington state property boundary infrastructure. This investment will be **funded through a \$10 surcharge levied on recorded documents**. This is the logical source for the funding as it directly supports the efficient and orderly transfer of property.

The task force working on this proposal is comprised of representatives from: the **Washington Council of County Surveyors** (WCCS), the **Land Surveyors Association of Washington** (LSAW), **WA. Department of Natural Resources Public Land Survey Office** (DNR PLSO), **WA. State Department of Transportation** (WSDOT), **WA. State Association of County Auditors** (WSACA), and the cities of **Bellevue, Bellingham, and Seattle**. They prepared these documents to facilitate the funding and administration of the DNR PLSO and the WSSMPP.

**Who:** The Public Land Survey Office (PLSO) of the WA. Department of Natural Resources will administer and manage the statewide Survey Monument Preservation Program (SMPP).

**What:** A statewide program to research, recover, and preserve the Public Land Survey System (PLSS) and controlling survey monuments, to build and strengthen the statewide public and private property boundary infrastructure.

**When:** The plan is to submit a bill, to amend the enabling powers for the PLSO in RCW 58.24 during the 2019 Legislative Session.

**Why:** To provide funding for the WA DNR PLSO and the Survey Monument Preservation Program (SMPP) to strengthen the public and private property boundary infrastructure.

**How:** This Survey Monument Preservation Plan has been reviewed and approved by all the members of the statewide Task Force. The intent is to promote the adoption of the revisions to RCW 58.24 and 58.09 during the 2019 Legislative Session. They will utilize the LSAW's Architect and Engineers Legislative Council (AELC) membership to select sponsorship and support for the RCW revisions.

## **SOURCE OF FUNDING**

Funded through a \$10 surcharge levied on recorded documents collected by County Auditors. The current \$64.00 surcharge for recording survey maps is eliminated:

- Generates approximately \$12,500,000 per year in revenue deposited into the Surveys & Maps Account.
- Approximately \$2,500,000 per year dedicated for the operation of the PLSO's programs, including administering the Survey Monument Preservation Program.
- Balance of \$10,000,000 ± per year available to be distributed as Grants for the statewide Survey Monument Preservation Program.

## **MONUMENT PRESERVATION GRANT DISTRIBUTION**

- Grants will be available to Counties and Cities upon approval of their submitted annual "Survey Monument Preservation Plan".
- Grants will be allocated and distributed annually while retaining a minimum fund balance required by OFM.

## **MONUMENT PRESERVATION ADMINISTRATION**

- Survey Monument Preservation Plans will be reviewed and approved by the PLSO staff based on rules and procedures developed by the DNR Survey Advisory Board.
- Every plan shall state purpose, funds requested, need for work to be performed, and conformance to requirements of monuments preservation.
- The deadline for plans to be submitted to the DNR PLSO is September 30, of each calendar year, with plan approval prior to January 1, of each calendar year.

## **MONUMENT PRESERVATION ANNUAL PLAN**

- Format and template developed by the Washington Council of County Surveyors and the PLSO.
- DNR PLSO provides assistance as needed to small counties, cities and towns that are unable to submit a monument preservation plan on their own.

## **LEGISLATION & RULES**

- RCW chapters 58.09 and 58.24 are revised to codify the new funding source for the PLSO and implementation of monument preservation.
- New sections are added to WAC Chapter 332-120 to provide rules and procedures for the monument preservation plan.

## **TASK FORCE PARTICIPANTS**

Washington Council of County Surveyors (WCCS), Land Surveyors' Association of Washington, DNR Public Land Survey Office (PLSO), Washington State Dept. of Transportation, WA State Association of County Auditors, City of Bellingham, City of Bellevue, City of Seattle.

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## COMMITTEE REPORT TO THE LSAW BOARD OF TRUSTEES

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MEETING DATES	June 19-20, 2019 – SeaTac Red Lion, SeaTac, WA Aug. 7-8, 2019 – Historic Davenport, Spokane, WA
COMMITTEE/SUBJECT	<b>Liaison to WA DOL Board of Registration for Professional Engineers and Land Surveyors</b>
RESPECTFULLY SUBMITTED BY:	<b>Thomas S. Barger, Jr., PLS - Liaison</b>

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WA DOL BORPELS:

<http://www.dol.wa.gov/business/engineersandsurveyors/meetings.html>

**Summer Highlights:**

Executive Director as head of small agency continues with staffing and budgetary planning including interagency agreement revisions and coordination with DOL, Board Staffing and ORG Chart. New Deputy Director position(part-time) PLS to assist Mr. Fuller.

Outreach Task Force continues with Mission Statement Goals, Finance/Funding amount and source and target groups for outreach. No actions/meetings held.

Complaint Summary: 14 new June; 13 new August.

Survey Comm: Increase frequency of exam testing for PLS. Dual signatures on Maps and Plats (Seal and Cerification).

PLS Law questions still under review for WA specific PLS exam with Dainis Associates.

**BORPELS MISSION STATEMENT**

The Mission of the Board of Registration for Professional Engineers and Land Surveyors is to safeguard life, health, and property, and to promote the public welfare in regards to engineering,

land surveying and on-site wastewater system designs by assuring:

- THAT only qualified applicants are permitted to take the examinations for licensure.
- THAT only competent individuals are granted licensure to practice.
- THAT only licensed individuals are permitted to offer and/or provide services.
- THAT only registered business are authorized to provide services to the public.
- THAT all applicants, registrants and licensees maintain a high standard of practice and compliance with applicable statutes, rules and regulations.

We accomplish these goals through balanced and fair treatments of our stakeholders, colleagues and citizens of Washington, while continuing to assure effective and efficient use of financial resources entrusted to us.

ADOPTED BY THE BOARD on June 26, 2003

Meeting minutes not yet approved. DRAFT minutes in [August Board Packet](#).

Next meeting October 23-24, 2019 Radisson Hotel, SeaTac, WA. Join us!



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## COMMITTEE REPORT TO THE LSAW BOARD OF TRUSTEES

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**MEETING DATE** **July 25, 2019, Tumwater DNR Compound, WA**

**COMMITTEE/SUBJECT** **WA State Department of Natural Resources  
Survey Advisory Board Liaison Report**

**RESPECTFULLY SUBMITTED BY:** **Thomas S. Barger, Jr., PLS - Liaison**

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PLEASE reach out to me at any time with questions or concerns that you feel need addressing between the LSAW and DNR SAB. [Thomas.Barger@Seattle.Gov](mailto:Thomas.Barger@Seattle.Gov)

DNR SAB website:

<https://www.dnr.wa.gov/about/boards-and-councils/survey-advisory-board>

First meeting chaired by Paul Galli. Guest Speaker: George Peters, Exec. Dir. WA Land Title Association on WUCIOA (nee: Condominium Act updated in 2018) see meeting minutes for synopsis. NPS/SnoCo Chapter joint meeting in September will feature George and attorney Brad Swanson from Bellingham for more detailed discussion.

Highlights:

Auditor Liaisons, new fees Housing/archiving now in effect

Outreach/Education: Connecting with WA State Realtors Association by PLSO

LCR Monument Removal/Destruction Permit form changes FINALIZED

AMC committee needed with reps from SAB, LSAW and Legal – Tom Barger researching other states regulations and language.

Statewide BLA "model ordinance" ready to go to LSAW and others for feedback

RCW 64.90 WUCIOA – George Peters from WA Land Title Association to speak in July

LCR form changes

NATRF 2022 updates – Draft Legislation presented and disseminated for review next session.

Signup for email notifications:

<http://eepurl.com/dakGij>

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Next DNR SAB Meeting: **TBA**