



## REGULAR VILLAGE BOARD MEETING

### MEETING NOTICE AND AGENDA

**WHITEFISH BAY VILLAGE HALL – IN-PERSON**  
**5300 North Marlborough Drive**

**Monday, November 1, 2021, 6:00 PM**

I. Call to Order and Roll Call

II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

Approved  
(item 2 removed from  
agenda until 11/15)

1. Minutes of the regular meeting held on October 18, 2021.
2. Resolution No. 3099 declaring intent for the Village of Whitefish Bay to become a “Monarch City.”
3. Ordinance No. 1891 to create Section 9-2D(23) of the Village Code pertaining to slick vegetation on sidewalks.
4. Acceptance of a bench donation from Bob Gegios for installation at Klode Park.
5. Acceptance of a bench donation from Ben Hartford for installation at Silver Spring Park.
6. Acceptance of a tree donation from Laura Glomski to be planted at Klode Park.
7. Appointment of Will Olson to the Whitefish Bay Civic Foundation Board.
8. Appointment of Jim Lowery to the Whitefish Bay Civic Foundation Board.

III. Report of Village Officers

1. Village Attorney
2. Village Manager
3. Village President
4. Miscellaneous Trustee

IV. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

V. General Business

Discussion only

1. Discussion/Action on the 2022 Village Budget. – DRAFT Budget available at:  
<http://www.wfbvillage.org/documentcenter/view/1515>

VI Adjourn

**Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Community Development Authority may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website ([www.wfbvillage.org](http://www.wfbvillage.org))**

## REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held In-Person on October 18, 2021.

Pursuant to law, written notice of this meeting was given to the press and posted on public bulletin boards.

### **I. Call to Order and Roll Call**

President Buckley called the meeting to order at 6:00 pm.

Present: Trustees Demet, Fuda, Haller, Koltun, Serebin and President Buckley

Also Present:

- Village Manager—Paul Boening
- Village Attorney—Chris Jaekels
- Assistant Village Manager—Tim Blakeslee
- Finance Director/Clerk-Jaimie Krueger
- Director of Public Works—John Edlebeck
- Director of Building Services—Joel Oestreich
- Interim Police Chief—Patrick Whitaker
- Library Director—Nyama Reed
- Deputy Clerk—Erin Granstrom

### **II. Consent Agenda**

It was moved by Trustee Serebin, seconded by Trustee Haller, and carried by the Village Board 6-0 to approve the consent agenda as presented.

1. Minutes of the regular meeting held on October 4, 2021.
2. Investment report for September, 2021.
3. Approval of Official Parking Map amendment to reflect the current 2-hr parking restriction on the 5500 block of N. Shoreland Ave.
4. Resolution No. 3097 Authorizing a Levy Limit Exception for North Shore Fire Department charges.
5. Resolution No. 3098 relating to the 2022 North Shore Fire Department Fees for Service.
6. Approval of request from Carter Stewart to possess alcohol at the Cahill Warming House on 10/29/21.
7. Approval of request from Margaret Wilson to possess alcohol at the Cahill Warming House on 12/10/21.

### **III. Report of Village Officers**

1. **Village Attorney**—No Report
2. **Village Manager**—Village Manager Boening reported the draft 2022 Village Budget books were delivered Friday and the budget workshop will be November 1, 2021.
3. **Village President**—President Buckley recommended that everyone stop to see Silver Spring Park and commended the Whitefish Bay Garden Club and Village Staff for the work put into the park. Buckley recognized the American Government students from the Whitefish Bay High School in attendance.
4. **Miscellaneous Trustee**—No Report

### **IV. Petitions and Communications**

No Petitions or Communications received.

**V. General Business**

**1. Presentation of the 2021 National Roadway Safety Award**

Boening gave background on the National Roadway Safety Foundation. John Edlebeck was presented with the 2021 National Roadway Safety Award. John Edlebeck thanked the Village Board and staff for supporting the changes that have been made and thanked contactors that the Village has worked with for various safety improvement projects. Trustees commended Edlebeck for his efforts to improve pedestrian and vehicle safety throughout the Village.

**2. Discussion/action on the Final Plat for the Danbury Glen Subdivision.**

Director of Public Works, John Edlebeck, reviewed the background of the Danbury Glen Subdivision and the process for creating a new subdivision. Both Attorney Jaekels and John Edlebeck reviewed the proposal and approve the plat as presented. Attorney Jaekels clarified that if approved the development agreement will be finalized.

Trustee Fuda motioned, seconded by Trustee Demet, and carried by the Village Board 6-0 to approve the Final Subdivision Plat for the Glen Danbury Subdivision as presented.

**3. The Board may convene into Closed Session pursuant to Wisconsin State Statute § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility—specifically regarding evaluation of personnel.**

Trustee Serebin motioned, seconded by Trustee Haller, and carried by the Village Board 6-0 to convene into Closed Session Pursuant of Wisconsin State Statute § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Specifically regarding evaluation of personnel at 6:24 pm.

**4. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.**

Trustee Fuda motioned, seconded by Trustee Demet, to return to Open Session at 6:45 pm. Motion Carried by Roll Call Vote, 6-0.

**VI. Adjourn**

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Serebin, and carried 6-0 to adjourn the meeting at 6:45 pm.



## **VILLAGE BOARD MEETING STAFF REPORT**

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**REPORT TO:** President Kevin Buckley & Village Board of Trustees

**REPORT FROM:** Tim Blakeslee, Assistant Village Manager

**DATE:** October 25, 2021

**AGENDA ITEM:** Discussion/action on Resolution No. 3099 regarding Monarch City Designation

**ACTION REQUESTED:** \_\_\_\_ Ordinance ✓ Resolution (Consent) \_\_\_\_ Motion

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### **BACKGROUND:**

The Whitefish Bay Garden Club and Village Staff recently discussed becoming an officially designated Monarch City. The goal of Monarch City USA is to get as many communities as possible to become creators/supporters of new monarch milkweed sites within their borders.

Other than adoption of the attached resolution and payment of a \$50 application fee, the Village of Whitefish Bay already meets the requirements to become a Monarch City based on the native plantings recently completed by the Whitefish Bay Garden Club and the annual Bay Day Event.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

Staff recommends approval of Resolution No. 3099 regarding Monarch City Designation

C: Village Manager Boening  
Department Heads  
Attorney Jaekels

STATE OF WISCONSIN: MILWAUKEE COUNTY: VILLAGE OF WHITEFISH BAY

RESOLUTION NO: 3099

RESOLUTION RELATING TO MONARCH CITY DESIGNATION

WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans, young and old; and

WHEREAS, the monarch is also extremely beneficial, pollinating many cultivated flowers and crops, and serves as an indicator species for the ecological health of large geographic areas; and

WHEREAS, cities, villages, towns, and counties have a critical role to play to help save the monarch butterfly, and the Village of Whitefish Bay has declared an interest in becoming a Monarch City in partnership with the Whitefish Bay Garden Club as designated by Monarch City USA, a nonprofit organization dedicated to helping the monarch butterfly recover city by city; and

WHEREAS, every citizen of Whitefish Bay can make a difference for the monarch by planting native milkweed and nectar plants to provide habitat for the monarch and pollinators in locations where people live, work, learn, play and worship; and

WHEREAS, on behalf of the people of Whitefish Bay who have already created healthy habitat for these magnificent butterflies, it is my hope that other cities across our great nation will also help to ensure that the monarch butterfly will once again flourish across the continent.

NOW THEREFORE I, Kevin Buckley, as President of the Village of Whitefish Bay Village Board, County of Milwaukee, Wisconsin, do hereby proclaim the Village of Whitefish Bay intent to become a Monarch City, and I urge that all citizens are encouraged to plant and protect native milkweed and nectar sources, so that monarch butterflies have the resources necessary to produce successive generations and sustain their spectacular migration through the Village of Whitefish Bay.

Dated this 1<sup>st</sup> day of November in the year 2021.

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Kevin Buckley, Village President

ATTESTATION:

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Jaimie Krueger, Village Clerk



## **VILLAGE BOARD MEETING – STAFF REPORT**

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**REPORT TO:** Village President Buckley and Members of the Village Board  
Paul Boening – Village Manager

**REPORT FROM:** Sarah Wilson – Management Intern  
Tim Blakeslee – Assistant Village Manager

**DATE:** 10/27/21

**AGENDA ITEM:** Approve Ordinance No. 1891 to create Section 9-2D(23) of the Village Code pertaining to slick vegetation on sidewalks.

**ACTION REQUESTED:**   ✓   Ordinance(Consent)    Motion    Information Only

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### **BACKGROUND**

Over the last several years the Village has received a number of complaints regarding algae or other vegetative growth on sidewalks from walkers and bikers in various Village locations. Typically growth on sidewalks is caused by pooled or stagnant water from improper drainage of a household sump-pump/downspout or an underground water leak. While Village Code requires these drainage issues to be corrected, often it is a time consuming process to determine what exactly the cause is.

In the meantime, the Village does not have an ordinance that requires the slick vegetative spots facilitated by pooled/stagnant water be eliminated or reasonably abated to prevent slips, trips, and falls. In the past, to support pedestrian/bike safety, staff has requested residents abate these locations without backup provided by Village Code. For comparison purposes, in the winter months, sidewalks are required to be shoveled within 24-hours of snowfall by Village Code to allow for safe passage.

### **RECOMMENDED ACTION BY VILLAGE BOARD**

Approve Ordinance No. 1891 to create Section 9-2D(23) of the Village Code pertaining to slick vegetation on sidewalks.

### **Attachments:**

1. Ordinance No. 1891

CC: Attorney Jaekels

STATE OF WISCONSIN

MILWAUKEE COUNTY

VILLAGE OF WHITEFISH BAY

ORDINANCE NO: 1891

**AN ORDINANCE TO CREATE SECTION 9-2D(23) OF THE MUNICIPAL CODE  
WITH REGARD TO SLICK VEGETATION ON SIDEWALKS OR  
PRIVATELY-OWNED PAVEMENT WITHIN THE PUBLIC RIGHT-OF-WAY**

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The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin does ordain as follows:

Section One: Section 9-2D(23) of the Municipal Code is hereby created to read as follows:

(23) Algae, moss, mold, mildew or other vegetation that creates a slick surface on any public sidewalk or privately-owned carriage walk, driveway, or driveway apron, located in the public right-of-way, which constitutes a hazard for pedestrians or vehicles shall be eliminated or reasonably abated by the owner or occupant of any abutting property or the owner or occupant of such carriage walk, driveway or driveway apron.

Section Two: All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby and to such extent repealed. The provisions of this ordinance are severable in the event of any invalidity or unconstitutionality of any portions thereof

Section Three: This ordinance shall take effect upon its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Whitefish Bay this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

VILLAGE OF WHITEFISH BAY

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Kevin Buckley, Village President

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Jaimie Krueger, Village Clerk





## **VILLAGE BOARD MEETING STAFF REPORT**

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**REPORT TO:** President Kevin Buckley & Village Board of Trustees  
Village Manager Paul Boening

**REPORT FROM:** Tim Blakeslee, Assistant Village Manager

**DATE:** October 27, 2021

**AGENDA ITEM:** Discussion/action on acceptance of a bench donation from Bob and Sandra Gegios for placement at Klode Park.

**ACTION REQUESTED:** \_\_\_\_ Ordinance \_\_\_\_ Resolution   ✓   Motion (Consent)

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### **BACKGROUND:**

This October, Bob and Sandra Gegios contacted Village Staff regarding a bench donation for placement at Klode Park. Village Staff met Mr. and Mrs. Gegios to select an open bench location near the running/walking trail. The approximate location is included in Attachment 1. Pending approval by the Village Board, Village Staff will invoice for the cost of installation (approximately \$800). Mr. and Mrs. Gegios will be responsible for purchasing a memorial plaque (if desired), which Village staff will install. Pending winter weather the bench may be installed in the spring.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

Staff recommends the acceptance of a bench donation from Bob and Sandra Gegios for placement at Klode Park.

### **ATTACHMENTS**

1. Bench Location

C: Department Heads  
Attorney Jaekels

**Attachment 1:**





## **VILLAGE BOARD MEETING STAFF REPORT**

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**REPORT TO:** President Kevin Buckley & Village Board of Trustees  
Village Manager Paul Boening

**REPORT FROM:** Tim Blakeslee, Assistant Village Manager

**DATE:** October 27, 2021

**AGENDA ITEM:** Discussion/action on acceptance of a bench donation from Ben Hartford for installation at Silver Spring Park.

**ACTION REQUESTED:** \_\_\_\_ Ordinance \_\_\_\_ Resolution   ✓   Motion (Consent)

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### **BACKGROUND:**

This October, Mr. Ben Hartford contacted Village Staff regarding a bench donation for placement at Silver Spring Park. Village Staff met Mr. Hartford to select an open bench location. The approximate location is included in Attachment 1. Pending approval by the Village Board, Village Staff will invoice for the cost of installation (approximately \$800). Mr. Hartford will be responsible for purchasing a memorial plaque (if desired), which Village staff will install. Pending winter weather the bench may be installed in the spring.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

Staff recommends the acceptance of a bench donation from Ben Hartford for installation at Silver Spring Park.

### **ATTACHMENTS**

1. Bench Location

C: Department Heads  
Attorney Jaekels

**Attachment 1:**





## **VILLAGE BOARD MEETING STAFF REPORT**

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**REPORT TO:** President Kevin Buckley & Village Board of Trustees  
Village Manager Paul Boening

**REPORT FROM:** Tim Blakeslee, Assistant Village Manager

**DATE:** October 27, 2021

**AGENDA ITEM:** Discussion/action on acceptance of a tree donation from Laura Glomski at Klode Park

**ACTION REQUESTED:** \_\_\_\_ Ordinance \_\_\_\_ Resolution   ✓   Motion (Consent)

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### **BACKGROUND:**

In September, Laura Glomski contacted Village Staff regarding a donation to replace an injured memorial tree at Klode Park. Village Staff met virtually with Ms. Glomski to confirm the tree/location. The approximate location is included in Attachment 1. Pending approval by the Village Board, Village Staff will invoice Ms. Glomski for the cost of the tree and installation (approximately \$500). Ms. Glomski will be responsible for purchasing a memorial plaque (if desired), which Village staff will install.

### **RECOMMENDED ACTION BY VILLAGE BOARD:**

Staff recommends the acceptance of a tree donation from Laura Glomski for placement at Klode Park.

### **ATTACHMENTS**

1. Tree Location

C: Department Heads  
Attorney Jaekels

**Attachment 1:**



## **William John Olson**

5961 N Kent Ave., Whitefish Bay, WI 53217 • 503-737-8375 • william.olson@marquette.edu

### **Education**

#### **Marquette University Law School, Milwaukee, WI**

*Candidate for Juris Doctor, May 2022*

GPA: 3.898/4.000

*Awards:* Deans list (Fall 2019, Fall 2020, Spring 2021), CALI awards in Property, Constitutional Law, Patent and Trade Secret Law, Federal Income Taxation, and Advanced Legal Research

*Activities:* Marquette Law Review, *Associate Editor*, Intellectual Property Law Society, *Member*

#### **University of Wisconsin-Madison, Madison, WI**

*Doctor of Philosophy in Microbiology, May 2019*

GPA: 3.813/4.000

*Awards:* Food Research Institute Michael and Winona Foster Distinguished Fellow (2018-19), Microbes in Health and Disease National Institute of Health T32 Grant (2016-18), Schreiber Foods Scholarship (2017), Cellular and Molecular Biology Program Exceptional Thesis Award (2019)

*Activities:* Cellular and Molecular Biology graduate program: Professional Development Committee, *Member* (2014-17); Recruitment Committee, *Member* (2014-17); and Coordinating Committee, *Student Representative* (2016-18)  
University of Wisconsin Associated Students of Madison Student Judiciary, *Associate Justice* (January 2015-May 2015), *Vice Chief Justice* (May 2015-January 2016), and *Chief Justice* (January 2016-May 2018)

#### **University of Oregon Clark Honors College, Eugene, OR**

*Bachelor of Science in Biology (minor in Chemistry), cum laude, June 2014*

GPA 3.78/4.00

*Awards:* Phi Beta Kappa; Order of Omega; Robert D Clark Independent Research Grant; Hilde Spielvogel Award for Outstanding Presentation by an Undergraduate Student at the 2014 Human Biology Association Conference; Awarded honors for senior research thesis “The Study on Global Ageing and Adult Health (SAGE): Depression and Body Composition Among Ageing Populations”

*Activities:* Delta Tau Delta, *Vice President* (2012-13) and *Community Service Chair* (2011-12); Partners in Health, *Front Desk Volunteer* (2010-2013) and *Emergency Medical Assistant* (2011-13)

### **Experience**

#### **Foley and Lardner, LLP, Milwaukee, WI**

*Summer Associate, June - July 2020 and May - July 2021, Law Clerk, April - May 2021 and July 2021 - present*

Worked primarily on patent prosecution in the Intellectual Property-Chemical, Biotechnology & Pharmaceutical Practice Group.

#### **Marquette University Law School, Milwaukee, WI**

*Research Assistant, May - June, August 2020*

Provided edits and checked citations for Dean Kearney’s research project on the development of property law along the Chicago Lakefront.

#### **University of Wisconsin-Madison, Madison, WI**

*Graduate Researcher, August 2014 - May 2019*

Researched metabolic interactions between the parasite *Toxoplasma gondii* and its host cell. Used next-generation RNA sequencing, high pressure liquid chromatography mass spectrometry, tissue culture infection modeling, and CRISPR/Cas-9 genetic manipulation. Wrote grant applications, manuscripts, and reviewed articles for publication. Mentored undergraduate and high school research assistants.

**Wisconsin Alumni Research Foundation (WARF), Madison, WI**

*Ambassador*, September 2016 - June 2018

Organized events around outreach and scientific collaboration, promoted the work of WARF on campus, and developed new programming to educate researchers about WARF. Attended WARF seminars on Intellectual Property and Commercialization.

**University of Oregon, Eugene OR**

*Undergraduate Researcher*, May 2012 - July 2014

Wrote and performed statistical analysis for the Study on Global Ageing and Adult Health. Used ELISA techniques to study biomarkers in Ecuadorian regional sub-populations. Trained new undergraduate researchers and assisted in grant application writing.

**Presentations**

*T. gondii-Host Metabolic Interactions and Novel Parasite Metabolic Abilities*

Food Research Institute Annual Meeting, Madison WI, May 2015-19

American Society for Microbiology Microbe Meeting, Atlanta, GA, June 2018

International Association for Food Protection, Salt Lake City, UT, July 2018

International Congress on Toxoplasmosis, July 2015

WARF Discovery Challenge, May 2015

*The Study on Global Ageing and Adult Health (SAGE): Depression and Body Composition Among Ageing Populations*

Society of Epidemiological Researchers, Seattle WA, July 2014

Oregon Undergraduate Researchers Symposium, Eugene, OR, May 2014

Human Biology Association, Calgary, Canada, April 2014

**Publications**

William J. Olson et al., “Dual metabolomic profiling uncovers *Toxoplasma* manipulation of the host metabolome and the discovery of a novel parasite metabolic capability,” *Plos Pathogens*, (April 2020)

**Community Engagement**

Milwaukee Democratic Action, *Co-Founder, Outreach Team Lead, Canvass Trainer*, 2018 - present

New Leaders Council, *2020 Fellow, Wisconsin Chapter Co-Director*, 2020 - present

Eras Senior Network, *Volunteer*, May 2020 - present

Summit Education, *Volunteer Tutor*, January - May 2019

SIGNALS, *Mentor* for undergraduate researchers, 2018

PEOPLE program, *Mentor* for high school students from underrepresented backgrounds, 2016

Food Research Institute Summer Scholars, *Mentor*, 2015 - 2017

Middle School Science Symposium, *Mentor*, November 2014 - March 2015



**James R. Lowrey**  
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Whitefish Bay, WI 53217  
(414) 963-8882 home  
(414) 828-1608 mobile  
[jlowrey@wi.rr.com](mailto:jlowrey@wi.rr.com)

**Currently Retired**

## **Professional Experience**

**2007-2019**

**University of Wisconsin-Milwaukee Library**  
*Assistant Director for Systems and Digital Initiatives*

**1999 –2007**

**Marquette University Library, Milwaukee WI**  
*Head of Systems*

**1996 –1999**

**University School of Milwaukee, Milwaukee WI**  
*Director of Academic Technology/ Upper School Technology Coordinator*

**1983 – 1996**

**University of Wisconsin-Milwaukee**  
Positions in both Information Technology (Administrative Computing) and Library over 13 years.

## **Education**

M.S. Information Science, specialty in statistics  
University of Illinois, Champaign-Urbana, IL

B.A. History, Political Science, French, German  
Baldwin-Wallace College, Berea, OH

## **Specific Projects;**

Coordinator of several major building projects, including Marquette Raynor Library, UWM Learning Commons remodel, design of computer labs. Extensive collaborative work with all UW System campuses for implementation of shared systems. Design and management of extensive digital collections at both MU and UWM.

Financial and resource modeling, data analysis, extensive reporting. Expertise with Excel, Tableau, Oracle Reporting Tools.

**Related**

Experienced photographer; weddings, portraits, events. Extensive experience with Adobe tools, such as Photoshop.

Managed competitive cycling events for many years. Planning, course management, volunteers, registration, prizes, paying officials, etc.

# Village of Whitefish Bay

## Memorandum

To: Kevin Buckley, Village President  
Board of Trustees  
From: Jaimie Krueger, Finance Director/Clerk  
Date: October 26, 2021  
Re: 2022 Budget & Budget Review Schedule

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You all have received a copy of the 2022 Recommended Budget. Beginning on page one of the budget, you will find the letter of transmittal. The letter of transmittal is an introduction to the budget as well as an overview of significant budget impacts, and a good starting point to your budget review.

On page 3 please find a budget review schedule that lists the specific department page numbers we will review in detail on Monday. In each department budget there are footnotes explaining any large variances from the previous budget year. Remaining budget pages not listed will not be reviewed in detail unless there is a specific question related to the page. Please contact me at any time with any budget related question.

Below is a summary of 2022 significant budget impacts as well as two tables with historic market basket and municipal rate information.

### Summary of 2022 Budget Impacts

- 1.62% increase in municipal tax rate
- 2.16% or \$255,801 increase in tax levy
- 15.47% water rate increase (Remaining 3.49% reflected in 2022)
- No increase in sewer or stormwater rate and no supplement from General Fund
- Retiree health/dental benefits for police and DPW continue to be paid out of OPEB fund balance
- Wage increase for cost of living of 2.5%
- 13.3% increase in medical and 0% increase in dental premium costs. Copay reimbursement increased in 2022
- Reflects reduction in State Transportation aid of \$26,648

### Proposed Market Basket & Three Year Rate History

| <b>TABLE 1 - Three Year History of Municipal Charges on Average Home &amp; Utility Usage</b> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>Proposed<br/>2022</u> | <u>\$ Change<br/>from 2021</u> | <u>% Change<br/>from 2021</u> |
|--|-------------|-------------|-------------|--------------------------|--------------------------------|-------------------------------|
| Taxes on Average Assessed Value Home   | \$ 2,220.00 | \$ 2,267.00 | \$ 2,304.00 | \$ 2,341.00              | \$ 37.00                       | 1.62%                         |
| Annual Average Water Utility Bill  | \$ 311.70   | \$ 311.70   | \$ 349.67   | \$ 361.86                | \$ 12.19                       | 3.49%                         |
| Annual Average Sewer Utility Bill  | \$ 260.70   | \$ 260.70   | \$ 260.70   | \$ 260.70                | \$ -                           | 0.00%                         |
| Annual Average Stormwater Utility Bill   | \$ 100.00   | \$ 100.00   | \$ 100.00   | \$ 100.00                | \$ -                           | 0.00%                         |
| Total Annual Municipal Charges   | \$ 2,892.40 | \$ 2,939.40 | \$ 3,014.37 | \$ 3,063.56              | \$ 49.19                       | 1.63%                         |
| \$ Change from Previous Year   |             | \$ 47.00    | \$ 74.97    | \$ 49.19                 |                                |                               |
| % Change from Previous Year  |             | 1.62%       | 2.55%       | 1.63%                    |                                |                               |

| <b>TABLE 2 - Three Year History of Municipal Rates</b> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>Proposed<br/>2022</u> | <u>\$ Change<br/>from 2021</u> | <u>% Change<br/>from 2021</u> |
|--|-------------|-------------|-------------|--------------------------|--------------------------------|-------------------------------|
| Municipal Tax Rate                                     | \$ 5.55     | \$ 4.85     | \$ 4.93     | \$ 5.01                  | \$ 0.08                        | 1.62%                         |
| Local Water Usage Rate per CCF                         | \$ 2.23     | \$ 2.23     | \$ 2.40     | \$ 2.45                  | \$ 0.06                        | 2.30%                         |
| Local Sewer Usage Rate per CCF                         | \$ 3.95     | \$ 3.95     | \$ 3.95     | \$ 3.95                  | \$ -                           | 0.00%                         |
| Stormwater Usage Rate per ERU                          | \$ 100.00   | \$ 100.00   | \$ 100.00   | \$ 100.00                | \$ -                           | 0.00%                         |

Changes from the printed budget

During review of the printed budget, an error was identified in the library budget where the MCFLS reciprocal borrowing amount was not updated from the 2021 budget amount. The correct amount for 2022 decreased the reciprocal borrowing by \$27,569 from \$58,518 to \$30,949. This error was remedied in two ways – (1) applied library fund balance increased to \$28,599 as approved by the Library Board and (2) the tax levy increase in the library fund of \$15,911 was offset by the general fund in the vehicle replacement account thereby decreasing the general fund levy by \$15,911 and keeping the overall tax levy originally presented the same. Updated pages are included at the end of the memo.

# 2022 Budget Review Schedule

|   |                |
|---|----------------|
| <b>Monday, November 1 - 6PM</b>                 |                |
| Review of Proposed 2022 Budget by Village Board | Page Number(s) |
| General Fund - Department Budgets:              |                |
| Village Board                                   | Pages 44-45    |
| Village Manager                                 | Pages 50-51    |
| Finance / Clerk                                 | Pages 56-57    |
| Elections                                       | Pages 60-61    |
| Village Hall                                    | Page 63        |
| Facility Management                             | Page 66        |
| Assessor  | Page 68        |
| Court   | Pages 71-72    |
| Legal Services                                  | Page 74        |
| Police  | Pages 78-81    |
| Public Safety                                   | Page 84        |
| Public Works / Engineering                      | Pages 88-93    |
| Building Services                               | Pages 97       |
| Health Department                               | Page 101       |
| Contingencies, Transfers, Insurance, Others     | Pages 104-105  |
| Library Fund                                    | Pages 111-114  |
| Debt Service Fund                               | Page 119       |
| Capital Fund                                    | Pages 124-125  |
| Water Utility Fund                              | Pages 135-137  |
| Sewer Utility Fund                              | Pages 145-147  |
| Stormwater Utility Fund                         | Pages 155-157  |
| Special Assessment Fund                         | Page 162       |
| Borrowed Money Fund                             | Page 164       |
| TID #1 Fund                                     | Page 166       |
| TID #2 Fund                                     | Page 168       |
|   |                |
| <b>Monday, November 15 - 6PM</b>                |                |
| Public Hearing & Budget Adoption                |                |

## Levy Funds

### Summary of Revenues & Expenditures

| Summary of Revenues            |                |                |                |                  |                   |                |                    |
|--------------------------------|----------------|----------------|----------------|------------------|-------------------|----------------|--------------------|
| Source                         | 2019<br>Actual | 2020<br>Actual | 2021<br>Budget | 9/30/2021<br>YTD | 2021<br>Projected | 2022<br>Budget | Budget<br>% Change |
| Property Tax (Levy) Revenue:   |                |                |                |                  |                   |                |                    |
| General Fund                   | \$ 7,975,699   | \$ 7,972,045   | \$ 8,124,533   | \$ 8,124,533     | \$ 8,124,533      | \$ 8,563,484   | 5.40%              |
| Library Fund                   | 677,299        | 710,581        | 700,833        | 700,833          | 700,833           | 716,744        | 2.27%              |
| Debt Service Fund              | 2,488,608      | 2,485,870      | 2,857,226      | 2,857,226        | 2,857,226         | 2,534,043      | -11.31%            |
| Capital Fund                   | 255,102        | 382,912        | 138,293        | 138,293          | 138,293           | 262,415        | 89.75%             |
| Total Property Tax Revenue     | 11,396,708     | 11,551,408     | 11,820,885     | 11,820,885       | 11,820,885        | 12,076,686     | 2.16%              |
| Non-Property Tax Revenue:      |                |                |                |                  |                   |                |                    |
| Tax Equivalents & Penalties    | 332,028        | 317,061        | 332,850        | 18,036           | 309,688           | 309,688        | -6.96%             |
| Intergovernmental Revenue      | 1,506,102      | 1,929,047      | 1,609,907      | 1,205,504        | 1,615,130         | 1,573,111      | -2.29%             |
| Licenses & Permits             | 532,662        | 513,613        | 502,350        | 489,549          | 564,350           | 547,350        | 8.96%              |
| Fines, Fees, & Penalties       | 305,614        | 252,681        | 299,300        | 193,148          | 272,325           | 286,850        | -4.16%             |
| Public Charges for Services    | 129,163        | 89,428         | 127,000        | 79,338           | 95,470            | 101,500        | -20.08%            |
| Miscellaneous Revenues         | 856,537        | 667,068        | 522,986        | 288,479          | 558,622           | 521,488        | -0.29%             |
| Other Financing Sources        | 905,024        | 587,598        | 812,397        | 428,121          | 2,185,719         | 640,074        | -21.21%            |
| Total Non-Property Tax Revenue | 4,567,130      | 4,356,496      | 4,206,790      | 2,702,175        | 5,601,304         | 3,980,061      | -5.39%             |
| Total Revenue                  | \$ 15,963,838  | \$ 15,907,904  | \$ 16,027,675  | \$ 14,523,060    | \$ 17,422,189     | \$ 16,056,747  | 0.18%              |

| Summary of Expenditures              |                |                |                |                |                   |                |                    |
|--------------------------------------|----------------|----------------|----------------|----------------|-------------------|----------------|--------------------|
| Program Area/Department              | 2019<br>Actual | 2020<br>Actual | 2021<br>Budget | 9/30/21<br>YTD | 2021<br>Projected | 2022<br>Budget | Budget<br>% Change |
| General Government                   | 1,666,783      | 1,771,798      | 1,673,448      | 1,381,747      | 1,683,719         | 1,727,660      | 3.24%              |
| Public Safety                        | 5,950,203      | 6,170,864      | 6,405,558      | 5,170,146      | 6,315,377         | 6,655,865      | 3.91%              |
| Public Works                         | 2,656,832      | 2,927,354      | 2,798,956      | 2,202,419      | 2,990,704         | 2,895,592      | 3.45%              |
| Health Department                    | 201,551        | 219,789        | 229,916        | 160,588        | 229,170           | 233,792        | 1.69%              |
| Contingency & Transfers              | -              | -              | 21,000         | 111,245        | 122,245           | 21,000         | 0.00%              |
| Capital Fund                         | 298,811        | 420,760        | 314,198        | 205,205        | 314,198           | 280,215        | -10.82%            |
| Total General & Capital Expenditures | 10,774,180     | 11,510,565     | 11,443,076     | 9,231,350      | 11,655,413        | 11,814,124     | 3.24%              |
| Library Fund                         | 788,717        | 789,210        | 795,151        | 591,645        | 786,567           | 802,342        | 0.90%              |
| Debt Service Fund                    | 6,070,061      | 3,902,009      | 3,789,448      | 5,212,207      | 5,374,355         | 3,440,281      | -9.21%             |
| Total Expenditures                   | \$ 17,632,958  | \$ 16,201,784  | \$ 16,027,675  | \$ 15,035,202  | \$ 17,816,335     | \$ 16,056,747  | 0.18%              |
|                                      |                |                |                |                |                   |                |                    |
| Municipal Property Tax Rates         | \$ 5.55        | \$ 4.85        | \$ 4.93        |                |                   | \$ 5.01        | 1.62%              |

## General Fund

### Detailed Revenues

| Account                                  | Account Name                                | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Budget   | 9/30/21<br>YTD   | 2021<br>Projected | 2022<br>Budget   | Budget<br>% Change |
|--|---|------------------|------------------|------------------|------------------|-------------------|------------------|--------------------|
| Taxes & Special Assessments              |   |                  |                  |                  |                  |                   |                  |                    |
| 41100                                    | General Property Taxes                      | \$ 7,975,699     | \$ 7,972,045     | \$ 8,124,533     | \$ 8,124,533     | \$ 8,124,533      | \$ 8,563,484     | 5.40%              |
| 41310                                    | Water Utility Tax Equivalent                | 287,469          | 270,688          | 293,850          | -                | 270,688           | 270,688          | -7.88%             |
| 41800                                    | Delinquent Penalties/Interest               | 35,509           | 37,148           | 30,000           | 11,586           | 30,000            | 30,000           | 0.00%              |
| 42003                                    | Special Assessment Letters                  | 9,050            | 9,225            | 9,000            | 6,450            | 9,000             | 9,000            | 0.00%              |
| Total Taxes & Special Assessment Letters |   | <u>8,307,727</u> | <u>8,289,106</u> | <u>8,457,383</u> | <u>8,142,569</u> | <u>8,434,221</u>  | <u>8,873,172</u> | 4.92%              |
| Intergovernmental Revenue                |   |                  |                  |                  |                  |                   |                  |                    |
| 43410                                    | State Shared Revenue                        | 179,903          | 189,505          | 176,068          | 26,410           | 176,068           | 176,072          | 0.00%              |
| 43430                                    | Personal Property & Tax Exempt Computer Aid | 2,248            | 1,183            | 1,000            | 998              | 998               | 1,194            | 19.40%             |
| 43431                                    | Video Service Provider Aid                  | -                | 19,442           | 37,178           | 37,178           | 37,178            | 37,178           | 0.00%              |
| 43521                                    | Law Enforcement Improvement Grants          | 23,917           | 41,295           | 18,000           | 16,084           | 18,000            | 35,000           | 94.44%             |
| 43531                                    | State Transportation Aid                    | 823,119          | 864,753          | 782,906          | 587,179          | 782,906           | 756,258          | -3.40%             |
| 43545                                    | Recycling Grants                            | 63,834           | 63,827           | 63,827           | 64,060           | 64,060            | 64,060           | 0.37%              |
| 43792                                    | Misc. Grants                                | -                | 212,986          | 3,000            | 7,788            | 7,788             | 3,000            | 0.00%              |
| Total Intergovernmental Revenue          |   | <u>1,093,021</u> | <u>1,392,991</u> | <u>1,081,979</u> | <u>739,697</u>   | <u>1,086,998</u>  | <u>1,072,762</u> | -0.85%             |
| Licenses & Permits                       |   |                  |                  |                  |                  |                   |                  |                    |
| 44101                                    | Animal Licenses                             | 4,536            | 2,870            | 5,000            | 3,389            | 5,000             | 5,000            | 0.00%              |
| 44106                                    | Beverage/Bartender                          | 7,235            | 7,315            | 7,250            | 6,865            | 7,250             | 7,250            | 0.00%              |
| 44108                                    | Misc. Licenses                              | 50               | 50               | 100              | 100              | 100               | 100              | 0.00%              |
| Total Licenses                           |   | <u>11,821</u>    | <u>10,235</u>    | <u>12,350</u>    | <u>10,354</u>    | <u>12,350</u>     | <u>12,350</u>    | 0.00%              |

General Fund Expenditures  
Public Works/Engineering Department (cont.)

| Account                  | Account Name                            | 2019<br>Actual | 2020<br>Actual | 2021<br>Budget | 09/30/21<br>YTD | 2021<br>Projected | 2022<br>Budget | Budget<br>% Change |
|--------------------------|---|----------------|----------------|----------------|-----------------|-------------------|----------------|--------------------|
| Snow / Ice Removal       |   |                |                |                |                 |                   |                |                    |
| 86000-123                | Snow Removal Labor                      | 62,736         | 32,850         | 51,560         | 54,864          | 57,864            | 53,353         | 3.48%              |
| 86000-xxx                | Taxes & Benefits                        | 22,871         | 12,723         | 22,104         | 19,483          | 23,604            | 24,091         | 8.99% (1)          |
| 86000-201                | Snow Removal - Contracted Services      | 23,685         | 15,925         | 25,000         | 16,920          | 25,000            | 15,000         | -40.00% (5)        |
| 86000-515                | Snow Removal/Deicing Materials          | 73,847         | 83,386         | 86,000         | 71,536          | 86,000            | 86,000         | 0.00%              |
| Total Snow / Ice Removal |   | 183,139        | 144,884        | 184,664        | 162,803         | 192,468           | 178,444        | -3.37%             |
| Garage                   |   |                |                |                |                 |                   |                |                    |
| 87000-127                | Mechanic Labor                          | 51,538         | 52,914         | 52,549         | 37,452          | 52,549            | 53,478         | 1.77%              |
| 87000-xxx                | Taxes & Benefits                        | 20,408         | 21,551         | 23,781         | 16,730          | 23,781            | 25,774         | 8.38% (1)          |
| 87000-485                | Vehicle Replacement Fund                | -              | 424,384        | 67,119         | 277,232         | 350,431           | 151,584        | 125.84% (7)        |
| 87000-550                | Vehicle Maintenance                     | 108,352        | 84,332         | 77,500         | 105,312         | 110,000           | 95,000         | 22.58%             |
| 87000-551                | Garage Tools                            | -              | -              | 1,000          | -               | 1,000             | 1,000          | 0.00%              |
| Total Garage             |   | 180,298        | 583,181        | 221,949        | 436,726         | 537,761           | 326,836        | 47.26%             |
| Parks / Forestry         |   |                |                |                |                 |                   |                |                    |
| 88000-128                | Parks Labor                             | 96,874         | 95,248         | 82,926         | 53,300          | 82,926            | 88,854         | 7.15%              |
| 88000-126                | Forestry Labor                          | 43,619         | 48,623         | 70,804         | 44,479          | 70,804            | 75,325         | 6.39%              |
| 88000-xxx                | Taxes & Benefits                        | 59,669         | 64,785         | 72,615         | 51,362          | 72,615            | 80,841         | 11.33% (1)         |
| 88000-201                | Parks Landscaping - Contracted Services | 20,196         | 18,729         | 14,500         | 6,219           | 14,500            | 14,500         | 0.00%              |
| 88000-230                | Tree Removal - Contracted Services      | 58,743         | 29,931         | 58,000         | 21,639          | 58,000            | 58,000         | 0.00%              |
| 88000-231                | Tree Trimming - Contracted Services     | 43,801         | 42,361         | 44,000         | 40,141          | 44,000            | 44,000         | 0.00%              |
| 88000-250                | Park Facilities - Utilities             | 8,863          | 8,284          | 10,000         | 7,386           | 10,000            | 10,000         | 0.00%              |
| 88000-535                | Landscaping & Park Management           | 31,832         | 42,170         | 33,000         | 25,085          | 33,000            | 33,000         | 0.00%              |
| 88000-538                | Cahill Park Ice Rink                    | -              | 22,740         | 60,410         | 27,769          | 27,769            | -              | -100.00% (6)       |
| 88000-541                | Replacement Trees                       | 25,651         | 27,000         | 27,000         | 20,045          | 27,000            | 27,000         | 0.00%              |
| 88000-542                | EAB Management                          | 215,837        | 220,739        | 215,000        | 194,558         | 215,000           | 215,000        | 0.00%              |
| Total Parks / Forestry   |   | 605,085        | 620,610        | 688,255        | 491,983         | 655,614           | 646,520        | -6.06%             |



Fund 13 - Library Fund Revenues  
Library Department

| Account                           | Account Name                     | 2019<br>Actual           | 2020<br>Actual           | 2021<br>Budget           | 9/30/21<br>YTD           | 2021<br>Projected        | 2022<br>Budget           | Budget<br>% Change |
|-----------------------------------|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------|
| Taxes                             |                                  |                          |                          |                          |                          |                          |                          |                    |
| 41100                             | General Property Taxes           | \$ 677,299               | \$ 710,581               | \$ 700,833               | \$ 700,833               | \$ 700,833               | \$ 716,744               | 2.27%              |
| Total Taxes                       |                                  | <u>677,299</u>           | <u>710,581</u>           | <u>700,833</u>           | <u>700,833</u>           | <u>700,833</u>           | <u>716,744</u>           | 2.27%              |
| Intergovernmental Revenue         |                                  |                          |                          |                          |                          |                          |                          |                    |
| 43792                             | Misc. Grants                     | -                        | 14,478                   | -                        | -                        | -                        | -                        | 0.00%              |
| 43793                             | MCFLS Reciprocal Borrowing       | 60,646                   | 64,421                   | 58,518                   | 58,722                   | 58,722                   | 30,949                   | -47.11%            |
| Total Intergovernmental Revenue   |                                  | <u>60,646</u>            | <u>78,899</u>            | <u>58,518</u>            | <u>58,722</u>            | <u>58,722</u>            | <u>30,949</u>            | -47.11%            |
| Fines, Fees, and Penalties        |                                  |                          |                          |                          |                          |                          |                          |                    |
| 45209                             | Library Fines                    | 30,509                   | 10,612                   | 20,000                   | 14,989                   | 20,000                   | 20,000                   | 0.00%              |
| 45210                             | Library Replacement Cards        | 834                      | 326                      | 800                      | 119                      | 125                      | 50                       | -93.75%            |
| 45224                             | Library Recovery - Lost Property | 2,156                    | 494                      | 2,500                    | 660                      | 1,000                    | 1,000                    | -60.00%            |
| Total Fines, Fees, and Penalties  |                                  | <u>33,499</u>            | <u>11,432</u>            | <u>23,300</u>            | <u>15,768</u>            | <u>21,125</u>            | <u>21,050</u>            | -9.66%             |
| Public Charges for Services       |                                  |                          |                          |                          |                          |                          |                          |                    |
| 46712                             | Library Room Rental              | 5,135                    | -                        | 4,000                    | 125                      | 1,000                    | 1,000                    | -75.00%            |
| 46713                             | Library Copier Revenue           | 5,261                    | 1,673                    | 4,000                    | 1,693                    | 2,000                    | 2,000                    | -50.00%            |
| 46714                             | Library DVD Rentals              | 2,511                    | 426                      | 2,500                    | -                        | -                        | -                        | -100.00%           |
| Total Public Charges for Services |                                  | <u>12,907</u>            | <u>2,099</u>             | <u>10,500</u>            | <u>1,818</u>             | <u>3,000</u>             | <u>3,000</u>             | -71.43%            |
| Miscellaneous Revenue             |                                  |                          |                          |                          |                          |                          |                          |                    |
| 48501                             | Library Donations/Contributions  | 2,206                    | 8,951                    | 2,000                    | 840                      | 2,500                    | 2,000                    | 0.00%              |
| 48901                             | Miscellaneous Revenue            | -                        | -                        | -                        | 387                      | 387                      | -                        | 0.00%              |
| 49600                             | Applied Library Fund Balance     | -                        | -                        | -                        | -                        | -                        | 28,599                   | 100.00%            |
| Total Miscellaneous Revenue       |                                  | <u>2,206</u>             | <u>8,951</u>             | <u>2,000</u>             | <u>1,227</u>             | <u>2,887</u>             | <u>30,599</u>            | 1429.95%           |
| <b>Total Library Fund Revenue</b> |                                  | <b><u>\$ 786,557</u></b> | <b><u>\$ 811,962</u></b> | <b><u>\$ 795,151</u></b> | <b><u>\$ 778,368</u></b> | <b><u>\$ 786,567</u></b> | <b><u>\$ 802,342</u></b> | 0.90%              |