



CITY OF ALEXANDRIA
HUMAN RESOURCES DEPARTMENT
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Stormwater Project Manager
Department of Project Implementation

JOB NUMBER: 2021-00496

SALARY: \$117,759.20 - \$144,502.15 Annually

OPENING DATE: 03/23/21

CLOSING DATE: Continuous

THE POSITION:



Stormwater Project Manager

Overview

Are you an experienced project manager who is versed in the design of flood mitigation practices? Does making a direct impact on urban flood mitigation and control excite you? If so, you are encouraged to apply to the City's new Stormwater Project Manager position in our Department of Project Implementation (DPI). The Stormwater Project Manager is responsible for overseeing the design and construction of moderate complexity/risk capital infrastructure projects. The employee will manage municipal infrastructure projects that may include, flood mitigation, stormwater and water quality improvements, sanitary sewer infrastructure, flood mitigation, roadway improvements, transit projects, bicycle and pedestrian improvements, and parks and recreation facilities. The employee will be part of the Flood Mitigation Program team. The program team will be comprised of staff from Department of Project Implementation and Transportation & Environmental Services Department. The flood mitigation program consists of storm sewer capacity and spot improvement projects; stream, channel, and infrastructure maintenance; grant and technical assistance programs; public communication and early warning systems. The program team will identify, prioritize, scope and deliver multiple high-profile projects needed to address critical capacity issues. The project manager is responsible for leading technical and support teams, comprised of internal staff and external contractors to deliver capital projects to the stated objectives. As stewards of Capital funds, they are expected to deliver projects to a standard worthy of that public trust. The candidate must be able to demonstrate relevant design and project management experience on capital and community infrastructure projects, in particular those focused on innovative flood mitigation and stormwater management projects.

The Opportunity

- Responsible for the delivery of capital projects, following project management best practices and City procedures to achieve project objectives;

- Manages design project teams consisting of consultants, City planning, design, and permitting staff, regulatory agencies, project sponsors, and City support staff to ensure successful project delivery;
- Manages construction project teams, ensuring contract compliance and delivery of projects to City expectations;
- Provides stewardship of Capital funds through appropriate budget development, drafting of effective procurement documents, disciplined management of contractors, and adherence to contract and regulatory requirements;
- Manages stakeholders, engages the community, and presents information regarding capital improvement projects to residents, outside agencies, senior staff, and City officials;
- Responsible for managing projects within the scope, schedule, and budget baseline. Monitors project progress, mitigate risk, and address adverse variances to baseline;
- Maintains technical knowledge in design of municipal infrastructure projects. Expected to remain abreast of advancements and standards in project delivery, design plan development, regulatory requirements, technology support tools and design authoring tools, and construction and material requirements;
- Seeks stakeholder input, gain consensus, and make decisions in the best interest of the City and its residents;
- Responsible for coaching and training deputy project managers. Must meet all certification requirements and continually work to improve project management skills and knowledge;
- Engages internal and external subject matter experts to ensure project challenges are addressed with appropriate level of expertise;
- Approaches work with a critical eye, challenging accepted practices, seeking new approaches and continuous improvement; and
- Performs other duties as assigned.

The Ideal Candidate

In order to minimally qualify for the position all applicants must possess a bachelor's degree in Civil Engineering, Construction Management, or Landscape Architecture; eight (8) years of related experience in a position as a Professional Engineer or Landscape Architect of which, three (3) years as a project manager; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities. Must be licensed to practice as a Professional Engineer or Landscape Architect in the Commonwealth of Virginia or eligible to obtain Virginia registration by reciprocity.

In order to be considered an ideal candidate applicants must possess all the above as well as, fifteen (15) years of experience as a Civil Engineer/Landscape Architect of which five (5) years are as a project manager for design and construction of capital projects; certification as PMP or CCM.

About the Department

The Department of Project Implementation (DPI) is responsible for the implementation of capital infrastructure projects including intersection improvements, storm water and water quality improvements, sanitary sewer improvements, flood mitigation and park improvements. DPI staff promote excellence in project management and sound stewardship of public trust. The Department is currently managing 39 active infrastructure projects with a total capital improvement program value of approximately \$110 million. The Department coordinates and plans complex, multi-departmental projects such as the Waterfront Small Area Plan Implementation and the Potomac Yard Metrorail Station. DPI is dedicated to continuous improvement and industry best practices and is committed to the continued professional development of staff members.

MINIMUM & ADDITIONAL REQUIREMENTS:

PREFERRED QUALIFICATIONS:

NOTES:

This position will be open until filled.

SG

An Equal Opportunity Employer

Stormwater Project Manager Supplemental Questionnaire

- * 1. Do you have a bachelor's degree in Civil Engineering, Construction Management, or Landscape Architecture?
 Yes No

- * 2. Do you have seven (7) years of related experience in a position as a Professional Engineer or Landscape Architect of which, three (3) years as a project manager?
 Yes No

- * 3. If you answered "no" to either questions 1 or 2, do you possess the equivalent combination of experience and training which provides the required knowledge, skills and abilities necessary for this position? (If you answered "yes" to both questions 1 and 2, please answer "yes")
 Yes No

- * 4. Are you licensed to practice as a Professional Engineer or Landscape Architect in the Commonwealth of Virginia or eligible to obtain Virginia registration by reciprocity?
 Yes No

- * 5. Do you have fifteen (15) or more years of experience as a Civil Engineer/Landscape Architect of which five (5) years are as a project manager for design and construction of capital projects;
 Yes No

- * 6. Do you possess a PMP or CCM certification?
 Yes No

- * 7. Do you have experience with design of stormwater management projects?
 Yes No

- * 8. If so, please explain your experience. If not, please enter N/A.

* Required Question