



REGULAR VILLAGE BOARD MEETING

MEETING NOTICE AND AGENDA

WHITEFISH BAY VILLAGE HALL – **IN-PERSON**

Monday, April 4, 2022, 6:00 PM

I. Call to Order and Roll Call

II. Public Hearing

1. On Resolution No. 3107 – To Vacate and Discontinue Certain Portions of the East Glen Avenue and North Danbury Road Rights of Way in the Village of Whitefish Bay.

Approved

III. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

1. Minutes of the regular meeting held on March 21, 2022.
2. Claims for March, 2022.
3. Village President's recommended appointments to Boards, Commissions and Committees.
4. Approval of request from Stephanie Rasmussen to possess alcohol at the Cahill Warming House on April 30, 2022.
5. Referral of Ordinance to Plan Commission (Ord. No. 1892 Pertaining to Geogrid Parking Spaces).

IV. Report of Village Officers

1. Village Attorney
2. Village Manager
3. Village President
4. Miscellaneous Trustee

V. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

VI General Business

Approved 1. Discussion/action on Resolution No. 3107 – Resolution Vacating and Discontinuing Certain Portions of East Glen Avenue and North Danbury Road Rights of Way in the Village of Whitefish Bay.

Discussion Only 2. Update/discussion regarding IT items.

VII Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Business Improvement District Board may be in attendance at the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.wfbvillage.org)

REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in-person on March 21, 2022.

Pursuant to law, written notice of this meeting was given to the press and posted on public bulletin boards.

I. Call to Order and Roll Call

Trustee Fuda called the meeting to order at 6:00 pm.

Present: Trustees Demet, Haller, Koltun, and Trustee Fuda (presiding officer)

Also Present:

- Village Manager –Paul Boening
- Village Attorney –Chris Jaekels
- Assistant Village Manager –Tim Blakeslee
- Finance Director/Clerk –Jaimie Krueger
- Director of Public Works –John Edlebeck
- Director of Building Services –Joel Oestreich
- Library Director –Nyama Reed
- Chief of Police – Patrick Whitaker
- Deputy Clerk –Erin Granstrom

II. Consent Agenda

It was moved by Trustee Demet, seconded by Trustee Haller, and carried by the Village Board 4-0 to approve the consent agenda as presented.

1. Minutes of the regular meeting held on March 7, 2022.
2. Investment report for February, 2022.

III. Report of the Village Officers

1. Village Attorney –No Report
2. Village Manager –Boening received official notification of Carl Fuda being inducted into the Whitefish Bay High School athletic Hall of fame.
3. Village President –No report
4. Miscellaneous Trustee –No Report

IV. Petitions and Communications

No Petitions or Communications received.

V. General Business

1. **Discussion/action on contract award for the 2022 EAB Parkway Tree Removal Project.**
2. **Discussion/action on contract award for the 2022 Parkway Tree Planting Project.**

Director of Public Works, John Edlebeck, reviewed bids received for parkway tree removals and planting, commenting that the Village has worked with the low bidding contractors in the past. Proactive tree removals as well as dead tree removals were discussed. How the wood is used after removal was discussed. Village EAB treatment and diversification of trees were discussed.

It was moved by Trustee Demet, seconded by Trustee Koltun that the Village Board award the 2022 EAB Tree Removal Project to Wallace Tree Service in the amount of \$56,198.00 with funds coming from account #88000-542, motion carried 4-0.

It was moved by Trustee Demet, seconded by Trustee Haller that the Village Board award the 2022 EAB Parkway Tree Planting Project to Flagstone Landscape, Inc. in the amount of \$28,768.00 with funds coming from account #88000-542, motion carried 4-0.

3. Discussion/action on contract award for the 2022 Sidewalk Improvement Project.

Director of Public Works, John Edlebeck, provided background information on the project. Zone that will be included in the project was discussed. Edlebeck commented that any trip hazards reported are addressed even if they are outside of the zone for the year. Additional work due to other utility work is included in the bid. Bid process and bids received were discussed.

It was moved by Trustee Demet, seconded by Trustee Koltun that the Village Board award the 2022 Sidewalk Improvement Project to Forward Contractors for the unit bid price amount total of \$103,295.00., motion carried 4-0.

VI. Adjourn

There being no further business, it was moved by Trustee Demet, seconded by Trustee Koltun, and carried 4-0 to adjourn the meeting at 6:11 pm.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank Cking ASSOCIATED					
03/04/2022	Cking	62329	102847	AAA Acme Lock, Inc.	95.00
03/04/2022	Cking	62330	0004	Alsco	1,026.24
03/04/2022	Cking	62331	102569	Amazon Capital Services	151.03
03/04/2022	Cking	62332	102728	AT&T Mobility	418.18
03/04/2022	Cking	62333	0010	Baker & Taylor Books	5,578.65
03/04/2022	Cking	62334	102543	Blackstone Publishing	160.00
03/04/2022	Cking	62335	101644	Bridge Tower OpCo, LLC	471.53
03/04/2022	Cking	62336	101678	Century Springs	84.39
03/04/2022	Cking	62337	101725	Certified Products, Inc	8,592.00
03/04/2022	Cking	62338	0025	Cities & Villages Mutual Insurance	30,311.00
03/04/2022	Cking	62339	102488	City of Wauwatosa	200.00
03/04/2022	Cking	62340	102172	Clark Dietz, Inc	725.00
03/04/2022	Cking	62341	0045	Confluence Graphics	190.00
03/04/2022	Cking	62342	102519	Core & Main LP	5,988.00
03/04/2022	Cking	62343	102786	Craig D Childs, PhD, S.C.	750.00
03/04/2022	Cking	62344	101733	EBSCO	10.09
03/04/2022	Cking	62345	101772	GFL Environmental	1,169.20
03/04/2022	Cking	62346	102629	Gibb Building Maintenance	2,256.00
03/04/2022	Cking	62347	101976	Goodyear Tire & Rubber Co.	414.86
03/04/2022	Cking	62348	102625	Halron Lubricants Inc	322.59
03/04/2022	Cking	62349	0042	Heiser Automotive Group	2.87
03/04/2022	Cking	62350	102051	Home Depot Credit Services	470.62
03/04/2022	Cking	62351	102659	Jacobus Energy	1,355.86
03/04/2022	Cking	62352	MISC01	James E Reynolds	15.00
03/04/2022	Cking	62353	MISC01	Jessica Lavoncher	254.37
03/04/2022	Cking	62354	102247	John Edlebeck	10.54
03/04/2022	Cking	62355	MISC01	John Peck & Jane Blake	416.72
03/04/2022	Cking	62356	MISC01	John Rogers	293.68
03/04/2022	Cking	62357	102220	Johnson Controls	638.44
03/04/2022	Cking	62358	102732	Kanopy, Inc.	376.00
03/04/2022	Cking	62359	102622	Kriete Truck Center Milwaukee	213.36
03/04/2022	Cking	62360	102129	KWK Electric Inc	360.00
03/04/2022	Cking	62361	0048	Lakeside International Truck	1,279.65
03/04/2022	Cking	62362	101948	Leader Towing	1,275.00
03/04/2022	Cking	62363	MISC01	Matthew & Jaclyn Mason	187.52
03/04/2022	Cking	62364	MISC01	Matthew Sanchez & Taylor Lawless	187.62
03/04/2022	Cking	62365	MISC01	Michael Dermody	392.89
03/04/2022	Cking	62366	102091	Milliman, Inc.	4,900.00
03/04/2022	Cking	62367	0058	Milwaukee County Treasurer	2,899.55
03/04/2022	Cking	62368	0060	Milwaukee Metro Sewerage District	15,816.00
03/04/2022	Cking	62369	102516	Motion & Control Enterprises LLC	88.16
03/04/2022	Cking	62370	MISC01	Nick Hohenstein & Amanda Brandow	10.83
03/04/2022	Cking	62371	102268	North Shore Water Commission	37,750.82
03/04/2022	Cking	62372	102292	Office Copying Equipment	9.23
03/04/2022	Cking	62373	101601	Pitney Bowes	269.79
03/04/2022	Cking	62374	101891	Quill Corporation	87.13
03/04/2022	Cking	62375	102678	Robb Gregg	375.00
03/04/2022	Cking	62376	102518	Shred-It, C/O Stericycle, Inc.	54.90
03/04/2022	Cking	62377	100402	Snap-On Tools	87.80
03/04/2022	Cking	62378	101656	State of WI-Court Fines/Surcharges	6,023.05
03/04/2022	Cking	62379	0072	Streicher's	439.74
03/04/2022	Cking	62380	0074	TAPCO	159.10
03/04/2022	Cking	62381	101634	The Office Technology Group	172.38
03/04/2022	Cking	62382	101634	The Office Technology Group	108.90
03/04/2022	Cking	62383	MISC01	Timothy & Morgan Batten	570.40
03/04/2022	Cking	62384	102848	Ulu Leasing LLC	72,000.00
03/04/2022	Cking	62385	0079	Verizon Wireless	23.18
03/04/2022	Cking	62386	MISC01	Vijayasarthi Govindarajan	239.27
03/04/2022	Cking	62387	0075	Village Ace Hardware	16.55
03/04/2022	Cking	62388	0018	Village of Brown Deer	21,615.75
03/04/2022	Cking	62389	0070	Village of Shorewood	925.37
03/04/2022	Cking	62390	0086	Wex Bank	6,428.41
03/04/2022	Cking	62391	101998	WI Municipal Court Clerks Assoc.	45.00
03/04/2022	Cking	62392	102229	Wisconsin Department of Justice	7.00
Total For 03/04/2022:					237,767.21
03/10/2022	Cking	62394	102406	Cardmember Service	11.40
03/10/2022	Cking	62395	102406	Cardmember Service	12,390.14
Total For 03/10/2022:					12,401.54
03/11/2022	Cking	62396	102569	Amazon Capital Services	50.40
03/11/2022	Cking	62397	0006	Armstrong Consulting Group, Inc.	14,482.00
03/11/2022	Cking	62398	101804	Automatic Building Controls	475.00
03/11/2022	Cking	62399	102472	Capital One Trade Credit	237.91
03/11/2022	Cking	62400	0078	Carquest Auto Parts	1,275.26
03/11/2022	Cking	62401	102863	Columbia St Mary's Inc	168.00
03/11/2022	Cking	62402	0045	Confluence Graphics	9.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
03/11/2022	Cking	62403	102519	Core & Main LP	309.87
03/11/2022	Cking	62404	101665	Egelhoff Lawn Mower Service	39.10
03/11/2022	Cking	62405	101766	Free Style Promotions	223.83
03/11/2022	Cking	62406	101801	Gielow's Lawn & Garden	746.96
03/11/2022	Cking	62407	0040	Grainger	232.90
03/11/2022	Cking	62408	101806	Hy-Test Safety Shoe Service	150.00
03/11/2022	Cking	62409	102659	Jacobus Energy	1,545.28
03/11/2022	Cking	62410	101890	Joseph McLeod	16.69
03/11/2022	Cking	62411	MISC01	Kathryn Lewis	785.00
03/11/2022	Cking	62412	0048	Lakeside International Truck	1,227.43
03/11/2022	Cking	62413	0105	LexisNexis Risk Data Mgmt Inc.	150.00
03/11/2022	Cking	62414	MISC01	Lisa Shah	5.95
03/11/2022	Cking	62415	102130	MTAW	215.00
03/11/2022	Cking	62416	102292	Office Copying Equipment	182.20
03/11/2022	Cking	62417	102701	Pom Incorporated	477.70
03/11/2022	Cking	62418	101891	Quill Corporation	30.78
03/11/2022	Cking	62419	101834	Stanard & Associates, Inc.	953.50
03/11/2022	Cking	62420	101634	The Office Technology Group	891.65
03/11/2022	Cking	62421	0075	Village Ace Hardware	25.16
03/11/2022	Cking	62422	102116	Village Outdoor Living	23.89
03/11/2022	Cking	62423	0086	Wex Bank	1,825.54
03/11/2022	Cking	62424	101786	Whitefish Bay School District	148.44
Total For 03/11/2022:					26,904.44
03/18/2022	Cking	62425	0003	Aflac	460.72
03/18/2022	Cking	62426	102569	Amazon Capital Services	330.91
03/18/2022	Cking	62427	0126	AT&T	93.86
03/18/2022	Cking	62428	102543	Blackstone Publishing	80.00
03/18/2022	Cking	62429	MISC01	Charlie Savage	12.00
03/18/2022	Cking	62430	102098	Crawford Tree and Landscape	8,510.92
03/18/2022	Cking	62431	101926	Daniel Courtier	56.41
03/18/2022	Cking	62432	0081	Davis & Kueltbau, S.C.	20,086.89
03/18/2022	Cking	62433	102198	Delta Dental of Wisconsin	6,250.94
03/18/2022	Cking	62434	101676	Gale	167.15
03/18/2022	Cking	62435	0039	GRAEF	5,901.75
03/18/2022	Cking	62436	101920	James Turk	21.07
03/18/2022	Cking	62437	102596	Johnson Controls Fire Protection	2,631.90
03/18/2022	Cking	62438	102866	Julia Zurfluh	10.54
03/18/2022	Cking	62439	102622	Kriete Truck Center Milwaukee	468.71
03/18/2022	Cking	62440	101757	Midwest Tape	45.96
03/18/2022	Cking	62441	101623	Miller-Bradford & Risberg, Inc.	196.65
03/18/2022	Cking	62442	0057	Milwaukee County Fed. Library Syst.	4,426.05
03/18/2022	Cking	62443	0058	Milwaukee County Treasurer	177.99
03/18/2022	Cking	62444	101609	North Shore Fire Department	691,579.00
03/18/2022	Cking	62445	0062	Notary Bond Renewal Service	60.00
03/18/2022	Cking	62446	101788	Safety-Kleen Systems, Inc.	358.69
03/18/2022	Cking	62447	0061	Securian Financial Group, Inc.	1,626.07
03/18/2022	Cking	62448	102481	Smart Interactive Media, LLC	265.00
03/18/2022	Cking	62449	0072	Streicher's	336.25
03/18/2022	Cking	62450	0103	TASC	217.14
03/18/2022	Cking	62451	102864	Tramaine Stewart	150.00
03/18/2022	Cking	62452	102012	ULINE	582.77
03/18/2022	Cking	62453	102278	Visu-Sewer, Inc.	243,611.83
03/18/2022	Cking	62454	0123	We Energies	17,368.09
03/18/2022	Cking	62455	0131	WEA Insurance Trust	144,413.52
03/18/2022	Cking	62456	101652	Westhofen Works, Inc.	1,386.88
Total For 03/18/2022:					1,151,885.66
03/25/2022	Cking	62458	0001	ABC Lock & Key Company	127.10
03/25/2022	Cking	62459	101849	Adam Warsh	70.00
03/25/2022	Cking	62460	102569	Amazon Capital Services	585.88
03/25/2022	Cking	62461	102454	City of Milwaukee	27.25
03/25/2022	Cking	62462	102172	Clark Dietz, Inc	20,635.00
03/25/2022	Cking	62463	101727	Clifford Von Meece III	30.00
03/25/2022	Cking	62464	101610	Compass Minerals America Inc.	45,837.62
03/25/2022	Cking	62465	0045	Confluence Graphics	456.00
03/25/2022	Cking	62466	102519	Core & Main LP	735.00
03/25/2022	Cking	62467	101926	Daniel Courtier	35.00
03/25/2022	Cking	62468	102600	Daniel Kriplean	30.00
03/25/2022	Cking	62469	102023	Daniel Markey	455.00
03/25/2022	Cking	62470	102105	Daniel Rossmann	70.00
03/25/2022	Cking	62471	0026	Demco	146.43
03/25/2022	Cking	62472	101833	Erffmeyer & Sons Company, Inc.	314.00
03/25/2022	Cking	62473	102802	Erin Aeschbacher	28.06
03/25/2022	Cking	62474	101772	GFL Environmental	216.55
03/25/2022	Cking	62475	0040	Grainger	612.45
03/25/2022	Cking	62476	MISC01	Greater Milwaukee Foundation	25,000.00
03/25/2022	Cking	62477	102659	Jacobus Energy	2,967.12
03/25/2022	Cking	62478	102648	Jesse Barkow	60.00
03/25/2022	Cking	62479	102042	Joel Oestreich	50.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
03/25/2022	Cking	62480	102247	John Edlebeck	122.74
03/25/2022	Cking	62481	102596	Johnson Controls Fire Protection	2,484.18
03/25/2022	Cking	62482	102717	Kevin Kaegi	70.00
03/25/2022	Cking	62483	102710	MacQueen Equipment	790.05
03/25/2022	Cking	62484	101707	Matthew Mazur	90.00
03/25/2022	Cking	62485	102559	Milwaukee Journal Sentinel	412.34
03/25/2022	Cking	62486	0060	Milwaukee Metro Sewerage District	7,115.00
03/25/2022	Cking	62487	102401	MSC Industrial Supply Co	276.81
03/25/2022	Cking	62488	101867	Otis Elevator Company	630.39
03/25/2022	Cking	62489	101927	Paul Gorecki	300.00
03/25/2022	Cking	62490	102024	Paul Witte	140.00
03/25/2022	Cking	62491	102189	Payne & Dolan, Inc.	27,231.29
03/25/2022	Cking	62492	101891	Quill Corporation	30.78
03/25/2022	Cking	62493	102590	Sherwin Industries	893.04
03/25/2022	Cking	62494	100402	Snap-On Tools	45.99
03/25/2022	Cking	62495	102222	Spencer Charczuk	180.00
03/25/2022	Cking	62496	101634	The Office Technology Group	154.96
03/25/2022	Cking	62497	102640	Theresa Hoge	60.00
03/25/2022	Cking	62498	102526	Tim Blakeslee	140.00
03/25/2022	Cking	62499	102280	Traffic Analysis & Design, Inc	1,262.00
03/25/2022	Cking	62500	0023	Tyler Technologies, Inc.	1,731.84
03/25/2022	Cking	62501	0022	U.S. Cellular	436.05
03/25/2022	Cking	62502	0075	Village Ace Hardware	82.39
03/25/2022	Cking	62503	0018	Village of Brown Deer	500.00
03/25/2022	Cking	62504	0070	Village of Shorewood	13,688.64
03/25/2022	Cking	62505	0123	We Energies	6.28
03/25/2022	Cking	62506	101651	WM Recycle America	408.04
				Total For 03/25/2022:	157,771.27

CKING TOTALS:

Total of 176 Disbursements:

1,586,730.12

2022 Appointments – Village President's Nominations

<i>NAME</i>	<i>POSITION</i>	<i>NEW TERM EXPIRES</i>
<u>HEATHER GOETSCH</u>	<u>ARC</u>	<u>2025</u>
<u>TAMMY HERPEL</u>	<u>ARC (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>JASON STUEWE</u>	<u>ARC (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>KYLE ALVAREZ</u>	<u>ARC (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>SAMUEL SCHULTZ</u>	<u>ARC (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>MARK JOHNSON</u>	<u>BOARD OF APPEALS CHAIRPERSON</u>	<u>2025</u>
<u>PETER KUCHA</u>	<u>BOARD OF APPEALS (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>ROBERT MULCAHY</u>	<u>BOARD OF REVIEW (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>KRISTIN LANGHOFF</u>	<u>BOARD OF REVIEW</u>	<u>2027</u>
<u>SAMUEL DETTMANN</u>	<u>BOARD OF REVIEW (ALTERNATE)</u>	<u>2023 (1 YR FOR ALTERNATES)</u>
<u>MICHAEL HARRIGAN</u>	<u>BOARD OF REVIEW</u>	<u>2027</u>
<u>KEVIN SCHUK</u>	<u>BID BOARD</u>	<u>2025</u>
<u>JAMIE LYNN FRITSCH</u>	<u>BID BOARD</u>	<u>2025</u>
<u>CHARLIE STALLE</u>	<u>BID BOARD</u>	<u>2025</u>
<u>MICHAEL HARRIGAN</u>	<u>COMMUNITY DEVELOPMENT AUTHORITY</u>	<u>2026</u>
<u>DAVID PACIFICO</u>	<u>HISTORIC PRESERVATION COMMISSION</u>	<u>2025</u>
<u>CAROL KRIGBAUM</u>	<u>HISTORIC PRESERVATION COMMISSION</u>	<u>2025</u>
<u>THOMAS FEHRING</u>	<u>HISTORIC PRESERVATION COMMISSION</u>	<u>2025</u>
<u>ELLIE GETTINGER</u>	<u>LIBRARY BOARD</u>	<u>2025</u>
<u>MARK HUBER</u>	<u>PLAN COMMISSION</u>	<u>2025</u>
<u>JOSEPH SAUER</u>	<u>PLAN COMMISSION</u>	<u>2025</u>
<u>MARIO GONZALES</u>	<u>POLICE COMMISSION</u>	<u>2027</u>
<u>CHRISTOPHER SIMENZ</u>	<u>BOARD OF HEALTH</u>	<u>2024</u>

Boening, Paul

From: Blakeslee, Tim
Sent: Wednesday, March 23, 2022 2:38 PM
To: Boening, Paul
Subject: FW: Cahill Park Alcohol Request

Categories: Village Board

For April 4th agenda (consent)

Tim Blakeslee
Assistant Village Manager
Village of Whitefish Bay
5300 N Marlborough Drive
Whitefish Bay, WI 53217
Office: 414-962-6690
Direct: 414-755-6539

-----Original Message-----

From: Steph Deering <steph.deering@gmail.com>
Sent: Wednesday, March 23, 2022 2:36 PM
To: Blakeslee, Tim <T.Blakeslee@wfbvillage.org>
Subject: Cahill Park Alcohol Request

Hi Tim,

I got your voicemail, thank you for calling me back in regards to the question I had about bringing alcohol to Cahill Park the end of April. Here is my statement for the board:

My name is Stephanie Rasmussen and I booked my daughter's first birthday party at Cahill Park from 11:30am-4pm on April 30th. I am requesting permission to have a cooler present over lunch with some light alcoholic beverages for family and friends joining us in celebration.

Thank you so much!

Stephanie Rasmussen

Sent from my iPhone



VILLAGE BOARD MEETING – STAFF REPORT

REPORT TO: Village President Buckley and Members of the Village Board
Paul Boening – Village Manager

REPORT FROM: Emma Baumgartner – Management Intern

REVIEWED BY: Tim Blakeslee – Assistant Village Manager

DATE: 3/23/22

AGENDA ITEM: Referral of a draft ordinance No. 1892 to amend Section 16-8A (7) of the Village Code pertaining to surface materials acceptable for the creation of new parking spaces to the Plan Commission.

ACTION REQUESTED: ___Ordinance ___Resolution XMotion (consent)

BACKGROUND

Recently the Village has received multiple inquiries regarding the use of geogrids with organic ground cover (i.e. grass, clover) as a proposed surface for new parking spaces. Currently, per Village Code, new parking spaces must have the base of concrete, asphaltic concrete, or an asphaltic penetration surface. As a result, the use of geogrids as an option for new parking spaces is prohibited.

Geogrids with organic ground cover is a sustainable drainage system, increases green space, results in less impervious surface, and limits rutting versus parking directly on grass. In 2019, the Village approved of the Comprehensive Plan which discusses the idea of allowing additional sustainability practices in Village neighborhoods. Geogrids with organic ground surface would give residents the choice of a more environmentally friendly pavement surface option for the creation of new parking spaces.



The proposed ordinance as drafted does not change the location of where a parking space can be created, it only permits usage of geogrid parking. The location of additional parking spaces is regulated by setback requirements per Village Code 16-8A(7)A-B. In the vast majority of lots, additional parking spaces are only allowed in the rear yard. There are a limited set of lots in the Village where one home sits back further than two other homes, which allows for parking spaces to be permitted in the front setback.

Plan Commission review and recommendation is required prior to Village Board action on Zoning Code amendments. The Ordinance will be brought back for final Village Board discussion and action after review and recommendation by Plan Commission.

RECOMMENDED ACTION

Referral of a draft ordinance No. 1892 to amend Section 16-8A (7) of the Village Code pertaining to surface materials acceptable for the creation of new parking spaces to the Plan Commission.

ATTACHMENTS:

1. Draft ordinance

STATE OF WISCONSIN

MILWAUKEE COUNTY

VILLAGE OF WHITEFISH BAY

ORDINANCE NO: 1892

**AN ORDINANCE TO AMMEND SECTION 16-8A (7) OF THE MUNICIPAL CODE WITH
REGARD TO SURFACE MATERIALS ACCEPTABLE FOR THE CREATION OF NEW
PARKING SPACES.**

The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin does ordain as follows:

Section One: Section 16-8A (7) of the Municipal Code is hereby amended to read as follows:

(7) Parking spaces shall have an adequate concrete, asphaltic concrete, asphaltic penetration, or a Geogrid with organic ground cover surface, free of dust, loose stones or gravel, constructed on an adequate base.

Section Two: All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby and to such extent repealed. The provisions of this ordinance are severable in the event of any invalidity or unconstitutionality of any portions thereof.

Section Three: This ordinance shall take effect upon its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Whitefish Bay this _____ day of _____, 2022.

VILLAGE OF WHITEFISH BAY

X

Kevin Buckley, Village President

X

Erin Granstorm, Village Deputy Clerk



VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: President Kevin Buckley & Village Board of Trustees

REPORT FROM: Paul Boening – Village Manager

DATE: March 31, 2022

AGENDA ITEM: Discussion/action on Resolution No. 3107 – Resolution Vacating and Discontinuing Certain Portions of East Glen Avenue and North Danbury Road Rights of Way in the Village of Whitefish Bay

ACTION REQUESTED: ____ Ordinance X Resolution ____ Motion

BACKGROUND:

In March, the Village approved Resolution No. 3119, which activated the process to discontinue four (4) feet of Village right-of-way along East Glen Avenue and North Danbury Road adjacent to the Danbury Glen subdivision (currently under construction). Resolution 3107 was introduced at that time.

The Plan Commission and Village Board approved a plat which provided for this vacation and discontinuance. However, as part of the plat review process, Milwaukee County suggested that the Village, in cooperation with the developer, take the separate action of vacating these areas so that the homes can be purchased and occupied.

The reason for the four-foot variance is to accommodate front stoops on each of the homes. The Village has published the required public hearing notices and has provided the appropriate notices to property owners and government agencies.

Upon recording of the resolution, the vacation and discontinuation will be memorialized and will make it clear that the Village has no obligations or liabilities with regard to the front stoops of these homes.

RECOMMENDED ACTION BY VILLAGE BOARD:

Approval of Resolution No. 3107 – Resolution Vacating and Discontinuing Certain Portions of East Glen Avenue and North Danbury Road Rights of Way in the Village of Whitefish Bay.

ATTACHMENTS

1. Resolution No. 3107

C: Department Heads
Attorney Jaekels

**STATE OF WISCONSIN
MILWAUKEE COUNTY
VILLAGE OF WHITEFISH BAY**

RESOLUTION NO: 3107

A Resolution Vacating and Discontinuing Certain Portions of the East Glen Avenue and North Danbury Road Rights of Way in the Village of Whitefish Bay

WHEREAS, the public interest requires that portions of the Northern four (4) feet of the 700 block of East Glen Avenue and certain portions of the Western four (4) feet of the 5500 block of North Danbury Road in the Village of Whitefish Bay, Milwaukee County, Wisconsin, the description of which is depicted on the attached Exhibits A, B, and C, be discontinued and vacated; and

WHEREAS, this Resolution was introduced before the Village Board of the Village of Whitefish Bay pursuant to Section 66.1003(4)(a) Wis. Stats. on March 7, 2022 at which time the Board directed that a Notice of Public Hearing be published as a Class 3 Notice under Section 985.07(3) Wis. Stats for a Public Hearing before the Village Board at the Village Hall on April 4, 2022 at six o'clock (6) pm with copy of said Notice duly served on certain public agencies and on the property owners of record in accordance with Wisconsin Statutes; and

WHEREAS, no sufficient written objection to said discontinuance and vacation was filed with the Village Clerk, and the public hearing was held before the Village Board; and

WHEREAS, the Secretary of the Wisconsin Department of Transportation was served with a copy of said Notice pursuant to Section 66.1003(8)(a)1 Wis. Stats; and

WHEREAS, a Lis Pendens, providing a Notice of Pendency of Application to Vacate in the above matter was recorded with the Register of Deeds for Milwaukee County, Wisconsin and a report was received from the Plan Commission all as required by law.

NOW, THEREFORE, in accordance with the authority vested in the Village Board by Section 66.1003(4)(a) Wis. Stats.,

BE IT RESOLVED, by the Village Board of the Village of Whitefish Bay that the portions of public right-of-way set forth in Exhibits A, B, and C, be, and the same are, hereby discontinued and vacated.

PASSED AND ADOPTED this 4th day of April, 2022.

VILLAGE OF WHITEFISH BAY

Kevin Buckley, Village President

Countersigned:

Jaimie Krueger, Village Clerk

EXHIBIT A

LEGAL DESCRIPTION

East Glen Avenue – Legal Description for vacation of 4 feet of right-of-way

Commencing at the Northwest corner of the Northwest one-quarter of Section 33, Town 8 North, Range 22 East, Village of Whitefish Bay, Milwaukee, County, Wisconsin, thence North 88°56'16" East, along the north line of said ¼ section, 1320.62 feet, thence South 00°56'52" East, 32.78 feet to the northwest corner of Block 3, Lake Forest Park subdivision, thence North 89°00'53" East 119.89 feet to the northeast corner of Block 3, Lake Forest Park subdivision; thence South 00°57'41" East, (recorded as 00°01'35" West) along the east line of Block 3 of said subdivision, 247.77 feet to the southeast corner of Block 3, Lake Forest Park subdivision and the point of beginning; thence South 88°41'15" West, along the south line of Block 3 in said subdivision and the south line of Lots 2 and 3 of Assessors Plat No. 244, 191.95 feet; thence South 00°56'52" East, 4.00 feet; thence North 88°41'15" East 191.65, feet; thence North 00°57'31" West, 4.00 feet to the southeast corner of Block 3, Lake Forest Park subdivision and the point of beginning.

EXHIBIT B

LEGAL DESCRIPTION

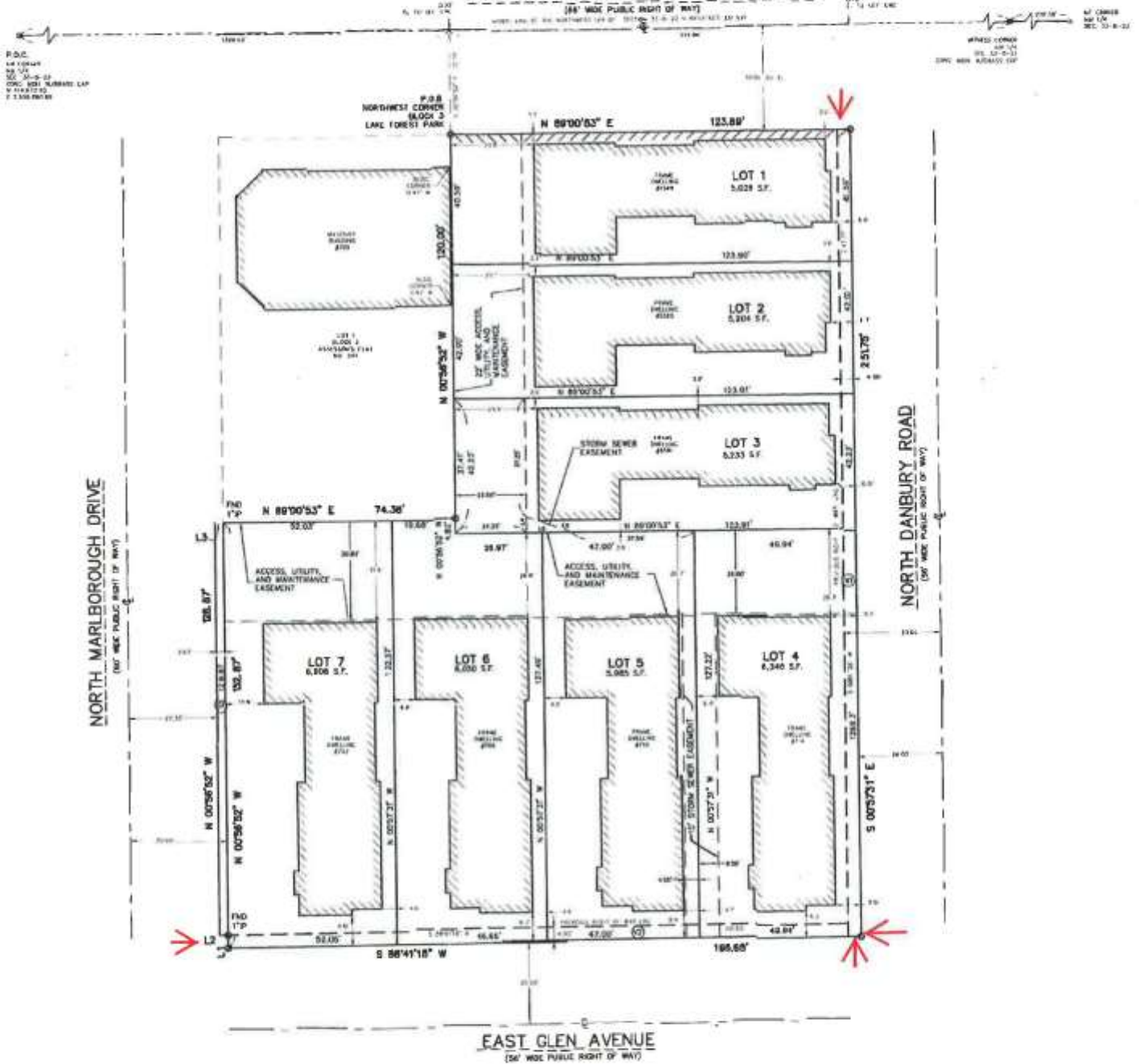
North Danbury Road – Legal Description for vacation of 4 feet of right-of-way

Commencing at the Northwest corner of the Northwest one-quarter of Section 33, Township 8 North, Range 22 East, Village of Whitefish Bay, Milwaukee, County, Wisconsin, thence North 88°56'16" East, along the north line of said ¼ section, 1320.62 feet, thence South 00°56'52" East, 32.78 feet to the northwest corner of Block 3, Lake Forest Park subdivision, thence North 89°00'53" East 119.89 feet to the northeast corner of Block 3, Lake Forest Park subdivision and the point of beginning; thence continuing North 89°00'53" East, 4.00 feet; thence South 00°57'31" East, 251.75 feet; thence South 88°41'15" West, 4.00 feet; thence North 00°57'31" West, (recorded as North 00°01'35" East) along the east line of Block 3, Lake Forest Park subdivision and southerly extension thereof, 251.77 feet to the point of beginning.

EXHIBIT C Vacated Areas

EAST SILVER SPRING DRIVE (S.T.H. "32")

(56' WIDE PUBLIC RIGHT OF WAY)





VILLAGE BOARD STAFF REPORT

REPORT TO: President Buckley and the Village Board of Trustees
Paul Boening – Village Manager

REPORT FROM: Tim Blakeslee – Assistant Village Manager

DATE: March 31, 2022

AGENDA ITEM: Discussion/update on IT items.

ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☐ Motion ☒ Discussion

BACKGROUND

On Saturday, July 31, 2021, the Village of Whitefish Bay was targeted in a malicious and sophisticated cyber security attack. Our IT team was alerted to an unauthorized intrusion and immediately took Village systems offline and activated cyber threat protocol. After several days, the Village successfully restored from backups and was fully operational for day-to-day staff and residents. On September 20, 2021, the Village Board authorized the following series of IT upgrades to prevent future attacks and expedite system restoration should another attack occur.

Phase 1:

- Piggybacking on the Police Department next-gen firewall. Status: Previously Completed
- Upgraded Antivirus and Spamfiltering to Endpoint Detection & Response (EDR). Status: Previously Completed
- Faster internet connection from 100MB to 200MB (to facilitate cloud backups). Status: Previously Completed
- Full daily cloud backup via Microsoft Azure: Status: **Recently Completed (See details below)**

These upgrades were the first wave of changes that were implemented to improve the Village's IT position. Staff subsequently has moved on to the second phase of IT updates.

Phase 2:

- Implementation of Multi-factor Authentication. Status: **Recently Completed (See details below)**
- Completion of CVMIC IT Audit. Status: **Recently Completed (See details below)**
- Switch from wfbvillage.org to wfbvillage.gov. Status: **Recently Completed (See details below)**

Status Updates 3/31/22

- **Full daily cloud backup via Microsoft Azure.** At the Village Board meeting in December 2021, Village Staff had provided a summary of revised cloud backup options because the original plan of backing up to Microsoft Azure wasn't working as planned. However, our IT

consultant Mike Armstrong continued to research the problem and was able to work with our current backup provider Veritas on a solution. We now can do nightly full backups to the Microsoft Azure Cloud via upgrade in the backup software at a one-time cost of \$2,200. Village Staff implemented this solution and it has been working well since early March. Staff continues to do a once a week tape backup and physical removal.

- **Implementation of Multi-Factor Authentication.** In February, the Village implemented Multi-Factor Authentication with Duo for remote users and users of Outlook Web App (OWA) email. Multi-factor authentication provides an additional layer of security for Village network. This project started as a result of a requirement from CVMIC to be included in Tier 1 from cyber liability coverage.
- **Completion of CVMIC IT Audit.** In March, the Village completed the IT Audit project which included review of external and internal vulnerabilities. Overall, OnTech the company contracted by CVMIC to perform the IT Audit noted that our IT network was in "Very Good" shape. OnTech noted it's impossible to have a set-up free of any issues or vulnerabilities as a result of the constant change/upgrades in IT systems. Executive summary/conclusion of the IT Audit:

- **Immediate Action (Within 30 days if possible)**

- External Penetration Test: Act on "Critical (0 items)" & "Severe (8 items)" scored risks. OnTech noted that our external footprint is very clean. No attempt to gain unauthorized access externally was successful (450,000 attempts). Upon review of the 8 "Severe" items listed with OnTech it appears there were several false positives, several items no longer applicable, and items that cannot be fixed with current set-up (i.e. connection to county for taxes). OnTech noted this was typical. Staff direction is to research other "Severe" items and take action as needed.
- Internal Vulnerability: Act on "High" scored risks. Items such as our Police Department Taser software and FOB system show up on this list. OnTech noted this was typical. Staff direction is to research "High" items and take action as needed.
- Active Directory Cleanup
 - Users
 - ComputersOnTech noted that this lists all accounts not used for 30 days. OnTech noted this was typical. Staff direction is to clean up the user directory as needed and create a process of clearing this up as needed, following record retention requirements.
- Ensure Antivirus is up to date on all active devices. OnTech noted our systems were up to date. Staff direction is to maintain updates.
- Review and act on listing ports on machines. Staff direction is to research and take action as needed.

- **Near Future Action (within 1 year if possible)**

- External Vulnerability: Act on "Low" scored risks. Staff direction is to research and take action as needed.
- Internal Vulnerability: Act on "Medium" scored risks. Staff direction is to research and take action as needed.
- Migration of servers from unsupported Operating Systems – Staff direction is to research and take action as needed. Staff noted this was in progress.
- Implementation of tools/systems that support MFA, specifically for exchange and remote access – No action needed, already implemented. Staff direction is to keep up with MFA standards.

- Consider GPO & other policy updates based on business objectives. **Staff direction is to research and take action as needed.**
- **As time/budget Permit**
 - Consider physical controls adjustments, specifically sprinklers. **Staff direction is to research and take action as needed.**
 - Internal Vulnerability: Act on “Low” scored risks. **Staff direction is to research and take action as needed.**
- **Switch to wfbvillage.gov. In March, the Village changed from wfbvillage.org to wfbvillage.gov.** This change provides additional security as .gov email addresses are more difficult to spoof. Domain usage is approved and regulated at the federal level. It is also an upcoming requirement of the Wisconsin Elections Commission. The Village was successful in appealing the federal government to maintain the domain as “wfbvillage.gov” as opposed to switching to “wfbvillagewi.gov” which is typically required.

RECOMMENDED ACTION BY VILLAGE BOARD

Receive update on IT items.

C: Department Heads
 Attorney Jaekels