



**VILLAGE OF WHITEFISH BAY
PLAN COMMISSION AGENDA**

July 16, 2019 – 6:00pm

**Meeting Location: Whitefish Bay Village Hall – Board Room
5300 N. Marlborough Dr., Whitefish Bay, WI 53217**

1. Call to Order.
2. Approval of the Minutes of the Regular Meeting of June 18, 2019.
3. PUBLIC HEARINGS
 - a. On Conditional Use Grant Application for Citrine and Sage Beauty Workshop – 316 E. Silver Spring Drive (Suites 236, 237, and 238)
 - b. On Conditional Use Grant Application for Donut Monster, LLC – 5169 N Elkhart Ave, Whitefish Bay, WI, 53217.
4. NEW BUSINESS
 - a. Review and action on Conditional Use Grant Application for Citrine and Sage Beauty Workshop – 316 E. Silver Spring Drive (Suites 236, 237, and 238)
 - b. Review and action on Conditional Use Grant Application for Donut Monster, LLC – 5169 N Elkhart Ave, Whitefish Bay, WI, 53217.
5. Adjournment

Approved

Approved

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Business Improvement District Board may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.wfbvillage.org)

Dated: July 10, 2019 - Tim Blakeslee – Assistant Village Manager

**VILLAGE OF WHITEFISH BAY
PLAN COMMISSION MINUTES**

**June 18, 2019 – 6:00pm
Whitefish Bay Village Hall
5300 N. Marlborough Dr., Whitefish Bay, WI 53217**

1. Call to Order.

President Siegel called the meeting to order at 6:00 pm.

Present: President Siegel, Commissioners Roth, Sauer, Serebin, Moore, and Helfer. Also Present: Assistant Manager Tim Blakeslee.

2. Approval of the Minutes of the Regular Meeting of May 21, 2019.

Commissioner Sauer moved, seconded by Commissioner Helfer to approve the minutes of the regular meeting of May 21, 2019. Motion Carried, 6-0.

3. PUBLIC HEARINGS

- a. On Conditional Use Grant Application for Sommer-Gibson LLC dba Burn Boot Camp North Shore at 415 E. Silver Spring Drive

President Siegel opened the hearing for public comment. No public in attendance. President Siegel closed the hearing for public comment.

4. NEW BUSINESS

- a. Review and action on Conditional Use Grant Application for Sommer-Gibson LLC dba Burn Boot Camp North Shore at 415 E. Silver Spring Drive

President Siegel invited the applicant to provide a summary of their proposed business. Anthony and Elizabeth Gibson provided a summary Burn Boot Camp, their business model, and their renovation intentions for the space. They summarized the creation of a “floating” workout space and the child watch space. There was discussion from the commission on how many people attend each class.

Assistant Manager Blakeslee recommended allowing Burn Boot Camp the maximum number of hours permitted by code so they would not need to come back to the Plan Commission. President Siegel expressed her support of limiting the delivery hours as outlined in the memo. There was discussion regarding other Burn Boot Camp locations and who would manage the Whitefish Bay location.

Commissioner Moore moved to approve the Conditional Use Grant Application with the conditions outlined in the Staff memo. Commissioner Helfer seconded. Motion passed 6-0.

4. Adjournment

Commissioner Serebin moved, seconded by Commissioner Sauer to adjourn the meeting at 6:26 pm. Motion Carried, 6-0.

Respectfully Submitted,
Tim Blakeslee – Assistant Village Manager

DRAFT



Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, Wisconsin 53217
Phone: 414-962-6690
Fax: 414-962-5651

Memorandum

To: Whitefish Bay Plan Commission
cc: Paul Boening, Village Manager
From: Tim Blakeslee, Assistant Village Manager
Date: July 10, 2019
Re: Citrine and Sage Beauty Workshop – Conditional Use Application

Executive Summary

Applicant Tracy Sternig has applied for Conditional Use approval to operate Citrine and Sage Beauty Workshop at 316 E. Silver Spring Drive (Suites 236, 237, and 238). The applicant indicated that the business is a hair salon and aesthetics spa. Typical business hours will be from 8:00 am to 10:00 pm from Monday to Sunday.

The business will be subject to the applicable laws as dictated by the Zoning Code. The following section will detail some of the requirements needed of the applicant for this business to be compliant with Village laws.

Requirements

Under the Village Code of Ordinances, the applicant must meet the subsequent legal requirements to operate the proposed business within the Village.

- The applicant must also be compliant with the zoning district laws that fall under Section 16.099. This includes all subsequent laws including the uses of retail and services in the Silver Spring District, as well as all matters of the Plan Commission's review of the business at the hearing. Based on the business operations described in the application, the business model would be compliant with both the retail and service-based businesses permitted in the Silver Spring Business District.
- Signage for the proposed business must meet the standards of Section 16.18(8) and will require a sign permit. Once signs are submitted for the business, they will have to be reviewed and approved by the Building Services Director before being able to be placed on location.
- The applicant indicated that they would like to receive approval for business hours from 8:00 am to 10:00 pm from Monday to Sunday. Staff recommends approval for the full range of hours as permitted by Code (6:00 am to 10:00 pm

Monday through Sunday) in the event the applicant wishes to adjust hours in the future.

- The applicant plans to renovate the interior of the space to make it suitable for their operations. An interior layout is included with their application. Occupancy of the tenant space is subject to proper receipt of all necessary permits, approval from the Village Building Inspector, and approval from all applicable outside agencies (i.e. State of Wisconsin, North Shore Fire Dept.).
- While not planned at this time, should any changes to the façade of the building be made the business owner must obtain prior approval from the Community Development Authority (CDA) and Architectural Review Commission (ARC).
- Section 16.099 (6A) dictates that “off-street on-site” parking is required in District 11. Based on the requirements in Section 6.065(3)(a) of the Municipal Code, approximately nine (9) parking stalls are required for personal services based on the square footage of the space. As Commissioners are aware, there are a total of 132 public parking spaces in the two garages behind the Fox Bay Building, as well as street spots available within walking distance of the proposed business. It is under the discretion of the Plan Commission to bypass the parking requirements based on the availability in the area.

Recommendation

Staff recommends approval of the Conditional Use Permit Amendment for Citrine and Sage Beauty Workshop at 316 E. Silver Spring Drive (Suites 236, 237, and 238) with approval of the Plan Commission on all aforementioned conditions, including the waiver of the parking space requirements, provisions of Section 16.099(4)(G) of the Municipal Code, and subject to the following additional condition:

- Given the close proximity to residential development (Beaumont Place), deliveries to the north side of the building shall be prohibited between the hours of 10:00 pm and 6:00 am.



Village of Whitefish Bay
5300 N. Marlborough Dr. ♦ Whitefish Bay, WI 53217
Phone: (414) 962-6690 ♦ Fax: (414) 962-5651

CONDITIONAL USE APPLICATION

VILLAGE ORDINANCE SECTION 16
www.wfbvillage.org

APPLICATION FEE: \$100

Application fee should be made payable to Village of Whitefish Bay upon submittal of completed application.

Please complete the application by typing or printing in ink. Use additional paper if necessary.

- 1. Property Owner Information:** Fox Bay Building SPE LLC
 Company name: Newland Enterprises - CFO and general counsel
 Last name: Oppermann First name: Sheldon
 Address: 1840 N Farwell Suite A City/State/Zip: Milwaukee, WI 53202
 Phone number: 414.271.5263 Email address: NewlandMKE.com
Sheldon@newlandmke.com
- 2. Applicant Information:** (if different from above)
 Company name: Citrine + Sauge Beauty Workshop
 Last name: Sternig First name: Traun
 Address: 4632 S 46th St. City/State/Zip: Greenfield, WI 53220
 Phone number: 262.442.6479 Email address: tmsternig@gmail.com
- 3. Address(es) of Property Involved:** (if different from above)
Fox Bay Building - 316 E Silver Spring Dr., WFB, WI
Suites - 236, 237, 53217
238
- 4. Zoning Designation:** _____
- 5. Statement of Intent:** Briefly describe what will be done on or with the property requiring the conditional use approval.
Hair salon and aesthetics spa to be
used by individuals renting space to
run their own business in accordance
with Citrine + Sauge Beauty Workshop
guidelines

6. General Information:

- Name of Proposed Business: Citrine + Sage Beauty Workshop
- Type of Business: Salon / Spa
- What other licenses, permits, etc. are required for operation, and have they been obtained? Individuals must hold valid w/ license
- Anticipated Number of Employees: 7
- Total Square Feet of Sales Area: 2,082
- Proposed Parking Area for Customers: 10 hr parking structure/meters
- Proposed Parking Area for Employees: 10 hr parking under building
- Control of Property (Signed Lease, Owner Occupied, etc.): _____
- Frequency and Location of Deliveries: Weekly

7. Additional Required Information:

- a. **Legal Description and PIN:** Provide the Parcel Identification Number(s) and the complete legal description(s) of the property involved.
- b. **Plan of Operation:** Including hours of operation, products to be sold and any other pertinent information regarding the proposed business.
- c. **Exterior/Interior Changes:** A description of any proposed changes to the exterior and/or interior of the subject property. If the application involves an entire building or if any exterior changes are planned, a plat of survey prepared by a registered land surveyor showing all of the information required for a building permit, including landscaping shall be included.
- d. **General Layout:** A plan indicating the location of buildings, rooms, parking areas, traffic access, driveways, walkways, open spaces, landscaping and lighting. Drawings must be to scale and have the dimensions of all rooms/workspaces.

8. **Signature(s):** By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner: [Signature]

Date: 6/27/19

Applicant: [Signature]

Date: 6/23/19

Fee Paid: \$100 Date: _____ Receipt # _____

Applications for conditional use approval must be received at least 21 days prior to the meeting date; applications received after this date cannot be heard at the Planning Commission meeting the following month.

Plan of Operation

Hours of Operation: Monday - Sunday, 8AM-10PM

Products we Carry: Although my business is set up for individuals to run their own salon/spa out of it's important for me to maintain a standard of quality in what we bring to our customers and the community. I carry Glo Skin Beauty, a full skin and beauty (makeup) line. All of the products are cruelty free, synthetic fragrance and color pigment is NEVER used, and the company strives to use environmentally ethical packaging to cut down on waste.

My lead hair stylist uses Kevin Murphy Hair Care. KM is a natural line that gives serious results and is always ammonia free. The company has also promised to have 100% of their packing made from recycled ocean plastic before 2020 and are likely to beat their own deadline.

As the business gains renters they will have to carry products that meet the same criteria to bring quality and healthy products into the community.

Exterior Changes: Landlord has agreed to install some type of mounting for an outdoor building sign. Type of sign will be at their discretion and will have Mustard and White Citrine + Sage Beauty Workshop logo. We will immediately be adding window clings to main entrance door on Silver Spring Dr. as well as main entrance at back of building. Window clings will be the same as outdoor signs.

Interior Changes: I would like to open the wall between the two waiting areas to give the salon and spa a cohesive feeling of one business. In the larger space I would like to remove the reception desk and build a high partition wall to match the existing high partition wall to create a semi-private suite. I would also like to open one of the existing rooms with another existing room to make one larger suite. I will be adding locking doors to all of the suites so the individuals renting them are assured their belongings are safe and secure when they're not there. I would also like to replace the existing hallway doors into my space with glass doors in a wooden frames to brighten up the hallway as you come down it and so people in the building will see our beautiful space and gain interest in what we do. I will be updating the ceiling tiles and existing lighting with can and track lighting for a modern and elegant feel. I will also be ripping out all of the carpeting and replacing it with high end vinyl so it's water resistant.

9:57 ↗

📶 LTE 🔋

🔒 payntercreative.com

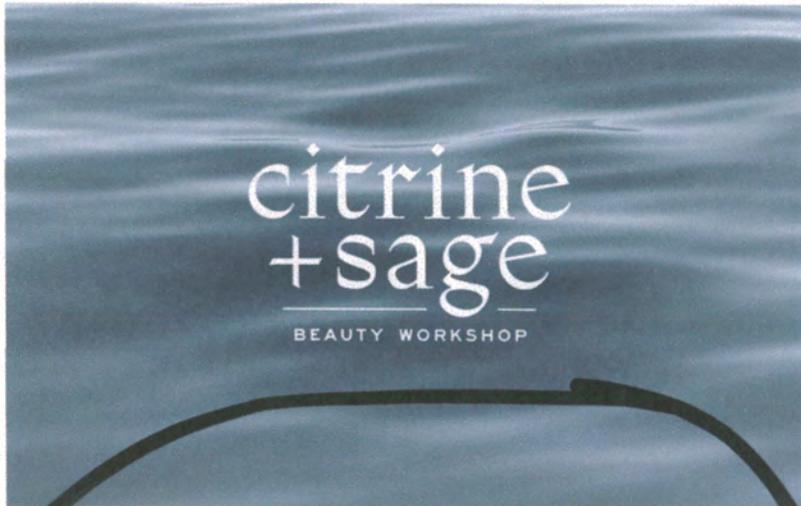
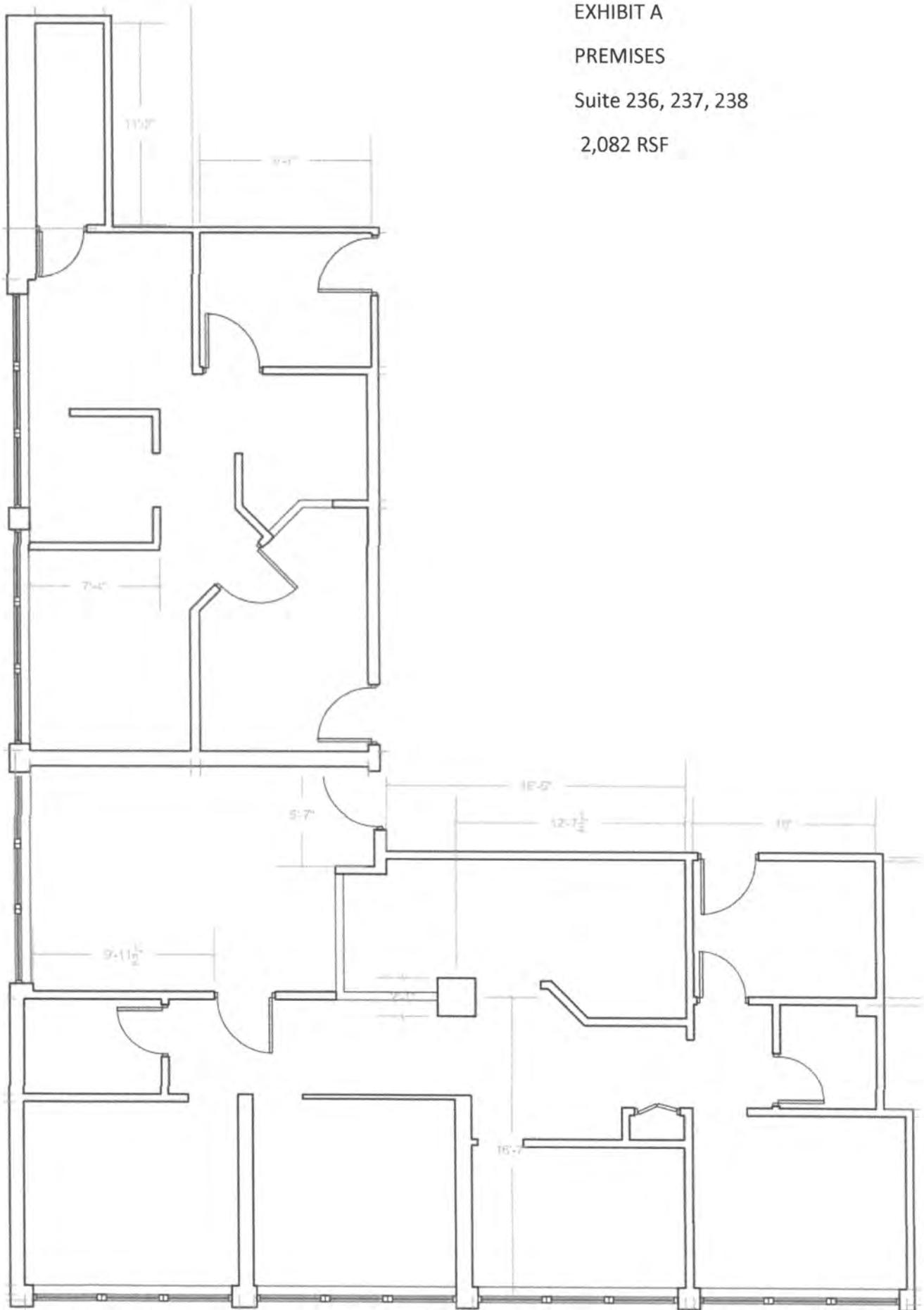


EXHIBIT A
PREMISES
Suite 236, 237, 238
2,082 RSF



VILLAGE OF WHITEFISH BAY

Receipt: 135977

06/28/19

5300 NORTH MARLBOROUGH DRIVE
WHITEFISH BAY, WI
53217-5399

Cashier: Counterl
Received Of: **THE O2 ROOM**

The sum of: 100.00

DMPST4 Permits - Conditional Use

100.00

Total 100.00

CHECK 1005

100.00

Signed: _____



VILLAGE OF WHITEFISH BAY PLAN COMMISSION PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE that the Plan Commission of the Village of Whitefish Bay has scheduled a Public Hearing for **Tuesday, July 16, 2019 at 6:00 P.M.**, to be held at the Whitefish Bay Village Hall Board Room, 5300 North Marlborough Drive, Whitefish Bay, WI 53217.

1. Public Hearing on the following Conditional Use application:

A) Citrine and Sage Beauty Workshop – 316 E. Silver Spring Drive (Suites 236, 237, and 238)

ALL INTERESTED PERSONS will be given an opportunity to be heard. If you have any questions, please contact Tim Blakeslee, Assistant Village Manager, 414-962-6690.

A majority of the members of other governmental bodies, including, but not limited to the Village Board may be present to gather information about a subject over which they may have decision making responsibility. The above meeting is therefore hereby also noticed as a meeting of those governmental bodies, although they will not take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

VILLAGE OF WHITEFISH BAY

Tim Blakeslee
Assistant Village Manager



Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, Wisconsin 53217
Phone: 414-962-6690
Fax: 414-962-5651

Memorandum

To: Whitefish Bay Plan Commission
cc: Paul Boening, Village Manager
From: Tim Blakeslee, Assistant Village Manager
Date: July 10, 2019
Re: Donut Monster – Conditional Use Application

Executive Summary

Applicant Sara Woods has applied for Conditional Use approval to operate Donut Monster, LLC at 5169 N Elkhart Ave (currently vacant). See Figure 1 for a photo of the proposed location. The applicant indicated that the business is a donut and coffee shop.



Donut Monster was established in June 2018 by Jackie and Sara Woods. Donut Monster currently sells donuts and breakfast sandwiches at Hawthorne Coffee Roasters, Port

Washington Farmers Market, and Shorewood Farmers Market. Jackie Woods has worked at a variety of Michelin starred restaurants in the United States. Donut Monster's financial and business operations will be managed by Sara Woods. Sara Woods spent the past 14 years analyzing and reporting on financial and program data for federal grants.

Donuts will be made off-site in a commercial kitchen and brought in for sale. Other breakfast items may be made on-site (without a hood) as approved by North Shore Health Department. The business is proposed to be open Saturday and Sunday from 8:00 am to 3:00 pm and Wednesday to Friday from 7:00 am to 3:00 pm.

The property in question is zoned District 5 (Apartment District). A street level donut and coffee shop in District 5 requires Conditional Use approval per Sections 16.08(1)(d) and 16.09(1)(f) of the Zoning Code. The business will be subject to the applicable laws as dictated by the Zoning Code. The following section will detail some of the requirements needed of the applicant for this business to be compliant with Village laws.

Requirements

Under the Village Code of Ordinances, the applicant must meet the subsequent legal requirements to operate the proposed business within the Village.

- The applicant must also be compliant with the zoning district laws that fall under Section 16.08. This includes all subsequent laws including the uses of retail and services in District 5, as well as all matters of the Plan Commission's review of the business at the hearing.
- The applicant indicated that they would like to receive approval to conduct business on Saturday and Sunday from 8:00 am to 3:00 pm and Wednesday to Friday from 7:00 am to 3:00 pm. As a result of proximity to residential properties, staff does not recommend approval of the full range of hours permitted by Village Code (6:00 am to 10:00 pm from Monday to Sunday). In the event the applicant wishes to adjust hours in the future, approval by the Plan Commission will be required.
- Village Code allows for outdoor seating under Ordinance 16.091(H)(5). The applicant has submitted an outdoor seating plan (attached). A summary of the request is as follows:
 - Operating Plan – The applicant's layout reflects a total of two tables resulting in an additional 8 seats. The tables are proposed to be located within a small patio area just east of the building surrounded by planter boxes. The design of the furniture has not yet been provided.
 - Public Right of Way – Based on this plan, there is no outdoor seating proposed in the public right of way.
 - Hours of Operation – To match the restaurant hours.

Staff recommends approval of the outdoor seating proposal from Donut Monster subject to the following conditions:

- Staff review and approval of the table and chair specifications.
 - Outdoor seating is permitted annually from April 1 to October 31 (to give the business flexibility to take advantage of favorable weather).
 - Approved outside trash receptacles shall be provided and serviced by the owner, to include emptying trash receptacles no less frequently than the close of business each day.
 - Approval shall be subject to and contingent upon approval of the Fire Inspector with regard to occupancy and fire protection requirements.
 - Installation of the proposed fence/railing is subject to issuance of a Building Permit, which may include a requirement to submit a property survey that accurately depicts parcel boundaries and right-of-way limits.
- Signage for the proposed business must meet the standards of Section 16.18(8) and will require a sign permit. Once signs are submitted for the business, they will have to be reviewed and approved by the Building Services Director before being able to be placed on location.

- The applicant plans to renovate the interior of the space to make it suitable for their operations. An interior layout is included with their application. Occupancy of the tenant space is subject to proper receipt of all necessary permits, approval from the Village Building Inspector, and approval from all applicable outside agencies (i.e. State of Wisconsin, North Shore Fire Dept, North Shore Health Dept).
- While not planned at this time, should any changes to the façade of the building be made the business owner must obtain prior approval from the Architectural Review Commission (ARC).
- Section 16.099 (6A) dictates that “off-street on-site” parking is required in the instance a new conditional use is applied for. Based on the requirements in Section 6.065(3)(a) of the Municipal Code, approximately three (3) parking stalls are required Donut Monster based on the square footage of the space (450 sq ft).

The applicant indicated that there is street parking in front of the business that would accommodate this requirement. The applicant indicated most customers would spend a short period of time in the business and parking would free up quickly. There are also street spots available within walking distance of the proposed business. It will be up to the discretion of the Plan Commission to decide whether or not to waive the parking requirements for the business based on the application and the operation of the business.

Recommendation

Staff recommends approval of the Conditional Use Permit Application including outdoor seating for Donut Monster, LLC at 5169 N Elkhart Ave with approval of the Plan Commission on all aforementioned conditions, including the waiver of the parking space requirements, provisions of Section 16.099(4)(G) of the Municipal Code, and subject to the following additional condition:

- Given the close proximity to residential development, deliveries to the building shall be prohibited between the hours of 10:00 pm and 6:00 am.

Attachments

1. Application



Village of Whitefish Bay
5300 N. Marlborough Dr. ❖ Whitefish Bay, WI 53217
Phone: (414) 962-6690 ❖ Fax: (414) 962-5651

CONDITIONAL USE APPLICATION

VILLAGE ORDINANCE SECTION 16
www.wfbvillage.org

APPLICATION FEE: \$100

Application fee should be made payable to Village of Whitefish Bay upon submittal of completed application.

Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. Property Owner Information:

Company name: Castle Monarch, LLC

Last name: Eiseman First name: William

Address: PO Box 170382 City/State/Zip: Glendale, WI 53217

Phone number: 414-350-8240 Email address: weiseman@prodigy.net

2. Applicant Information: (if different from above)

Company name: Donut Monster, LLC

Last name: Woods First name: Sara

Address: 7510 N Longview Dr. City/State/Zip: Glendale, WI , 53209

Phone number: 920-242-1821 Email address: info@donutmonstermke.com

3. Address(es) of Property Involved: (if different from above)

5169 N Elkhart Ave. Whitefish Bay, WI 53217

4. Zoning Designation: Commercial

5. Statement of Intent: Briefly describe what will be done on or with the property requiring the conditional use approval.

Property will be converted into a donut/coffee shop. Donuts will be made off site in Donut Monster's commercial kitchen space and brought in along with other breakfast items (not requiring a hood) and coffee will be sold. We would be adding plumbing and relocating some electrical within the space.

We would also add outdoor seating between the building and the sidewalk, if approved by the committee.

6. General Information:

- **Name of Proposed Business:** Donut Monster
- **Type of Business:** Bakery/Quick casual food service
- **What other licenses, permits, etc. are required for operation, and have they been obtained?**
Health inspection, Permit from Fire Department, building permits for plumbing and electrical
- **Anticipated Number of Employees:** 3-4
- **Total Square Feet of Sales Area:** 450
- **Proposed Parking Area for Customers:** Street parking
- **Proposed Parking Area for Employees:** Street parking
- **Control of Property (Signed Lease, Owner Occupied, etc.):** Signed Lease
- **Frequency and Location of Deliveries:** Once a morning during selling hours to bring in our donuts/ bakery with a work van.

7. Additional Required Information:

- a. **Legal Description and PIN:** Provide the Parcel Identification Number(s) and the complete legal description(s) of the property involved.
- b. **Plan of Operation:** Including hours of operation, products to be sold and any other pertinent information regarding the proposed business.
- c. **Exterior/Interior Changes:** A description of any proposed changes to the exterior and/or interior of the subject property. If the application involves an entire building or if any exterior changes are planned, a plat of survey prepared by a registered land surveyor showing all of the information required for a building permit, including landscaping shall be included.
- d. **General Layout:** A plan indicating the location of buildings, rooms, parking areas, traffic access, driveways, walkways, open spaces, landscaping and lighting. Drawings must be to scale and have the dimensions of all rooms/workspaces.

- 8. **Signature(s):** By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner:  Member
Castle Haven LLC Date: 6-25-19

Applicant: Sara Woods Date: 6/24/19

Fee Paid: \$100 Date: 6-25-19 Receipt # 1359241

Applications for conditional use approval must be received at least 21 days prior to the meeting date; applications received after this date cannot be heard at the Planning Commission meeting the following month.

Donut Monster's Additional Required Information for Conditional Use Application (Whitefish Bay)

- A.) **Legal Description and PIN:** Provide the Parcel Identification Number(s) and the complete legal description(s) of the property involved.
- **Legal Address:** 5169 N Elkhart Ave. Whitefish Bay, WI 53217
 - **Parcel Identification Number (PIN):** 2020124000
- B.) **Plan of Operation:** Including hours of operation, products to be sold and any other pertinent information regarding the proposed business.
- **Hours of Operation:** Saturday & Sunday 8am-3pm; Wednesday- Friday 7am-3pm Depending on need (in the future), the hours of operation could change to be open later, but no later than 9pm.
 - **Products to be Sold:** Coffee (Hot and Cold), Tea, Milk, Juice, Flavored Water, Donuts, Breakfast Sandwiches, Fruit and other bakery
- C.) **Exterior/Interior Changes:** A description of any proposed changes to the exterior and/or interior of the subject property. If the application involves an entire building or if any exterior changes are planned, a plat of survey prepared by a registered land surveyor showing all of the information required for a building permit, including landscaping shall be included.
- **Proposed interior changes include** 1.) Add plumbing for a small three compartment sink, hand washing sink and water line for the coffee equipment. 2.) Relocate electricity for overhead lighting or extend existing track lighting and add electricity for counter for under counter coolers and coffee equipment. Please see Picture 1 below of an example of the interior layout.

Picture 1:

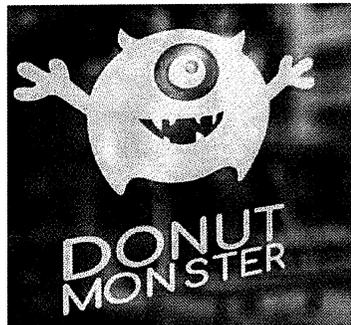


- **Proposed exterior changes include:** 1.) Add signage above door (see Picture 2 below for suggested look) and on the windows (see Picture 3 for suggested look). 2.) Add planters and outdoor seating between the building and the sidewalk. See proposed Drawing 1 on next page for detailed landscaping proposal. These are preliminary plans and a detailed drawing will be submitted to obtain a building permit.

Picture 2:



Picture 3:



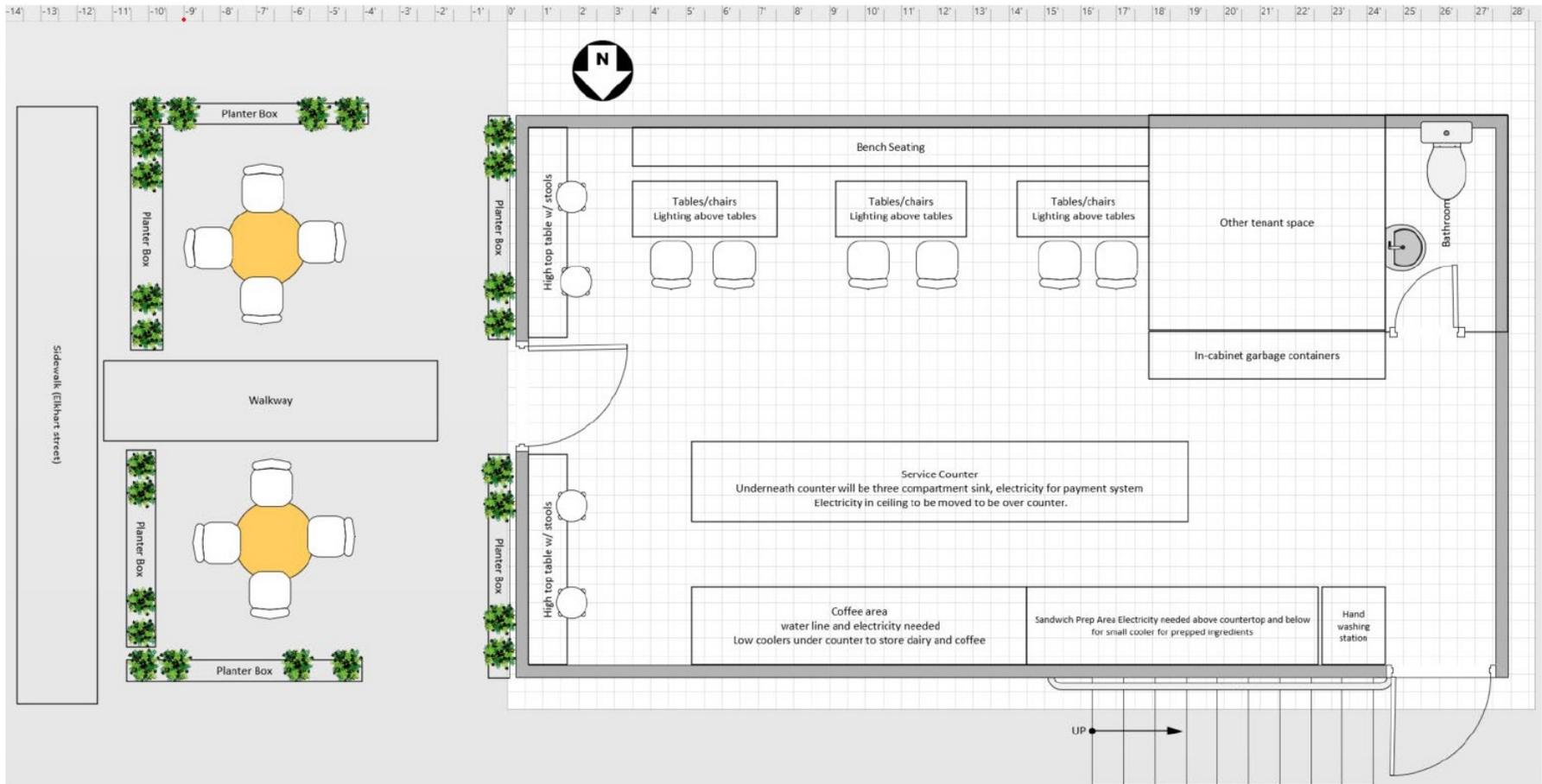
Donut Monster's Additional Required Information for Conditional Use Application (Whitefish Bay)

D.) **General Layout:** A plan indicating the location of buildings, rooms, parking areas, traffic access, driveways, walkways, open spaces, landscaping and lighting. Drawings must be to scale and have the dimensions of all rooms/workspaces.

- See Drawing 1 below as the preliminary plan for the interior and exterior layout and a detailed drawing will be submitted to obtain a building permit.

Drawing 1:

Donut Monster Plan for 5169 N Elkhart Ave, Whitefish Bay, WI, 53217



VILLAGE OF WHITEFISH BAY

Receipt: 135924

06/25/19

5300 NORTH MARLBOROUGH DRIVE
WHITEFISH BAY, WI
53217-5399

Cashier: Counter1
Received Of: **DONUT MONSTER**

The sum of: **100.00**

| | | | |
|--------|---------------------------|--------------|---------------|
| DMPST4 | Permits - Conditional Use | | 100.00 |
| | | Total | 100.00 |

CHECK 0000 100.00

Signed: _____



VILLAGE OF WHITEFISH BAY PLAN COMMISSION PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE that the Plan Commission of the Village of Whitefish Bay has scheduled a Public Hearing for **Tuesday, July 16, 2019 at 6:00 P.M.**, to be held at the Whitefish Bay Village Hall Board Room, 5300 North Marlborough Drive, Whitefish Bay, WI 53217.

1. Public Hearing on the following Conditional Use application:

- A) *Donut Monster, LLC – 5169 N Elkhart Ave, Whitefish Bay, WI, 53217.*
Note: Donuts to be made off-site in a commercial kitchen and brought in for sale. Other breakfast items to be made on-site (without hood) as approved by North Shore Health Department. The business is proposed to be open Saturday and Sunday from 8:00 am to 3:00 pm and Wednesday to Friday from 7:00 am to 3:00 pm.

ALL INTERESTED PERSONS will be given an opportunity to be heard. If you have any questions, please contact Tim Blakeslee, Assistant Village Manager, 414-962-6690.

A majority of the members of other governmental bodies, including, but not limited to the Village Board may be present to gather information about a subject over which they may have decision making responsibility. The above meeting is therefore hereby also noticed as a meeting of those governmental bodies, although they will not take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

VILLAGE OF WHITEFISH BAY

Tim Blakeslee
Assistant Village Manager