

MINUTES

LSAW Board of Directors meeting held May 16, 2020 via Zoom Video Conferencing

CALL TO ORDER

President Donald Wieber called the meeting to order at 10:00 AM.

PLEDGE OF ALLEGIANCE

ROLL CALL & INTRODUCTIONS OF GUESTS.

Donald Wieber, President
Jeff Lynch, President-Elect
Chris Jepson, Vice President
Lynee Forsyth, Secretary
Andy Doan, Treasurer
Kate Schalk, Immediate Past President
Crissy Willson, Executive Director

Directors:

Tom Brewster, Northwest Chapter
Tony Chenier, Lower Columbia Chapter
Scottt Harksell, North Olympic Chapter
Robert Hillebrand, North Puget Sound Chapter
Rudy Kitzan, Inland Empire Chapter
Joe Kraft, North Puget Sound Chapter
Gary Letzring, Southwest Chapter
John Linzee, Southwest Chapter
Luke Lymangrover, North Olympic Chapter
Mike Lynch, Snohomish Chapter
Carla Meritt, Lower Columbia Chapter
K.C. Moore, South Puget Sound Chapter
Ben Petersen, WFPS Delegate
Gary Proctor, South Puget Sound Chapter
Tim Randall, North Central Chapter
Alex Sellman, Northwest Chapter
Darrell Sorenson, Snohomish Chapter
George Stolp, Northeast Chapter
Grant Tolton, Notheast Chapter
Justin Turnbull, Cascade Columbia Chapter

Chapters Absent: South Central

Guests:

Tom Barger, 2022 NATRF Task Force Chair, BRPELS Liaison, DNR SAB Liaison
Bob Knuth, DNR Public Land Survey Office Manager
Sam Mutt, Washington Council of County Surveyors

AGENDA REVISIONS & ADOPTION

There were no agenda revision requests.

APPROVAL OF MINUTES

The February minutes were emailed to the membership, posted to the LSAW website, and included in the agenda.

MOTION 2020-016: MOVED by Jeff Lynch and **SECONDED** to approve the February 29, 2020 minutes. **MOTION CARRIED.**

PRESIDENT'S REPORT

President Donald Wieber thanked everyone for joining the video conference so that we could continue to conduct LSAW business during the COVID-19 pandemic and hopes that everyone is staying safe and healthy.

TREASURER'S REPORT

Report included in agenda.

MOTION 2020-017: MOVED by Jeff Lynch and **SECONDED** to accept the Treasurer's report as included in the agenda. **MOTION CARRIED.**

EXECUTIVE OFFICE REPORT

Report included in agenda.

Executive Director Crissy Willson reported that membership in LSAW remains steady and while things continue to change with the COVID-19 outbreak, the LSAW mission remains the same and we are here to support our members. LSAW has advocated for the profession throughout the stay at home orders. Several letters were sent to the Governor and a page on the LSAW website has been launched which provides information and resources regarding COVID-19.

The LSAW was very lucky to have been able to hold the 2020 Conference because shortly thereafter the COVID-19 outbreak shut down the Tulalip Resort. Because of this LSAW has not been able to finalize the bill to fully reconcile but an estimate for conference proceed split was included in the agenda. The 2021 Conference deposit at the Hilton Vancouver has been paid and the Idaho Association has decided against a 2022 joint conference so LSAW will begin site selection for the 2022 Conference in the Spokane area.

Crissy recommended that the Board authorize the Executive Committee to make a decision in July regarding holding the fall workshop in-person or virtually when we know more about the status of the COVID-19 outbreak. If we are unable to hold meetings in November, we can move forward with a virtual platform to provide educational opportunities to LSITs.

MOTION 2020-018: MOVED by Scott Harksell and **SECONDED** to authorize the Executive Committee to make a decision by July regarding holding the fall workshop in-person or virtually. **MOTION CARRIED.**

Crissy provided an update on the IRS Group Exemption and she is working with chapters to get the additional documentation required by the IRS. A letter from each Chapter indicating they do in fact wish to be part of the Group Exemption has been sent to Chapter Presidents with

instructions. Crissy also reported that several chapters have not submitted their financial reports.

OLD BUSINESS

BOUNDARY LINE ADJUSTMENT (BLA) MODEL ORDINANCE

Ad Hoc Committee Chair Gary Letzring reported that the BLA Model Ordinance is still being vetted by the stakeholder group. We were reminded that this is not intended to be law rather a best practices model for municipalities to consider.

NEW BUSINESS

CHAPTER REPORTS

Cascade Columbia – Report included in agenda
Inland Empire – Report included in agenda
Lower Columbia – Report included in agenda
North Central – No written report
North Olympic – Report included in agenda
North Puget Sound – Report included in agenda

Northeast – Report included in agenda. Grant Tolton reported on his individual effort to work with the Ferry County Auditor's Office to employ the use of his version of the revised Surveyor's Affidavit to provide notice of a minor error or omission on survey maps. Tom Barger, DNR Survey Advisory Board (SAB) Liaison reports that the SAB has not dropped this issue and plans to continue working with representative from the County Auditor's offices and title companies to come up with a solution but it will be a slow process because there are 39 counties in Washington that all do things a little different. The County Auditors will need specific direction regarding what is a minor correction so that they don't have to make this determination.

The previous action taken by the Board of Directors was to authorize the SAB Liaison (Tom Barger) to open a dialogue with the SAB using the form created by the Ad Hoc AMC Committee which was approved by the Board. It is recommended that we maintain this approach at the State level rather than individually approaching the County Auditors in order to maintain consistency. If someone decides to approach a County Auditor they must do so as an individual not a representative of LSAW or an LSAW Chapter.

Northwest – No written report
Snohomish – Report included in agenda
South Central – No written report
South Puget Sound – Report included in agenda
Southwest – Report included in agenda

COMMITTEE REPORTS

NATRF 2022 DATUM

No written report. Committee Chair Tom Barger reports that the task force is still active during the COVID-19 pandemic.

AELC LIAISON

No written report. Nobody has stepped forward to replace Jon Warren yet. Crissy recommends that this individual position be replaced with a committee which includes public and private sector employees.

AWARDS

No written report.

BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS (BORPELS) LIAISON

No written report. BORPELS Liaison Tom Barger reported that BORPELS has hired a deputy director.

BYLAWS COMMITTEE

Report included in agenda.

CONFERENCE COMMITTEE

Report included in agenda.

EDUCATION COMMITTEE

Report included in agenda.

DNR SURVEY ADVISORY BOARD (SAB) LIAISON

No written report. SAB Liaison Tom Barger reported that the April SAB meeting was via Zoom video conferencing.

SAB recently published "Did You Know" articles on "Quarter/Quarter Indexing" and "Correcting a Minor Scrivener's Error".

EVERGREEN STATE SURVEYOR (ESS) MAGAZINE

Report included in agenda.

MEMBERSHIP COMMITTEE

No report. Membership statistics provided in the Executive Director's report.

MONUMENT PRESERVATION COMMITTEE

No report.

NSPS

Report included in agenda.

PREVAILING WAGE COMMITTEE

Report included in agenda.

TRIGSTAR

The TrigStar Coordinator position is vacant so Crissy served as the interim Chair for 2020. Crissy worked to streamline the program and develop procedures. Although TrigStar was put on hold due to the COVID-19 outbreak, the program is now ready for a volunteer to take over for the 2021 year. Crissy has reached out to NSPS and they will be extending the license paid for in 2020 to 2021.

WFPS DIRECTOR

Report included in agenda.

EXECUTIVE COMMITTEE ACTIONS

The Executive Committee continues to hold monthly meetings. No actions were taken since the February 2020 Board Meeting that require ratification by the Board.

GOOD OF THE ORDER & ANNOUNCEMENTS

Ben Petersen provided a new format for chapter and committee reports and it was noted that several reports for this meeting utilized Ben's new format. Thank you, Ben!

Ben Petersen inquired about the membership categories noting that there has been some confusion among the members that were previously categorized as "Life" members. Lynee and Crissy provided an overview of the Board actions taken during the bylaw revisions and will provide a more detailed report at the next meeting. In the meantime, if any member has a question regarding their dues, status, or membership category they should be directed to the Executive Office.

MEETING SCHEDULE

August 15, 2020 – Tacoma or Zoom Video Conference

November 14, 2020 – Spokane in conjunction with the Fall Workshop or Zoom Video Conference

Crissy encouraged Chapters to set up virtual meetings. If you have questions on how to do so or need assistance in setting up meetings, please contact Crissy.

ADJOURNMENT

President Donald Wieber adjourned the meeting at 11:44 AM.

Attached Reports: None