



Pro Bono and Public Service Grant Opportunities

About ACC-MI:

The Michigan Chapter of the Association of Corporate Counsel (ACC-MI) has been a part of ACC since 1983. Its membership has grown from an initial group of about 35 to more than 600 attorneys serving as General Counsel, Assistant General Counsel and Corporate Counsel to automotive companies, financial institutions, health care providers, utilities, retailers, science and technology companies, educational institutions, and the like located throughout the state of Michigan. The Chapter maintains an active board of directors and officers that are elected annually by its membership.

ACC-MI's parent organization, ACC, is the "in-house bar association," with more than 30,000 members in more than 70 countries around the world.

General Grant Policy

Consistent with ACC's Operating Value of encouraging public and pro bono service, ACC-MI desires to contribute to other organizations and events that provide a service to the community. The Board has adopted a grant policy and implementing guidelines (Appendix B) that seek to further these goals based on ACC's Mission and other Operating Values. Potential grants will be evaluated based on this policy, considering both the interests of our members and the value to the grant applicants.

Grant Application Process:

Organizations, or ACC-MI members acting on behalf of an organization, interested in securing one or more Grant Opportunities should submit the attached Grant Application (Appendix A). Following submission, the Executive Director will notify the applicant whether they have been awarded a Grant.

The awarding of grants is at the sole discretion of ACC-MI.

**Appendix A
Grant Application**



2018-2019 ACC-MI Grant Application

Name of Organization (exactly as you wish it to appear on the ACC-MI webpage, and in all publications, documents, and communications):

Contact person: _____ Title: _____

Address:

Phone: _____ Fax: _____

E-mail address: _____

Sponsoring ACC-MI Member: _____

Please provide a brief description of your organization:

In 150 words (or less), please state how your organization embodies the goals and objectives stated in the policy guidelines.

Please state the amount of the grant requested and the organization's plans for spending any such grant, including a list of those who would carry out any project, a description of the purpose of any project and the issues/problems it is intended to address, and an estimated project budget and time frame. Attach additional pages as necessary.

Please return this completed form to Nicole Smith, ACC-MI Executive Director by email to NSmith@treelineassociates.com.

Applications will be accepted on a rolling basis, so we encourage you to submit your application as soon as possible. The deadline for applications for the 2018-2019 fiscal year is April 1, 2019.

By submitting this application, you confirm that you have accurately completed this application, and carefully reviewed and fully understand the terms and provisions of the Pro Bono and Public Service Grant Opportunities document and the Grant Policy Guidelines, and that you are committed to working within these terms and provisions.

Signed

Dated

Submission of an application for a grant does not guarantee a grant. ACC-MI will review all applications for grants and determine, in its sole discretion, the selection of recipients.

Appendix B
Grant Policy Guidelines
(as of March, 2014)

The Chapter recognizes that flexibility, fairness and consideration of relevant circumstances are fundamental to any successful policy. Therefore, the following guidelines will be used to evaluate any proposed grant.

1. The Chapter shall maintain impartiality between competing organizations seeking ACC-Michigan grant opportunities. The Chapter supports equal opportunity in its grant making and in its internal policies
2. The Chapter will offer grant opportunities each year within the total amount funded by the ACC-MI Board of Directors. The Chapter will have the discretion to vary the amount of each individual grant within this total in accordance with the amounts requested, the total budget, and these policy guidelines.
3. What We Don't Fund? We do not fund any request that might conflict with the ACC-Michigan Scholarship to law students or any other ACC-Michigan activity.
4. Grants will be provided to non-profit organizations that provide products and/or services in line with these policy guidelines. Consideration will be given to activities that are charitable, educational or scientific as defined under the appropriate provisions of the U.S. Internal Revenue Code and Treasury Regulations.
5. The Chapter will evaluate grant applications based on the application submitted and the Chapter's determination of the organization's ability to meet the following funding priorities
 - a. Access to Justice. The Chapter supports the State Bar of Michigan's campaign to increase resources for civil legal aid for the poor in Michigan
 - b. Education. The Chapter supports educational opportunity, especially as it relates to the legal profession.
 - c. Link to the Legal Profession. ACC consists of members of the legal profession and we believe that supporting this profession, especially the in-house profession, furthers the interests of the Chapter's membership.
 - d. Interaction with ACC-MI Member Activities. The Chapter values any ACC-MI member involvement in the organization or the organization's participation in any ACC-MI member activity.
 - e. Commitment to Michigan. All ACC-MI members work in Michigan and, therefore, the grant recipient should operate primarily in Michigan.
 - f. ACC Mission, Vision, and Operating Values. The Chapter follows and promotes ACC's strategic plan as amended from time to time:
 - i. Mission Statement: ACC is a global bar association that promotes the common professional and business interests of in-house counsel who work for corporations, associations and other private-sector organizations

through information, education, networking opportunities and advocacy initiatives.

- ii. Vision Statement: ACC aims to be the premier global bar association serving the diversified needs of in-house counsel by:

- 1. anticipating and understanding the needs of the in-house bar
- 2. helping members deliver services to their corporate clients efficiently and promote the value of in-house services
- 3. influencing the practice of law as it affects the in-house bar
- 4. delivering a mix of relevant, timely services, including information, education, networking, and advocacy

- iii. Operating Values: ACC's primary responsibility is to our members. We continually strive to develop resources and programs that respond to and anticipate member needs. To ensure that we fulfill this commitment, we have adopted the following core operating values:

- 1. Represent in-house attorneys as full and equal members of the legal profession.
- 2. Foster excellence among in-house practitioners, helping them represent their clients effectively and deliver services efficiently.
- 3. Advance the highest ethical standards governing the practice of law in a corporate setting.
- 4. Promote diversity and inclusiveness within ACC and the in-house community as a whole.
- 5. Encourage public and pro bono service.
- 6. Foster a sense of collegiality to facilitate networking and interaction among in-house counsel and foster professionalism, openness, and candor among members.

- 6. After the budget is set and the applications are received, the Chapter begins to make grants within the agreed-upon parameters. When making grants, the Chapter looks for new ideas and effective organizations that can help advance the work of a particular initiative, as well as for evidence that the people and organizations are likely to succeed in their project. The Chapter welcomes reports to the Chapter about progress made on each initiative.
- 7. The Chapter may recognize organizations receiving grants in Chapter publications and the Chapter website, and acknowledge the organizations in Chapter communications and programs. However, grants are not an endorsement of any organization's products or services.
- 8. Unless otherwise set forth herein or specifically agreed in advance with the Chapter, any expenses incurred by an organization in applying for or carrying any of its activities shall be the organization's sole responsibility and shall not be added to any grant.
- 9. Grant recipients and their logos may be mentioned in all promotional materials advertising the Chapter. The grant recipient may also advertise the grant at the

organization's sole cost and expense, provided that the Chapter first approves any advertisements.

10. The Chapter shall retain control over and not share proprietary data, including its membership list, with grant recipients.
11. The Chapter's Board of Directors reserves all right and authority to interpret, apply, administer, terminate and amend this policy at any time in its sole discretion.