



A VISION OF OUR PROFESSION

LSAW-WFPS ANNUAL CONFERENCE

FEBRUARY 26-28 2020

TULALIP RESORT & CASINO
TULALIP, WA

FEATURED SPEAKERS:

- Kris Kline, PLS
- Dave Doyle
- John Stahl, PLS

PLS REFRESHER COURSE

EXHIBITS & DEMOS

SCHOLARSHIP AUCTION

Western Federation of Professional Surveyors

WFPS



Conference Info at: www.LSAW.org

Phone: (888) 994-2845

E-Mail address: info@lsaw.org

Rules, Regulations, & Instructions

SPACE CONTRACTS

A copy of the application contract for exhibit space is enclosed. In applying for space, return a copy of the contract with payment to the Associations. The Associations reserve the right to decline any application or prohibit any exhibit. If the application contract is accepted by the Associations, a notice indicating such acceptance will be returned to you. Considered in the assignment of space will be the order in which fees are received, sustaining membership in the Associations, and the amount of space available. You can visit the conference website at: LSAW.org to view the exhibit layout and booth assignments.

TERMS OF PAYMENTS

\$995 for booth (includes 2 booth representatives) for all exhibitors to cover the cost of space must be forwarded with the application contract for space. If purchasing two or more booth price is \$895 for each booth. No refund will be made for cancellations. In the event the application for exhibit space is declined, all monies previously deposited for such space will be refunded to the applicant. Please be certain your address is correct and complete, including postal zip, telephone, and email.

EXHIBIT SET-UP AND HOURS (NEW)

The exhibits may be set up between 12:00 PM and 5:00 PM on Tuesday, February 25th and/or 8:00 AM - 11:00 AM on Wednesday, February 26th. Booths must be set no later than 11:00 AM on Wednesday, February 26th. **Exhibitors will be given the opportunity to provide a 3 minute presentation during the exhibit hall opening luncheon on Wednesday, February 26th (see contract for details).** Exhibit Hours will be 12:00 PM to 7:30 PM on Wednesday, February 26th, 8:00 AM to 5:00 PM on Thursday, February 27th, and 8:00 AM - 3:30 PM on Friday, February 28th. Exhibits may be removed between 3:30 PM and 5:30 PM on Thursday, February 28th (**no earlier break down of exhibits will be permitted**) **Exhibitors will have access to the microphone in the Exhibit Hall during the 3:00 PM break on Thursday, February 28th to hold booth raffles.**

ARRANGEMENTS FOR DISPLAY

Exhibitors are required to arrange their displays so as not to obstruct the general view or conceal other exhibits. Background heights may extend out a maximum of three feet from the back of booth toward the aisle. Any extension toward the aisle beyond this point should be no more than four feet high. No special signs, apparatus, etc., will be permitted to extend more than eight feet above the floor and no interference with light or space of other exhibits will be allowed. Illuminated signs must be placed near the back wall of the booth.

REGISTRATION

Each exhibitor will receive two exhibit registrations for two representatives. Exhibit registration includes access to exhibit hall and all refreshment breaks. Luncheon and Dinner tickets are sold separately. **Each additional representative is required to register and will be charged an extra exhibitor representative registration fee of \$150.**

BOOTH EQUIPMENT AND SERVICES

Triumph is the official decorator for the conference. Booth equipment consists of an eight-foot high by ten-foot wide back wall and three foot high side divider draperies, including one 7' by 44' exhibitor identification sign, one six-foot draped table, two chairs, wastebasket, and 500 watt electrical drop. Additional equipment and services are available on a rental basis from Triumph, whose exhibitor service forms will be forwarded directly to you. These should be completed and returned promptly, if applicable.

FREIGHT HANDLING

Triumph has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. Triumph will not be responsible, however, for any materials they do not handle. **Full-time employees of exhibiting companies may hand-carry their exhibit booth and material provided the total weight is 200 pounds or less and it can be accomplished in no more than one trip without the use of a dolly.** Exhibitors may not use the docks - Triumph will have complete control of the loading docks at all times.

NON-EXHIBIT HOURS

Exhibit hall will be locked during non-exhibit hours. The Associations will not be responsible for any personal injury to the exhibitor, their employees, or agents or for the safety of exhibits against robbery or damage by fire, accidents, or other causes.

CARE OF BUILDING

Exhibitors will be held responsible for any damage done to the building by them, their agents, or employees. Walls, woodwork, or floor of the building must not be defaced or altered in any manner whatsoever. Tacking, taping or nailing of signs, banners, etc., to any permanent walls or woodwork or beyond limits of any background is prohibited.

LIABILITY

The exhibitor agrees to indemnify and hold harmless the Associations from, on, and against any and all liability and expenses for personal injury and property damage or loss arising from or out of the use by the exhibitor of its exhibit space or its activities in connection therewith.

HOTEL INFORMATION

Tulalip Resort Casino

10200 Quil Ceda Blvd., Tulalip, WA 98271

Room Rate: \$159 (Tuesday - Friday) & \$189 (Saturday)

Reservations: 888-272-1111

Cut-off Date: January 28, 2020

Rooms will sell out! Reserve early for guaranteed pricing.

Preliminary Program

Subject to Change - Final Schedule to be Published to Exhibitors in January

Tuesday, February 25, 2020

12:00 pm - 5:00 pm **Exhibit Booth Setup**

Wednesday, February 26, 2020

8:00 am - 11:00 am **Exhibit Booth Setup**

10:00 am - 5:00 pm **Conference Sessions**

12:00 pm - 7:30 pm **Exhibit Hall Open**

12:00 pm - 1:30 pm **Luncheon/Exhibitor Presentations**

5:00 pm - 7:30 pm **Reception in the Exhibit Hall**

Thursday, February 27, 2020

8:00 am - 5:00 pm **Exhibit Hall Open**

8:30 am - 5:00 pm **Conference Sessions**

12:00 pm - 1:30 pm **Luncheon**

6:00 pm **Annual Banquet & Installation of LSAW Officers**

Friday, February 28, 2020

8:00 am - 3:30 pm **Exhibit Hall Open**

8:30 am - 5:00 pm **Conference Sessions**

12:00 pm - 1:30 pm **Luncheon**

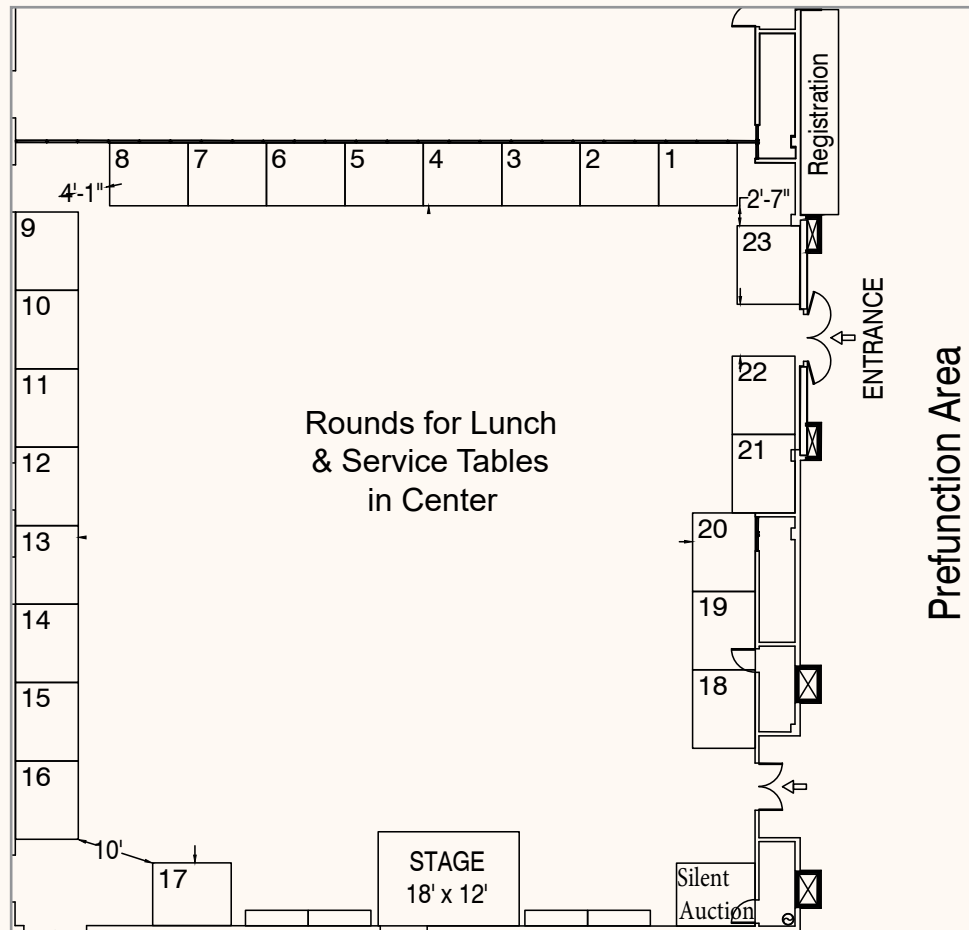
3:30 pm **Exhibit Breakdown**



**LSAW-WFPS
ANNUAL CONFERENCE**

FEBRUARY 26-28 2020
TULALIP RESORT & CASINO

Exhibit Hall Floorplan



**CURRENT LIST OF
EXHIBITORS AND BOOTH
ASSIGNMENTS FOUND ON
THE CONFERENCE WEBSITE:**

LSAW.org

2020 LSAW-WFPS
ANNUAL CONFERENCE
FEBRUARY 26-28 2020
TULALIP RESORT & CASINO

EXHIBIT SCHEDULE

TUESDAY, FEBRUARY 25th

12 PM - 5 PM - Exhibit Setup

WEDNESDAY, FEBRUARY 26th

8 AM - 11 AM - Exhibit Setup

12 PM - 7:30 PM - Exhibit Hall Open

THURSDAY, FEBRUARY 27th

8 AM - 5 PM - Exhibit Hall Open

FRIDAY, FEBRUARY 28th

8 AM - 3:30 PM - Exhibit Hall Open

3:30 PM - Exhibitors Breakdown

Times subject to change. Final schedule confirmed in January 2020.

Contract for Exhibit Space

LSAW-WFPS 2020 Conference

We, the undersigned, with the intent to be legally bound, hereby agree to rent exhibit space to be used for display purposes at the LSAW-WFPS Conference to be held on February 26-28, 2020 at the Tulalip Resort Casino in Tulalip, WA. **PAYMENT MUST ACCOMPANY CONTRACT IN ORDER TO SECURE SPACE (copy of checks are not accepted as payment) CREDIT CARDS WILL BE PROCESSED IMMEDIATELY.**

WE AGREE THAT:

1. All the provisions of the rules, regulations, and instructions, as published in the official prospectus, shall be part of this contract.
2. \$995 payment (or \$895 per booth if reserving multiple booths) is accompanied with this contract or space will not be assigned.
3. Exhibits will be set up between the hours of 12:00 pm and 5:00 pm on Tuesday, February 25th or between the hours of 8:00 am - 11:00 am on Wednesday, February 26th.
4. Exhibits shall be closed and removed between the hours of 3:30 pm and 5:00 pm on Friday, February 28th
No early breakdown will be permitted.
5. Local union help may be mandatory. (Please contact the decorator for local rules.)

EXHIBIT LOCATION: PLEASE INDICATE YOUR BOOTH PREFERENCE BELOW

1st CHOICE _____

4th CHOICE _____

2nd CHOICE _____

5th CHOICE _____

3rd CHOICE _____

6th CHOICE _____

LIST THE COMPANIES YOU DO NOT WANT TO BE ADJACENT TO, AND EVERY EFFORT WILL BE MADE TO OBLIGE YOU.

EXHIBITOR INFORMATION

FIRM: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ EMAIL: _____

THE FOLLOWING PERSON(S) WILL BE OUR EXHIBITOR REP(S) AT THE CONFERENCE:

You are entitled to two (2) Representatives per booth. (Print name as you wish it to appear on name badge)

(1) _____ EMAIL _____

(2) _____ EMAIL _____

☐ **I WILL MAKE A 3 MINUTE PRESENTATION DURING OPENING LUNCHEON (Limited Availability. First-come, First-served.)**

AUTHORIZED SIGNATURE: _____ DATE: _____

METHOD OF PAYMENT: ☐ Check (Payable to LSAW) ☐ VISA ☐ MasterCard

Card # _____ Exp. Date _____ CVV# _____

Name (as it appears on card) _____ Signature _____

Billing Zip Code (if different from above) _____

Sponsorship Opportunities

We are offering more opportunities than ever before to showcase and help promote our sponsors. Check out the listings below to see what best represents your company and your products.

These exciting opportunities are limited.

Maximize your visibility for your company!

Don't miss this chance to secure one of these exclusive sponsorship opportunities!

All sponsorships are available on a first-come, first-served basis.

	Gold 1 Available	Silver 5 Available	Bronze
	\$5,000	\$3,000	\$2,000
Number of exhibit spaces	2	1	1
Number of exhibit representatives	6	4	2
Logo on Conference signage	top billing	logo	text listing
Logo in Conference program	logo	logo	
Logo in Evergreen State Surveyor Magazine	logo	logo	
Logo in Conference eBlasts	logo and link	logo and link	text listing
Social Media Posts	3 (minimum)	1 (minimum)	
Listing on LSAW website	logo and link	logo and link	text listing
Verbal acknowledgement at Conference	✓	✓	
Attendee List Sent After the Conference	✓	✓	✓

	Luncheon 3 Available	Icebreaker Reception	Banquet Dinner	Logo on Name Badge Wallet	Refreshment Break 6 Available
	\$2,000	\$2,500	\$3,000	\$2,500	\$500
Logo on Conference signage	✓	✓	✓	✓	✓
Company logo on event ticket	✓	✓	✓		
Listing on LSAW website	✓	✓	✓	✓	✓
Recognition in Evergreen State Surveyor Magazine	✓	✓	✓	✓	✓
Verbal acknowledgement at Conference	✓	✓	✓		



LSAW-WFPS 2020 Conference Sponsorship Application

Company _____

Contact _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____ Website _____

- ☐ **Gold Sponsor**..... \$5,000
- ☐ **Silver Sponsor**..... \$3,000
- ☐ **Bronze Sponsor** \$2,000
- ☐ **Luncheon Sponsor (3 available)** \$2,000
- ☐ **Icebreaker Reception (exclusive)** \$2,500
- ☐ **Banquet Dinner (exclusive)** \$3,000
- ☐ **Name Badge Wallet (exclusive)** \$2,500
- ☐ **Refreshment Break (6 available)**..... \$500

All sponsorships are available on a first-come, first-served basis.

METHOD OF PAYMENT: ☐ Check (Payable to LSAW) ☐ VISA ☐ MasterCard

Card # _____ Exp. Date _____ CVV# _____

Name (as it appears on card) _____ Billing Zip Code _____

Signature _____

Please e-mail logo in EPS or TIF format to:
info@LSAW.org

LSAW-WFPS CONFERENCE
526 SOUTH E STREET
SANTA ROSA, CA 95404

Phone: (888) 994-2845
Fax: (707) 578-4406
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