

MCDHHS is currently recruiting for a Human Services Specialist IV (Opportunity Coach) position to work with MCDHHS staff in a 2-year Kresge Foundation grant-funded initiative in the East County area.

RESPONSIBILITIES OF POSITION INCLUDE:

- Assist low income individuals and families in the designated section of Montgomery County to achieve and maintain a plan towards economic self-sufficiency and access to services to support the well-being of their families.
- This work is community focused which includes meeting families in the community and through home visits.
- Local travel required and reimbursed.

MINIMUM QUALIFICATIONS:

- Knowledge of county, state, and federal guidelines for public assistance and other needs-based programs.
- Bachelor's degree in a social science, health or human service-related field plus at least 2 years of related experience, or an associate degree may be substituted with additional years of experience.
- Familiarity and with Montgomery County resources including but not limited to non-profits, MCPS, and faith-based organizations.
- Excellent communication skills.
- Demonstrated ability to work effectively with disadvantaged people from varied backgrounds.
- Demonstrated ability to work independently and in a team setting, leading group meetings and sessions as required.
- Excellent computer skills.
- Ability to work a flexible schedule including evenings and weekends.
- Reliable transportation.
- Preference for conversational bi/multi lingual (Spanish, Amharic, French)
- Resident of the community is preferred.

This entry level position pays \$21.30 per hour and requires a pre-employment criminal background check.

If you know of any qualified candidate, please have them contact Lisa Davis at ATHENA at 240.396.5349 or ldavis@athenajo