



## REGULAR VILLAGE BOARD MEETING

### MEETING NOTICE AND AGENDA

**Monday, April 5, 2021, 6:00 PM**

**Meeting will be held at: <https://www.gotomeet.me/wfbvillage/village-board>**

**Access Code: 348-527-221**

**Phone Number Log In: +1 (872) 240-3212**

**I    Call to Order and Roll Call**

**II    Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.**

**Approved**

1. Minutes of the regular meeting held on March 15, 2021.
2. Claims for March, 2021.
3. Referral of Ordinance to Plan Commission (Ord. No. 1882 to Rezone 816 & 820 E. Glen Ave. from District 2 – Single Family Residence to District 4 – Churches, Public Buildings & Grounds).
4. Acceptance of memorial tree donation from Don Sauer.

**III    Report of Village Officers**

1. Village Attorney
2. Village Manager
3. Village President
4. Miscellaneous Trustee

**IV.    Petitions and Communications – Members of the public wishing to communicate to the Village Board should email [manager@wfbvillage.org](mailto:manager@wfbvillage.org) at least 24 hours prior to the meeting with “Message to Village Board” in the subject line. Those messages will be provided to the Board Members.**

**V.    General Business**

**Discussion**

1. Discussion/action on Resolution No. 3087 recognizing the service of North Shore Health Director Ann Christiansen.

**Approved**

- 2. Discussion/action on Ordinance No. 1881 to amend Chapter 15 of the Municipal Code related to food trucks.

**Discussion**

- 3. Discussion and direction to staff regarding Village Board compensation.
- 4. The Village Board may convene into Closed Session pursuant to §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically regarding Interim Police Chief compensation; and pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – 1. specifically regarding negotiations with special counsel and other consultants to provide assistance on traffic, zoning, and land development matters and 2. specifically regarding the MOU for the Community Ice Rink.

**Interim Police Chief compensation Approved**

- 5. The Village Board may reconvene to open session. The Village Board reserves the right to take action on any topic discussed in closed session.

**VI      Adjourn**

Due to the COVID-19 pandemic, this meeting is being held via remote conference only.

Members of the media and public may attend by logging onto

<https://www.gotomeet.me/wfbvillage/village-board>. The access code is 348-527-221. The phone number to log in is +1 (872) 240-3212. All public participants will be muted during the meeting. Members of the public wishing to communicate to the Village Board should email [manager@wfbvillage.org](mailto:manager@wfbvillage.org) at least 24 hours prior to the meeting with “Message to Village Board” in the subject line. Those messages will be provided to the Board Members. Agendas and minutes are available on the Village website ([www.wfbvillage.org](http://www.wfbvillage.org))

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Business Improvement District Board may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website ([www.wfbvillage.org](http://www.wfbvillage.org))

## REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held via GoToMeeting on March 15, 2021

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

### **I. Call to Order and Roll Call**

President Siegel called the meeting to order at 6:00 p.m.

Present: Trustees Buckley, Davis, Demet, Fuda, Saunders, Serebin, and President Siegel.

Also Present: Village Manager Paul Boening  
Village Attorney Chris Jaekels  
Assistant Village Manager Tim Blakeslee  
Director of Public Works John Edlebeck  
Director of Building Services Joel Oestreich  
Finance Director/Clerk Jaimie Krueger  
Library Head of Circulation Services Theresa Hoge  
Deputy Clerk Erin Granstrom

### **II. Consent Agenda**

It was moved by Trustee Buckley, seconded by Trustee Fuda, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of the regular meeting held on March 1, 2021.
2. Claims for February 2021.
3. Investment Report for February 2021.
4. Purchase Authorization for Water Meters and Transmitters.

### **III. Report of Village Officers**

1. **Village Attorney**—No Report.
2. **Village Manager**—Ballots for the April 6<sup>th</sup> Election arrived today, staff is working to get ballots out. In-Person Absentee Voting will be held at Village Hall March 23<sup>rd</sup> through April 2<sup>nd</sup>. Tomorrow is the one-year since the Village Board has met in-person. Trustee Buckley inquired about the process of replacing Ann Christiansen with the North Shore Health Department. Boening explained per the agreement gives the Village of Brown Deer heads the search for a new director. This will also include the Health Board with representatives from each of the 7 communities covered by the NSHD.
3. **Village President**—President Siegel welcomed Girl Scout Troop 6348 to the meeting. President Siegel mentioned the recent ICC meeting and Fire Department meeting. ICC was a standard meeting. The Fire Station that needs to be remodeled is on hold for budgetary reasons.
4. **Miscellaneous Trustees**—No Report

### **IV. Petitions and Communications**

No petitions or communications were submitted.

### **V. General Business**

#### **1. Discussion/action regarding the status of Ordinance 1869 (face coverings).**

Village Manager, Paul Boening, reviewed the history of Ordinance 1869 over the past year. Trustees

discussed the date to extend the Ordinance through.

It was moved by Trustee Davis, seconded by Trustee Fuda and unanimously carried that the Village Board extend Ordinance No. 1869 through June 30, 2021.

**2. Discussion/action on contract award for the Consaul Commons redevelopment project.**

Village Manager Boening gave the history of the development project. Boening commented that bids were opened for the project in February and the low bidder was Payne & Dolan. Public Works Director, Edlebeck, reviewed the bidding process with bids coming in higher than anticipated. Construction would be scheduled to start in early September and dependent on how construction goes would wrap up by early May 2022 or sooner. Funding sources are from TID 1, Mandel Group pledged funds, and an MMSD Grant for Green Solutions.

It was moved by Trustee Buckley and seconded by Trustee Demet and unanimously carried that the Village Board award the Consaul Commons redevelopment project to Payne & Dolan, Inc. for the bid amount of \$347,574.20.

**3. Discussion/action on MMSD Green Solution Funding Agreement for the Consaul Commons redevelopment project.**

Edlebeck explained that funds are available for green infrastructure through MMSD. The Village has utilized these funds for past projects and Edlebeck proposed using funds for the Consaul Commons redevelopment project.

It was moved by Trustee Saunders and seconded by Trustee Demet and unanimously carried that the Village Board approve the Green Solutions Funding Agreement with MMSD for the Consaul Commons redevelopment project.

**4. Discussion/action on Ordinance 1881 to amend Chapter 15 of the Municipal Code related to food trucks**

Item was removed from the agenda for consideration at a later date.

**5. Discussion/action on contract award for the 2021 Mill & Overlay Project.**

Edlebeck explained that this is an annual program. This year it is proposed to work on Henry Clay St. from Santa Monica Blvd. to Marlborough Dr. and Oakland from Hampton Rd. to Glendale Ave. Trustee inquired about overnight parking on Henry Clay St. Edlebeck stated that overnight parking would not be a problem but side streets may need to be utilized.

It was moved by Trustee Davis and seconded by Trustee Serebin and unanimously carried that the Village Board award the 2021 Mill & Overlay project to Stark Pavement Corporation for the unity bid price amount of \$166,180.20 with funding from the 2019 Borrowed Funds Account.

**6. Discussion/action on contract award for the 2021 Sidewalk Improvement Project.**

Edlebeck explained this annual project and the inclusion of spot replacement from emergency work over the winter such as water main breaks that were temporarily patched.

It was moved by Trustee Davis and seconded by Trustee Serebin and unanimously carried that the Village Board award the 2021 Sidewalk Improvement project to Raza of Racine, LLC for the unit bid price amount of \$96,896.00 with funding from the approved 2021 General Fund and Utility Funds.

**7. Discussion/action on contract award for the 2021 EAB Parkway Tree Removal Project.**  
**8. Discussion/action on contract award for the 2021 Parkway Tree Planting Project.**

Edlebeck explained bid process. 89 trees will be planted this year.

It was moved by Trustee Saunders and seconded by Trustee Serebin and unanimously carried that the Village Board award the 2021 EAB Parkway Tree Removal Project to Wallace Tree Services in the amount of \$54,946.50 and the 2021 EAB Tree Planting project to Johnson's Nursery in the amount of \$36,231.96 with funds coming from the General Fund.

**VI. Adjourn**

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to adjourn the meeting at 6:29 p.m.

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Erin Granstrom  
Deputy Clerk

DRAFT

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank Cking ASSOCIATED					
03/05/2021	Cking	59711	0003	AFLAC	460.72
03/05/2021	Cking	59712	0004	ALSCO	811.43
03/05/2021	Cking	59713	102569	AMAZON CAPITAL SERVICES	68.25
03/05/2021	Cking	59714	MISC01	ANTHONY MARINETTI & KARI BLOHM	76.38
03/05/2021	Cking	59715	102580	AXON ENTERPRISE, INC.	24,401.58
03/05/2021	Cking	59716	101837	BAYCOM	3,267.00
03/05/2021	Cking	59717	101678	CENTURY SPRINGS	81.45
03/05/2021	Cking	59718	102172	CLARK DIETZ, INC	5,080.00
03/05/2021	Cking	59719	102673	CONCENTRA HEALTH SERVICES	250.00
03/05/2021	Cking	59720	0045	CONFLUENCE GRAPHICS	40.00
03/05/2021	Cking	59721	MISC01	COREY & KSENIYA FUHRMAN	905.92
03/05/2021	Cking	59722	101887	DAN KRALL & CO., INC.	267.84
03/05/2021	Cking	59723	MISC01	DANIEL & CLAIRE MEHRINGER	218.74
03/05/2021	Cking	59724	0081	DAVIS & KUELTHAU, S.C.	16,101.00
03/05/2021	Cking	59725	MISC01	Eric & Tabitha Boerschinger	8,498.71
03/05/2021	Cking	59726	MISC01	Eric Schroeder	22.29
03/05/2021	Cking	59727	MISC01	Gerald Kern & Michelle Schaetz	82.21
03/05/2021	Cking	59728	0040	GRAINGER	101.65
03/05/2021	Cking	59729	0042	HEISER AUTOMOTIVE GROUP	971.78
03/05/2021	Cking	59730	102051	HOME DEPOT CREDIT SERVICES	865.48
03/05/2021	Cking	59731	102659	JACOBUS ENERGY	1,322.15
03/05/2021	Cking	59732	101920	JAMES TURK	15.50
03/05/2021	Cking	59733	102648	JESSE BARKOW	10.50
03/05/2021	Cking	59734	MISC01	JOHN ROGERS	111.37
03/05/2021	Cking	59735	102220	JOHNSON CONTROLS	1,781.23
03/05/2021	Cking	59736	MISC01	KENNETH SPIES	3,081.15
03/05/2021	Cking	59737	102245	KRIS RAASCH	150.00
03/05/2021	Cking	59738	102710	MACQUEEN EQUIPMENT	728.09
03/05/2021	Cking	59739	MISC01	Matthew & Lauren Lemenager	15,606.48
03/05/2021	Cking	59740	101735	Melissa Stuczynski	14.34
03/05/2021	Cking	59741	MISC01	Michael & Anne Brown	7,552.80
03/05/2021	Cking	59742	102000	MICHAEL BEST & FRIEDRICH LLP	423.00
03/05/2021	Cking	59743	102427	MID CITY CORPORATION	6,250.00
03/05/2021	Cking	59744	0058	MILWAUKEE COUNTY TREASURER	1,105.94
03/05/2021	Cking	59745	101603	MILWAUKEE DOOR SALES & SERVICE, LLC	313.50
03/05/2021	Cking	59746	0060	MILWAUKEE METRO SEWERAGE DISTRICT	19,594.00
03/05/2021	Cking	59747	101995	MONROE TRUCK EQUIPMENT, INC	1,990.81
03/05/2021	Cking	59748	MISC01	NEIL & SANDRA SMERLINSKI	266.09
03/05/2021	Cking	59749	102268	NORTH SHORE WATER COMMISSION	37,778.18
03/05/2021	Cking	59750	101639	PATRICK MURPHY	17.47
03/05/2021	Cking	59751	102189	PAYNE & DOLAN, INC	39,695.06
03/05/2021	Cking	59752	0124	PETER BRONEK	1,200.00
03/05/2021	Cking	59753	101751	Pioneer Research Corporation	233.40
03/05/2021	Cking	59754	101601	PITNEY BOWES INC	250.14
03/05/2021	Cking	59755	101891	QUILL CORPORATION	94.74
03/05/2021	Cking	59756	101648	ROBERT TIEGS	136.07
03/05/2021	Cking	59757	101605	SAFETY MART	67.74
03/05/2021	Cking	59758	100402	SNAP-ON TOOLS	200.19
03/05/2021	Cking	59759	101656	STATE OF WI-COURT FINES/SURCHARGES	2,761.67
03/05/2021	Cking	59760	101634	THE OFFICE TECHNOLOGY GROUP	130.46
03/05/2021	Cking	59761	101634	THE OFFICE TECHNOLOGY GROUP	108.90
03/05/2021	Cking	59762	102097	TIME WARNER CABLE	2,654.04
03/05/2021	Cking	59763	101717	Uihlein Electric	4,458.50
03/05/2021	Cking	59764	0079	VERIZON WIRELESS	21.24
03/05/2021	Cking	59765	0075	VILLAGE ACE HARDWARE	29.80
03/05/2021	Cking	59766	0076	W.C.T.C.	610.00
03/05/2021	Cking	59767	0089	WACHTEL TREE SCIENCE	1,300.00
03/05/2021	Cking	59768	0086	WEX BANK	5,219.28
03/05/2021	Cking	59769	101731	WI DEPT. OF JUSTICE	7.00
03/05/2021	Cking	59770	101671	WIL-KIL PEST CONTROL	98.00
03/05/2021	Cking	59771	MISC01	Zachary Evers	3,266.77
Total For 03/05/2021:					223,228.03
03/12/2021	Cking	59773	102569	AMAZON CAPITAL SERVICES	97.56
03/12/2021	Cking	59774	MISC01	ARTHUR & KATHRYN POST	571.46
03/12/2021	Cking	59775	102728	AT&T MOBILITY	464.69
03/12/2021	Cking	59776	101988	BABCOCK AUTO SPRING CO	3,291.14
03/12/2021	Cking	59777	102543	BLACKSTONE PUBLISHING	280.00
03/12/2021	Cking	59778	102406	CARDMEMBER SERVICE	6,968.31
03/12/2021	Cking	59779	0078	CARQUEST AUTO PARTS	1,029.28
03/12/2021	Cking	59780	102718	COMPLETE MOBILE DRUG TESTING	209.84
03/12/2021	Cking	59781	102098	CRAWFORD TREE AND LANDSCAPE	9,343.75
03/12/2021	Cking	59782	101644	DAILY REPORTER PUBLISHING CO.	133.20
03/12/2021	Cking	59783	0081	DAVIS & KUELTHAU, S.C.	2,107.00
03/12/2021	Cking	59784	0087	DILLETT MECHANICAL SERVICE	406.00
03/12/2021	Cking	59785	101733	EBSCO	22.98
03/12/2021	Cking	59786	MISC01	ERIC & ANDREA BOBKE	16.72
03/12/2021	Cking	59787	102453	FRANKLIN PUBLIC LIBRARY	12.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
03/12/2021	Cking	59788	101676	GALE	91.62
03/12/2021	Cking	59789	102156	GEIS BUILDING PRODUCTS, INC	262.50
03/12/2021	Cking	59790	101772	GFL Environmental	666.86
03/12/2021	Cking	59791	102629	GIBB BUILDING MAINTENANCE	2,256.00
03/12/2021	Cking	59792	0039	GRAEF	14,068.75
03/12/2021	Cking	59793	102738	GRAYBAR ELECTRIC COMPANY	143.96
03/12/2021	Cking	59794	101621	HOMER'S TOWING & SERVICE, INC.	400.00
03/12/2021	Cking	59795	MISC01	JOHN & JENNIFER BURFEIND	71.49
03/12/2021	Cking	59796	102732	KANOPIY, INC.	402.00
03/12/2021	Cking	59797	101752	Lake Country Doors	136.00
03/12/2021	Cking	59798	0048	LAKESIDE INTERNATIONAL TRUCK	1,559.89
03/12/2021	Cking	59799	102675	LANGER ROOFING & SHEET METAL	532.00
03/12/2021	Cking	59800	102665	LANNON STONE PRODUCTS, INC.	1,652.00
03/12/2021	Cking	59801	MISC01	Michael Mastalir &	47.68
03/12/2021	Cking	59802	101761	Milwaukee Public Library	24.11
03/12/2021	Cking	59803	101711	MILWAUKEE WINTER CLUB	2,270.57
03/12/2021	Cking	59804	0061	MINNESOTA LIFE INSURANCE CO.	1,612.40
03/12/2021	Cking	59805	102516	MOTION & CONTROL ENTERPRISES LLC	497.34
03/12/2021	Cking	59806	102401	MSC INDUSTRIAL SUPPLY CO	562.04
03/12/2021	Cking	59807	101896	MUNICIPAL TREASURERS ASSN. OF WI	159.00
03/12/2021	Cking	59808	101609	NORTH SHORE FIRE DEPARTMENT	676,183.00
03/12/2021	Cking	59809	102268	NORTH SHORE WATER COMMISSION	3,145.56
03/12/2021	Cking	59810	101891	QUILL CORPORATION	21.98
03/12/2021	Cking	59811	MISC01	Rae Williams & Michael Di Milo	89.62
03/12/2021	Cking	59812	102678	ROBB GREGG	375.00
03/12/2021	Cking	59813	101871	SCHMITZ READY MIX, INC.	283.44
03/12/2021	Cking	59814	0069	SCHOOL DISTRICT OF WFB	138.84
03/12/2021	Cking	59815	0103	TASC	230.30
03/12/2021	Cking	59816	101634	THE OFFICE TECHNOLOGY GROUP	0.00
03/12/2021	Cking	59817	MISC01	TIMOTHY & HEATHER SPENCER	8.73
03/12/2021	Cking	59818	0075	VILLAGE ACE HARDWARE	16.09
03/12/2021	Cking	59819	101632	VILLAGE OF BAYSIDE	99,459.65
03/12/2021	Cking	59820	101652	WESTHOFFEN WORKS, INC.	1,292.77
03/12/2021	Cking	59821	0086	WEX BANK	2,720.00
03/12/2021	Cking	59822	0116	WI MUNICIPAL JUDGES ASSOC	75.00
Total For 03/12/2021:					836,410.12
03/19/2021	Cking	59823	102569	AMAZON CAPITAL SERVICES	318.38
03/19/2021	Cking	59824	0126	AT&T	235.95
03/19/2021	Cking	59825	101804	AUTOMATIC BUILDING CONTROLS	1,760.00
03/19/2021	Cking	59826	102402	BARRICADE FLASHER SERVICE, INC	573.12
03/19/2021	Cking	59827	102052	BIRCHWOOD	8,120.00
03/19/2021	Cking	59828	0016	BROOKS TRACTOR	367.39
03/19/2021	Cking	59829	102644	CASCADE ENGINEERING	9,581.00
03/19/2021	Cking	59830	102488	CITY OF WAUWATOSA	200.00
03/19/2021	Cking	59831	102172	CLARK DIETZ, INC	18,722.50
03/19/2021	Cking	59832	102216	CUSTOM SERVICE INFORMATION, LLC	500.00
03/19/2021	Cking	59833	101604	ENVIROTECH EQUIPMENT	136.65
03/19/2021	Cking	59834	0040	GRAINGER	219.98
03/19/2021	Cking	59835	102659	JACOBUS ENERGY	2,270.10
03/19/2021	Cking	59836	102209	JMB & ASSOCIATES, LLC	5,225.00
03/19/2021	Cking	59837	102596	JOHNSON CONTROLS FIRE PROTECTION	2,414.59
03/19/2021	Cking	59838	101664	JOURNAL SENTINEL	128.05
03/19/2021	Cking	59839	102622	KRIETE TRUCK CENTER MILWAUKEE	155.00
03/19/2021	Cking	59840	0105	LEXISNEXIS RISK SOLUTIONS	150.00
03/19/2021	Cking	59841	102000	MICHAEL BEST & FRIEDRICH LLP	82.80
03/19/2021	Cking	59842	101623	MILLER-BRADFORD & RISBERG, INC.	232.70
03/19/2021	Cking	59843	101995	MONROE TRUCK EQUIPMENT, INC	1,066.22
03/19/2021	Cking	59844	102022	NEENAH FOUNDRY COMPANY	7,618.00
03/19/2021	Cking	59845	102701	POM INCORPORATED	472.90
03/19/2021	Cking	59846	101891	QUILL CORPORATION	37.30
03/19/2021	Cking	59847	102757	SMITHGROUP	5,877.00
03/19/2021	Cking	59848	100402	SNAP-ON TOOLS	470.15
03/19/2021	Cking	59849	0072	STREICHER'S	269.94
03/19/2021	Cking	59850	101634	THE OFFICE TECHNOLOGY GROUP	154.96
03/19/2021	Cking	59851	0022	U.S. CELLULAR	518.54
03/19/2021	Cking	59852	0075	VILLAGE ACE HARDWARE	76.84
03/19/2021	Cking	59853	102116	VILLAGE OUTDOOR LIVING	369.95
03/19/2021	Cking	59854	101667	WHITEFISH BAY BID	48,500.00
03/19/2021	Cking	59855	101786	WHITEFISH BAY SCHOOL DISTRICT	92.56
03/19/2021	Cking	59856	102513	WI DEPARTMENT OF TRANSPORTATION	305.91
03/19/2021	Cking	59857	102229	WI DEPT OF JUSTICE	7.00
03/19/2021	Cking	59858	101671	WIL-KIL PEST CONTROL	321.50
Total For 03/19/2021:					117,551.98
03/26/2021	Cking	59860	101849	ADAM WARSH	60.00
03/26/2021	Cking	59861	0003	AFLAC	460.72
03/26/2021	Cking	59862	102204	ALL TRAFFIC SOLUTIONS	1,500.00
03/26/2021	Cking	59863	102569	AMAZON CAPITAL SERVICES	307.65
03/26/2021	Cking	59864	MISC01	BCE Sign Shop	798.25

Check Date	Bank	Check	Vendor	Vendor Name	Amount
03/26/2021	Cking	59865	101875	CASPER'S TRUCK EQUIPMENT	2,603.37
03/26/2021	Cking	59866	101730	Christopher Zanger	210.00
03/26/2021	Cking	59867	102172	CLARK DIETZ, INC	6,467.50
03/26/2021	Cking	59868	0045	CONFLUENCE GRAPHICS	40.00
03/26/2021	Cking	59869	102098	CRAWFORD TREE AND LANDSCAPE	9,867.00
03/26/2021	Cking	59870	101926	DANIEL COURTIER	90.00
03/26/2021	Cking	59871	102079	DAVID HRYNIEWICKI	90.00
03/26/2021	Cking	59872	102198	DELTA DENTAL OF WISCONSIN	6,144.36
03/26/2021	Cking	59873	101952	ELECTRICAL CONCEPTS	995.00
03/26/2021	Cking	59874	102627	GEE INSPECTIONS LLC	480.00
03/26/2021	Cking	59875	102659	JACOBUS ENERGY	786.19
03/26/2021	Cking	59876	101920	JAMES TURK	30.00
03/26/2021	Cking	59877	MISC01	JOHN LANKE & JESSICA LIEBERMAN	114.86
03/26/2021	Cking	59878	MISC01	JONATHAN & JULIA CURRIE	233.92
03/26/2021	Cking	59879	102717	KEVIN KAEGI	30.00
03/26/2021	Cking	59880	101818	Laura Gleason	30.00
03/26/2021	Cking	59881	0050	LINCOLN CONTRACTORS SUPPLY	673.91
03/26/2021	Cking	59882	102349	Mark Passante	180.00
03/26/2021	Cking	59883	0060	MILWAUKEE METRO SEWERAGE DISTRICT	210,769.04
03/26/2021	Cking	59884	101776	NEHER ELECTRIC SUPPLY, INC.	48.75
03/26/2021	Cking	59885	102292	OFFICE COPYING EQUIPMENT	102.00
03/26/2021	Cking	59886	101867	OTIS ELEVATOR COMPANY	646.41
03/26/2021	Cking	59887	102107	PAUL BOENING	90.00
03/26/2021	Cking	59888	102024	PAUL WITTE	60.00
03/26/2021	Cking	59889	101760	PURCHASE POWER	802.99
03/26/2021	Cking	59890	101871	SCHMITZ READY MIX, INC.	647.69
03/26/2021	Cking	59891	102518	SHRED-IT USA	52.21
03/26/2021	Cking	59892	102481	SMART INTERACTIVE MEDIA, LLC	265.00
03/26/2021	Cking	59893	MISC01	Sue Fox	4,750.00
03/26/2021	Cking	59894	102007	THE SIGMA GROUP, INC	1,370.00
03/26/2021	Cking	59895	0023	TYLER TECHNOLOGIES, INC.	2,567.59
03/26/2021	Cking	59896	0070	VILLAGE OF SHOREWOOD	58,684.77
03/26/2021	Cking	59897	0131	WEA INSURANCE TRUST	117,265.08
03/26/2021	Cking	59898	101671	WIL-KIL PEST CONTROL	223.50
03/26/2021	Cking	59899	101651	WM RECYCLE AMERICA	3,456.93
03/26/2021	Cking	59900	MISC01	WOO JIN CHANG	120.28
Total For 03/26/2021:					434,114.97

CKING TOTALS:

(1 Check Voided)

Total of 187 Disbursements:

1,611,305.10



## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** President Julie Siegel & Village Board of Trustees

**REPORT FROM:** Paul Boening – Village Manager

**DATE:** April 1, 2021

**AGENDA ITEM:** Referral of Ordinance to Plan Commission (Ord. No. 1882 to Rezone 816 & 820 E. Glen Ave. from District 2 – Single Family Residence to District 4 – Churches, Public Buildings & Grounds)

**ACTION REQUESTED:**  Ordinance  Resolution  Motion (Consent)

---

### **BACKGROUND:**

The Village received a Rezoning Petition from the United Methodist Church of Whitefish Bay to rezone the properties at 816 & 820 E. Glen Avenue from District 2 – Single Family Residence to District 4 – Churches, Public Buildings & Grounds. A copy of the Petition is attached.

Procedurally, the Village Board is required to refer the corresponding Rezoning Ordinance (attached) to the Plan Commission for review and recommendation. The Plan Commission will also hold a Public Hearing.

The Plan Commission will review the merits and implications of a potential rezoning and will also engage with church representatives. The Village Board will then have the same opportunity when the Ordinance is placed on a future Village Board agenda for final review and action.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

To refer Ordinance No. 1882 to the Plan Commission for review and recommendation via adoption of the Consent Agenda.

C: Department Heads  
Attorney Jaekels



## Petition for Rezoning Form

***Return Completed Form along with a \$250 Zoning Amendment Fee.***

United Methodist Church of Whitefish Bay hereby petitions the Village of Whitefish Bay for a change in zoning of the following property:

Address/Parcel No. of Property Involved:816 & 820 E. Glen Ave., Whitefish Bay  
(Please include an exact legal description of the property with your submittal. In the case of a request that involves only a portion of parcel(s), be sure to include a legal description that denotes exactly which portion of the affected parcel(s) is to be considered for rezoning).

Present Use/Zoning of Property: District 2 – Single Family Residence

Proposed Use/Zoning of Property: District 4 – Churches, Public Buildings & Grounds

Current Owner of Property (Print Name):United Methodist Church of Whitefish Bay

Applicant – Name (Please Print): United Methodist Church of Whitefish Bay  
Address:819 E. Silver Spring Dr., Whitefish Bay, WI  
Phone:414-964-2424  
Email:mhadley@umcwfb.org

Signature of Property Owner as listed on this Application:

A handwritten signature in black ink that reads "Kathryn Schmitz, Chair of Church Board".

**Petition will not be processed without the Owner's Signature regardless of who is listed as the Applicant. This signature authorizes the Village of Whitefish Bay to process the Rezoning Petition for my property and further authorizes the Village or its representatives to conduct reasonable and routine inspections of my property for the purposes of evaluating this Petition.**

Signature of Applicant (if different than Owner):

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**\* Application must be submitted 3 weeks prior to the meeting date**

**STATE OF WISCONSIN MILWAUKEE COUNTY VILLAGE OF WHITEFISH BAY**

**ORDINANCE NO: 1882**

**An Ordinance to Rezone 816 & 820 E. Glen Avenue to District 4**

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The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin does ordain as follows:

**Section One:** The parcels located at 816 & 820 E. Glen Avenue, Tax IDs No. 198-0027 and 198-0028 are hereby rezoned from District 2 – Single Family Residence District to District 4 – Churches, Public Buildings & Grounds District.

**Section Two:** All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby and to such extent repealed.

**Section Three:** This ordinance shall take effect and be in force from and after its passage and posting.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Whitefish Bay this \_\_\_\_ day of \_\_\_\_\_, 2021.

**VILLAGE OF WHITEFISH BAY**

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Julie Siegel, Village President

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Jaimie Krueger, Village Clerk



## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** President Julie Siegel & Village Board of Trustees  
Village Manager Paul Boening

**REPORT FROM:** Tim Blakeslee, Assistant Village Manager

**DATE:** March 30, 2021

**AGENDA ITEM:** Discussion/action on acceptance of a tree donation from Don Sauer at Klode Park

**ACTION REQUESTED:**  Ordinance  Resolution  Motion (Consent)

---

### **BACKGROUND:**

In March, Don Sauer contacted Village Staff regarding a tree donation for placement at Klode Park in honor of his family. Mr. Sauer will be donating this tree in coordination with the Village's Arbor Day ceremony on April 30, 2021. Village Staff met virtually with Mr. Sauer to select an open tree location. The approximate location is included in Attachment 1. The location will replace a previously removed Ash Tree. Pending approval by the Village Board, Village Staff will invoice Mr. Sauer for the cost of the tree and installation (approximately \$500). Mr. Sauer will be responsible for purchasing a memorial plaque (if desired), which Village staff will install.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

Staff recommends the acceptance of a tree donation from Don Sauer for placement at Klode Park.

### **ATTACHMENTS**

1. Tree Location

C: Department Heads  
Attorney Jaekels

**Attachment 1:**



**RESOLUTION NO. 3087**

**RESOLUTION OF APPRECIATION FOR ANN CHRISTIANSEN**

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**WHEREAS**, Ann Christiansen has been invaluable to the North Shore Health Department as its Health Director/Health Officer since February 2015, where she expanded the Health Department's programs and services to include work addressing older adults falls, substance abuse and drug overdose fatalities, prohibiting electronic cigarettes in indoor public places, and advocating for the first smoke-free beach in Wisconsin; and

**WHEREAS**, Ann worked to get the North Shore Health Department in position to apply for accreditation as a Level III Health Department, and linked both North Shore Health Department locations with a one-drive, unified email system and SharePoint for easier communication; and

**WHEREAS**, Ann helped create a unified health ordinance, which has been adopted by all seven (7) communities of the North Shore Community, and helped start local overdose review meetings to tackle overdose in the communities; and

**WHEREAS**, Ann led the COVID-19 response in the North Shore, including serving as a Duty Officer for the Milwaukee County Unified Emergency Operations Collaborative for COVID-19; and

**WHEREAS**, Ann's wealth of knowledge has made her a vital resource to the North Shore Communities, and these years of service have been marked by exemplary dedication to the best interests of the North Shore communities for the health and safety of our citizens; and

**WHEREAS**, Ann's colleagues will miss her hard work and leadership on behalf of the North Shore Health Department, but will *really* miss her ability to maintain a sense of humor during an international crisis, her smile, and that she is always there for her staff, and always willing to advocate for them that so often raised others' spirits.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village of Bayside, Village of Brown Deer, City of Glendale, Village of Fox Point, Village of River Hills, Village of Shorewood, and Village of Whitefish Bay, proclaim their appreciation and publicly congratulate Ann Christiansen for her professional and personal dedication to the North Shore Communities; and

**BE IT FURTHER RESOLVED**, that this Resolution be presented to Ann to serve as a reminder that although she will no longer be employed with the North Shore Health Department, she will always be remembered as a kind, considerate and loyal individual dedicated to her position and the communities that she served.

**PASSED AND ADOPTED** by the Village Board of the Village of Whitefish Bay this 5<sup>th</sup> day of April, 2021.

**VILLAGE OF WHITEFISH BAY**

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Julie Siegel, Village President

Countersigned:

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Jaimie Krueger, Clerk



## VILLAGE BOARD – STAFF REPORT

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**REPORT TO:** President Julie Siegel & Village Board Trustees  
Paul Boening – Village Manager

**REPORT FROM:** Tim Blakeslee – Assistant Village Manager

**DATE:** March 30, 2021

**AGENDA ITEM:** Discussion/action on Ordinance No. 1881 regarding Mobile Food Establishments (also known as food trucks)

**ACTION REQUESTED:**  Motion  Information Only  Ordinance

---

### **BACKGROUND**

At the meeting on March 5, 2021, the Whitefish Bay Business Improvement District Board (BID) made a recommendation that the Village Board limit Mobile Food Establishments from conducting business within 50 feet of a Permanent Food Establishment in the Village. As a result, Village Staff prepared draft Ordinance No. 1881 regarding Mobile Food Establishments (Attachment 1) for consideration by the Village Board. This ordinance was revised from a prior iteration to fit within the current transient merchant/solicitor section of the Village Code, as opposed to creating a new code section. Changes proposed in Ordinance No. 1881:

- Provide a definition of a mobile food establishment
- Limit Mobile Food Establishments from conducting business within 50 feet of a Permanent Food Establishment in the Village as recommended by the BID.
- Require mobile food establishments to follow Village of Whitefish Bay parking regulations.

### **RECOMMENDED ACTION:**

Approve Ordinance No. 1881 regarding Mobile Food Establishments

Attachments:

1. Draft Ordinance No. 1881
2. Full Ordinance 15-9 to 15-17.5

STATE OF WISCONSIN MILWAUKEE COUNTY VILLAGE OF WHITEFISH BAY

ORDINANCE NO: 1881

AN ORDINANCE TO AMEND SECTION 15-9 AND CREATE SECTION 15-17.5  
OF THE MUNICIPAL CODE REGARDING MOBILE FOOD ESTABLISHMENTS

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The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin does ordain as follows:

Section One: Chapter 15 Article III Sections 15-9 of the Municipal Code of the Village of Whitefish Bay is hereby amended to read as follows:

§ 15-9 Definitions. As used in this article, the following terms shall have the meanings indicated:

MOBILE FOOD ESTABLISHMENT: Means a food truck, trailer, cart, tent, vehicle or moveable structure selling food or beverages which periodically changes location.

Section Two: Chapter 15 Article III Sections 15-17.5 of the Municipal Code of the Village of Whitefish Bay is hereby created to read as follows:

§ 15-17.5 Specific prohibitions; Mobile Food Establishments

A. Mobile Food Establishments shall not:

1. Violate Village of Whitefish Bay parking regulations.
2. Conduct business while located within 50 feet of a licensed restaurant, unless such restaurant is owned by the owner of the Mobile Food Establishment or the Mobile Food Establishment has written permission from the restaurant license's owner or agent. (A copy of Mobile Food Establishment's written permission must be maintained in or on the Mobile Food Establishment for verification);

Section Three: All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby and to such extent repealed. The provisions of this ordinance are severable in the event of any invalidity or unconstitutionality of any portions thereof

Section Four: This ordinance shall take effect upon its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Whitefish Bay this 5<sup>th</sup> day of April 2021.

VILLAGE OF WHITEFISH BAY

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Julie Siegel, Village President

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Jaimie Krueger, Village Clerk

*The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.*

**§ 15-9 Definitions.**

As used in this article, the following terms shall have the meanings indicated:

**SOLICITOR**

Those who solicit money or items for donation (other than panhandling for one's personal sustenance) in person by being present at a business or residence of the person from whom the money or donations is requested.

**TRANSIENT MERCHANT**

Any peddler, canvasser, solicitor, whether principal, agent or employee, who engages in, does or transacts any temporary or transient business in this Village, either in one location or by moving his place of business from place to place in the Village selling goods, wares, services or merchandise or solicits for such trade, and whether or not for the purpose of carrying on such business such individual hires, leases, occupies, or uses a building, structure, vacant lot, railroad car or other vehicle for the exhibition or sale of such goods, wares and merchandise.

**MOBILE FOOD ESTABLISHMENT:**

Means a food truck, trailer, cart, tent, vehicle or moveable structure selling food or beverages which periodically changes location.

**§ 15-10 Exceptions.**

- A. This article shall not be held to include the acts of persons selling services, goods or materials at wholesale to dealers in such articles, nor to vendors of dairy products, fruit juices, bakery goods or groceries to any regular customers on established routes, nor the acts of the local area merchants or their employees in delivering such goods in the regular course of business, nor shall this article be held to include or apply to any farmer who shall vend, sell or dispose of, or offer to sell, vend or dispose of the products of the farm or garden occupied and cultivated by him or her, nor to governmental agents in the performance of their official duties.
- B. This article shall not be held to prohibit any sale required by statute or by order of any court or to prevent any person conducting a bona fide auction sale pursuant to law.
- C. This article shall not be held to include the acts of persons solely engaged in acts of political or religious speech or the free exercise of religion to the extent such acts are protected under the Wisconsin and United States Constitutions.
- D. This article, including, but not limited to its permitting and registration provisions, does not apply to residents under the age of 21 conducting door-to-door sales or solicitations on behalf of a charitable or nonprofit educational organization, including but not limited to the Boy Scouts of America, Girl Scouts of America, public and private schools, UNICEF and youth athletic leagues and associations.

**§ 15-11 Permits and registration required.**

- A. Permits. It shall be unlawful for any transient merchant to vend, sell or dispose of, or to offer to vend, sell or dispose of goods, wares, merchandise, produce or services or any other thing at any place

whatsoever within the Village of Whitefish Bay without first obtaining a permit as set forth herein.

B. Registration. It shall be unlawful for any solicitor to solicit money or items for donation in person by being present at a business or residence without first registering as set forth herein.

**§ 15-12 Application and permit.**

**[Amended by Ord. No. 1768]**

A. Application for permit. Transient merchants and solicitors shall obtain a permit application/registration form from the Village Clerk-Treasurer. The transient merchant or solicitor shall fill out this application/registration form, stating the nature of and the place where business is to be carried on, the length of time for which a permit or registration is desired, a general description of the things intended to be solicited, sold, disposed of or contracted for, the name, date of birth and permanent address of all the persons to be covered by such permit, the name and address of the applicant/registrant, and the place or places of residence of the applicant/registrant for the two years previous. No permit shall be granted until all of the provisions of Subsection **B** of this section, as well as any county, state or federal laws or regulations have been complied with. Whenever the business of the applicant shall require the use of weighing or measuring devices, a certificate shall accompany the application from the sealer of weights and measures stating that said devices have been examined and approved.

(1) Application and registration. At the time of filing application or registration, a permit fee and an investigation fee as set from time to time by the Village Board for each person to be covered by permit or otherwise registered shall be paid to the Village Clerk-Treasurer to cover the cost of investigation of the facts stated in the application or registration. The application or registrations shall be sworn to by the applicant and filed with the Chief of Police and shall contain such additional information as the Chief shall require for the effective enforcement of this article and the safeguarding of the residents of the Village from fraud, misconduct or abuse. Religious, charitable, political, patriotic or philanthropic agencies or their agents shall not be required to submit an application or pay an application or registration fee if they are engaged purely in activities which are exempt from this article. **[Amended at time of adoption of Code (see Ch. 17, Village Code and Ordinances, Art. I)]**

B. Investigation. Upon receipt of each such application or registration, the Chief of Police shall institute such investigation of applicant's business and moral character as he or she deems necessary for the protection of the public good and shall approve or disapprove applications within 72 hours after such application was filed, and shall issue or deny a permit in accordance with his or her findings after presentation by the applicant of a receipt from the Village Clerk-Treasurer showing payment of the required fee.

C. Bond. If the Chief of Police determines from his or her investigation of said application that the interests of the Village or of inhabitants of the Village require protection against possible misconduct of the licensee or that the applicant is otherwise qualified but due to causes beyond his or her control is unable to supply all of the information required, he may require the applicant to file with the Village Clerk-Treasurer a bond in an amount up to \$25,000 with surety running with the Village, conditioned that the permittee willfully comply with the ordinances of the Village and laws of the state relating to peddlers, canvassers or transient merchants and guaranteeing to any citizen of the Village of Whitefish Bay doing business with the permittee that the property purchased will be delivered according to the representations of the applicant, provided that action to recover on any such bond shall be commenced

within six months after the expiration of the license of the principal. [Amended at time of adoption of Code (see Ch. 17, Village Code and Ordinances, Art. I)]

D. Issuance. All permits shall be numbered in the order in which they are issued and shall state clearly the place where the business may be carried on, the purpose of the solicitations, the kind of goods, wares, merchandise or services to be sold, disposed of or contracted for, the dates of issuance and expiration of permit, the fee paid and the name and address of the licensee and all employees covered by said permit, and the date of revocation of permit. Such permit shall automatically expire on January 1 following the date of issuance of such permit. No permit shall be granted to a person under 18 years of age, and no applicant to whom a license has been refused or who has had a permit which has been revoked shall make further application until a period of at least six months shall have elapsed since the last previous rejection or revocation, unless the person can show that the reason for such rejection revocation no longer exists. Every transient merchant or solicitor, while exercising his permit or registration, shall post the permit or registration information in a conspicuous place on the premises or person and shall exhibit the same upon demand of any officer, or a customer or prospective vendee. A permit or registration shall not be assignable and any holder of such permit or registration who allows it to be used by any other person shall be guilty of a violation of this article. Whenever a permit shall be lost or destroyed, a duplicate in lieu thereof under the original application may be issued by the Clerk-Treasurer upon filing with him or her by the permit holder of an affidavit setting forth the circumstances of the loss and what, if any, search has been made for its recovery, and upon the payment of a fee as set from time to time by the Village Board. [Amended at time of adoption of Code (see Ch. 17, Village Code and Ordinances, Art. I)]

#### **§ 15-13 Mutilation of permit.**

On the expiration of the permit, the holder shall surrender the same to the Chief of Police. It shall be unlawful for any person to alter or change in any manner any permit issued under the provisions of this article, and such alteration or the failure of the holder of same to display the permit in a conspicuous place on the premises or person or to exhibit the same upon demand of any officer or customer or prospective vendee shall be cause for revocation of such permit.

#### **§ 15-14 Revocation.**

The Chief of Police, Village Manager or the Village Board may at any time for a violation of this or any other ordinance or any law, revoke any permit issued under these provisions. When a permit shall be revoked, no refund of any unearned portion of the permit fee shall be made. Notice of such revocation and the reason or reasons therefor in writing shall be immediately served personally upon the person named in the application or by mailing the same to the permit holder at the named premises, and by filing a copy of such notice with the Village Clerk-Treasurer. Appeal from revocation shall be made to the Village Board within 30 days of date of revocation.

#### **§ 15-15 Prepayments.**

All orders taken by a permit holder under this article who accepts or receives payment or deposit of money in advance of final delivery shall be in writing in duplicate, stating the terms thereof and the amount paid in advance, and one copy shall be given to the purchaser at the time the deposit of money is paid.

#### **§ 15-16 Health Officer's certificate.**

No individual shall carry on any business under this article involving the handling or sale of foodstuffs, without first securing from the Health Officer a certificate stating that he or she is apparently free from any contagious or infectious disease and agreeing in writing to submit to a further physical examination upon the request of the Health Officer.

## § 15-17 General prohibitions; exemptions.

No person shall do any of the following upon visiting any business or residence in the Village:

- A. Falsely or fraudulently misrepresent the quantity, character or quality of any article or service offered for sale, or offer for sale any unwholesome or tainted food or foodstuffs, nor shall intentionally misrepresent to any prospective customer the purpose of his or her visit, nor the name of the business of his or her principal, if any, nor the source of supply of the goods, wares, merchandise or services which he or she sells or offers for sale, nor the disposition of the proceeds or profits of his or her sales.
- B. Keep any facilities or premises in an unclean or unsanitary condition or foodstuffs offered for sale uncovered and or unprotected from pathogens, dirt, dust and insects.
- C. Engage in door-to-door selling of goods, wares, merchandise, services, or soliciting other than between the hours of 9:00 a.m. to the earlier of either 7:00 p.m. or one hour after sunset.
- D. Call on any dwelling or other place where a sign is displayed bearing the words "No Peddlers," "No Solicitors," or words of a similar meaning.
- E. Call at the rear door of any dwelling place; or remain on premises after being asked to leave by the owner, occupant, or any other person having authority over such premises.
- F. Use any permit provided by the Village after the expiration or revocation of the permit.
- G. Knowingly provide false information in the submission of any application or registration under this article.

## § 15-17.5 Specific prohibitions; Mobile Food Establishments

A. Mobile Food Establishments shall not:

- 1. Violate Village of Whitefish Bay parking regulations.
- 2. Conduct business while located within 50 feet of a licensed restaurant, unless such restaurant is owned by the owner of the Mobile Food Establishment or the Mobile Food Establishment has written permission from the restaurant license's owner or agent. (A copy of Mobile Food Establishment's written permission must be maintained in or on the Mobile Food Establishment for verification);



## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** President Julie Siegel & Village Board of Trustees

**REPORT FROM:** Paul Boening – Village Manager

**DATE:** April 1, 2021

**AGENDA ITEM:** Discussion and direction to staff regarding Village Board compensation

**ACTION REQUESTED:**  Ordinance  Resolution  Direction to Staff

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### **BACKGROUND:**

This item has been placed on the agenda at the request of Trustee Davis.

Per a review of archived Village Budgets, the compensation for Village President (\$1,200 per year) and Village Trustees (\$600 per year) has not been adjusted in at least 20 years. Trustee Davis suggested an increase of 100% to raise the President's compensation to \$2,400 per year and the Trustee amount to \$1,200 per year to better reflect the time and effort expended.

To assist the Board in its discussion, elected official compensation for all seven North Shore communities is presented in the table below:

	Chief Elected Official	Board/ Council Members	
North Shore			
Bayside	\$ 100.00	\$ 100.00	per month
Brown Deer	\$ 450.00	\$ 300.00	per month
Fox Point	do not pay	do not pay	
Glendale	\$ 3,000.00	\$ 2,700.00	per year
River Hills	do not pay	do not pay	
Shorewood	\$ 1,300.00	\$ 1,000.00	per year
Whitefish Bay	\$ 1,200.00	\$ 600.00	per year

If there is consensus in favor of an adjustment, staff will draft an ordinance for Village Board review at the April 19<sup>th</sup> meeting. Per State Statutes, compensation can only be adjusted upon the commencement of terms. Therefore, any adjustments would be phased in beginning with the terms that commence in April of 2022.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

To provide direction to staff regarding whether to proceed with an Ordinance and if so, to determine the desired compensation amounts for Village President and Village Trustees.