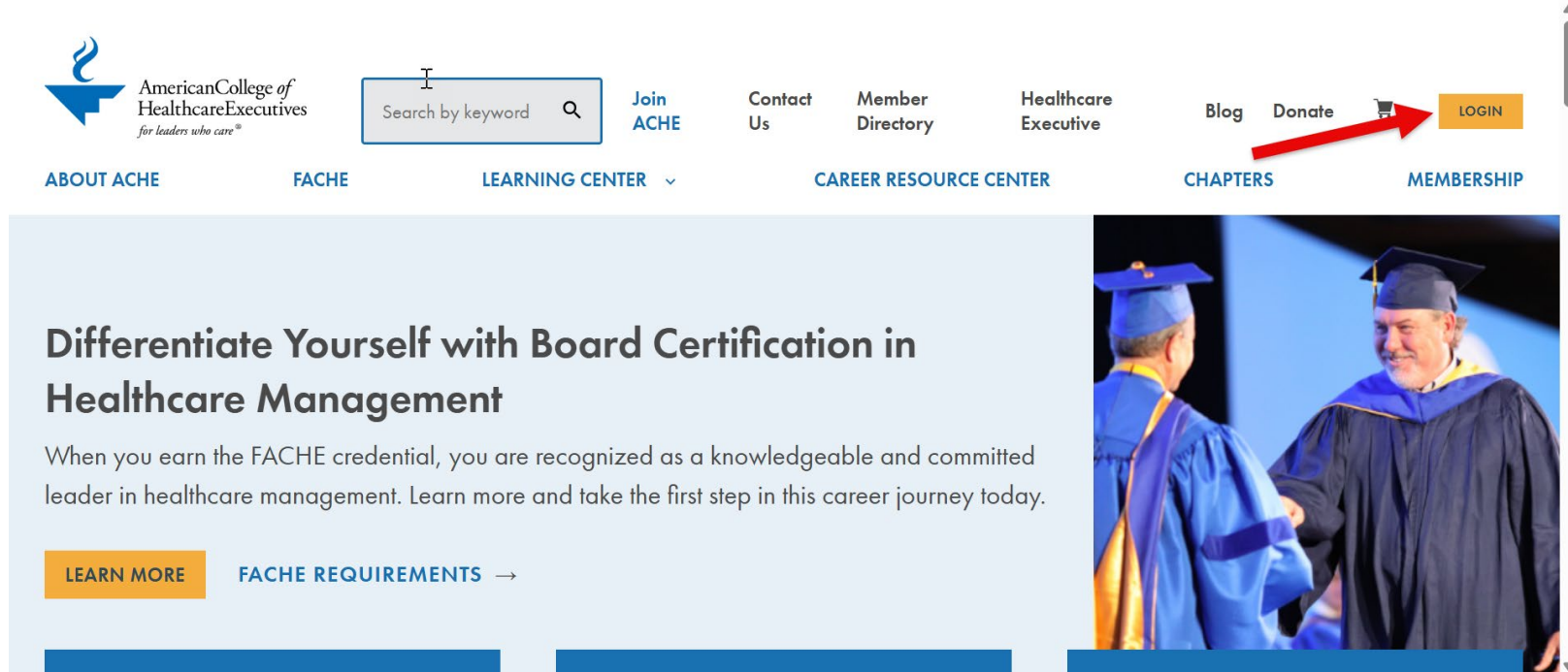


How to report your ACHE Qualifying Credits

A Step-by-Step Guide



1. Login to your ACHE.org account



The screenshot shows the ACHE.org website. At the top left is the ACHE logo with the text "American College of Healthcare Executives" and "for leaders who care®". To the right is a search bar with the placeholder text "Search by keyword" and a magnifying glass icon. Further right are links for "Join ACHE", "Contact Us", "Member Directory", and "Healthcare Executive". On the far right of the top navigation bar are links for "Blog", "Donate", and a shopping cart icon, followed by a red arrow pointing to an orange "LOGIN" button. Below the top navigation bar is a horizontal menu with links: "ABOUT ACHE", "FACHE", "LEARNING CENTER" (with a dropdown arrow), "CAREER RESOURCE CENTER", "CHAPTERS", and "MEMBERSHIP". The main content area on the left features a large heading "Differentiate Yourself with Board Certification in Healthcare Management" and a subtext "When you earn the FACHE credential, you are recognized as a knowledgeable and committed leader in healthcare management. Learn more and take the first step in this career journey today." Below this text are two buttons: "LEARN MORE" (orange) and "FACHE REQUIREMENTS" (blue) with a right-pointing arrow. On the right side of the main content area is a photograph of two men in graduation gowns and caps, one in blue and one in black, shaking hands.

American College of Healthcare Executives
for leaders who care®

Search by keyword

Join ACHE

Contact Us

Member Directory

Healthcare Executive

Blog Donate

LOGIN

ABOUT ACHE FACHE LEARNING CENTER CAREER RESOURCE CENTER CHAPTERS MEMBERSHIP

Differentiate Yourself with Board Certification in Healthcare Management

When you earn the FACHE credential, you are recognized as a knowledgeable and committed leader in healthcare management. Learn more and take the first step in this career journey today.

LEARN MORE FACHE REQUIREMENTS →

2. Go to My ACHE



AmericanCollege of
HealthcareExecutives
for leaders who care®

Search by keyword



Contact
Us

Member
Directory

Healthcare
Executive

Blog

Donate



Member ID#

Hello,



ABOUT ACHE

FACHE

LEARNING CENTER



CAREER RESOURCE CENTER

CHAPTERS

My ACHE

Pay My Dues

My Cart

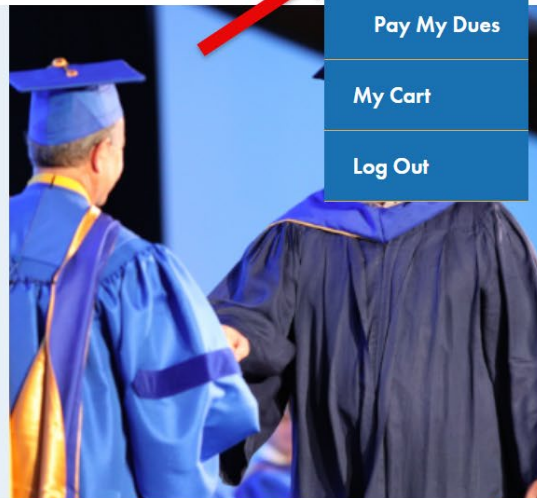
Log Out

Differentiate Yourself with Board Certification in Healthcare Management

When you earn the FACHE credential, you are recognized as a knowledgeable and committed leader in healthcare management. Learn more and take the first step in this career journey today.

LEARN MORE

FACHE REQUIREMENTS →



Greater Charlotte

3. Scroll down and select My Education Credit

My ACHE

← GO BACK

Membership Type: Member / Membership Paid Through 12/31/2026 Enroll in Dues Auto Renewal

EDIT PRIMARY INFO

Add/Edit Bio

MY DEMOGRAPHIC QUESTIONNAIRE

EDIT CONTACT INFO

EDIT SOCIAL LINKS

Helpful Links

My ACHE

- Edit My Contact Information
- Member Directory Opt Out
- Change My Password
- My Membership
- My Degrees
- My Work History
- My Healthcare/Community Activities
- My Volunteer Service
- My Chapter
- My Communication Preferences
- My Giving
- My Invoices
- My Online Learning
- My Events
- My Downloads
- My Discount Programs
- My Communities
- My Education Credit**
- Career Planning Network
- Leadership Mentoring Network
- Request Instructor Copies
- Apply for FACHE
- My Automatic Payments
- My Communities



ACHE
Greater Charlotte

4. Click Add Credits

Member ID# 1456628



Join ACHE

Contact Us

Member Directory

Healthcare Executive

Blog

Donate



Hello, Angela



ABOUT ACHE

FACHE

LEARNING CENTER

CAREER RESOURCE CENTER

CHAPTERS

MEMBERSHIP

My Education Credit

Back to My ACHE

Helpful Links

ACHE Awarded Credits (In-Person Education)

Credit Type	Event/Course	Credits	Date
ACHE In-Person Education		1.50	
ACHE In-Person Education		1.50	
ACHE In-Person Education		1.50	

ACHE Awarded Credits (Virtual Interactive Education)

Credit Type	Event/Course	Credits	Date
ACHE Virtual Interactive Education		1.50	
ACHE Virtual Interactive Education		1.50	

ACHE Awarded Credits (Qualifying Education)

Credit Type	Event/Course	Credits	Date
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Self-Reported Credits (Qualifying Education)

+ ADD CREDITS

Credit Type	Name of Organization/Event Sponsor	Name of Program	Credits	Activity Start Date	Activity End Date
ACHE Qualifying Education			1.00	10/17/2025	10/17/2025



ACHE
Greater Charlotte

5. Complete the form and Save

ACHE In-Person Education (IP0100225) Proactively Managing Your Professional Development as a Healthcare Leader 1.50 01/24/2025

ACHE Awarded Credits (Virtual Interactive Education)			
Credit Type	Event/Course	Credits	Date
ACHE Virtual Interactive Education	(V0670525) Navigating the Healthcare Job Market in 2025 - Sourcing, Coaching, and Succeeding	1.50	11/14/2025
ACHE Virtual Interactive Education	(V0330125) The Transition from Healthcare Marketing to Consumer Experience	1.50	08/29/2025

ACHE Awarded Credits (Qualifying Education)

Credit Type	Event/Course	Credits	Date
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Self-Reported Credits (Qualifying Education)

Credit Type	Name of Organization/Event Sponsor	Credits	Activity Start Date	Activity End Date
ACHE Qualifying Education			10/17/2025	10/17/2025
ACHE Qualifying Education		5.50	10/04/2025	10/04/2025
ACHE Qualifying Education		8.00	09/13/2025	01/16/2026
ACHE Qualifying Education		3.00	05/16/2025	05/16/2025
ACHE Qualifying Education		1.50	05/16/2025	05/16/2025

Add Self Report Credit

Self-Reported Credit

Name of Organization/Event Sponsor:
 Required

Name of Program:

Number of credits:
 Required

Activity start date:
 Calendar icon

Activity end date:
 Calendar icon

SAVE **Cancel**

ABOUT ACHE FACHE LEARNING CENTER CAREER RESOURCE CENTER CHAPTERS MEMBERSHIP

Have questions?

ACHE Customer Service Center

Phone: (312) 424-9400

Fax: (312) 424-9405

Email: contact@ache.org