2020 Black History Celebration, "African Americans and the Vote."

The event will take place on <u>Wednesday, February 5, 2020</u> at the **F. Scott Fitzgerald Theatre, 603 Edmonston Drive, Rockville**. Ride On will provide transportation to and from the event (departing from and returning to the **Executive Office Building Circle** and **Public Safety Headquarters**). The boarding times and registration instructions are noted below. <u>Please note</u>: a box lunch will be provided after the program, so plan accordingly.

We look forward to seeing you there!

All who register to attend will granted 2 hours administrative leave, subject to supervisory approval.

## **Event Registration Instructions:**

Log-in to your Employee Self-Service at this link www.montgomerycountymd.gov/eportal

Select Oracle Employee Self-Service; MCG HR Employee Self-Service; Learner Access; My Learning; Learner Home

Go up to the top-left of the Screen

Type a word from the class title (Black, History, or Month) in the search window - click "Go"

Find the class in the list of classes that appear

Click on the class name to see the location (Venue) and instructor information.

- Look at the top-right hand side of the screen to find the "Enroll" button
- · Click Enroll; Click Apply or Submit

You should now see the class under "Enrollments" on your Learner Home page

Ride-On Transportation Information:

## **DEPARTURE**

Pickup Time: 11:20AM

Departure Time: 11:30AM

Pickup Locations: 1) EOB Circle or 2) Public Safety Headquarters

Drop-Off Location: F. Scott Fitzgerald Theater

**RETURN** 

Pickup Time: 2:00PM

Departure Time: When all passengers are on the bus

Pickup Location: F. Scott Fitzgerald Theater

Drop-Off Locations: 1) EOB Circle and 2) Public Safety Headquarters

(Snow Date – February 12, 2020)