



CONSTRUCTION PROJECT APPLICATION

Owner Name

Unit #

Contact Phone

email

Contractor Name

Phone

Contractor License#

Insurance Agent

Starting Date

Est. Completion Date

Owner Signature

Date

PLEASE SELECT THE PROJECT TYPE BELOW

- | | | |
|--|---|--|
| <input type="checkbox"/> Window Replacement | <input type="checkbox"/> Sliding Door Replacement | <input type="checkbox"/> Storm Shutter Replacement |
| <input type="checkbox"/> Kitchen/Bathroom Renovation | <input type="checkbox"/> Flooring Replacement | <input type="checkbox"/> Balcony Floor Replacement |
| <input type="checkbox"/> Other: Please specify your project-use back of sheet if necessary | | |

- Projects may NOT begin until approved. Removal of unauthorized work will be at the owner's expense.
- Allow 10 days for approval to allow the Board to consider the project and request additional information if needed.
- Submit a materials listing, specification sheets and installation guidelines for tile flooring and sound barrier.
- Contractors must be licensed and insured for workers compensation and liability, with proof provided BEFORE work begins. Unlicensed contractors will be reported to St. Lucie County.
- **All common property (elevators, catwalks, railings, walls) will be inspected after project completion. Cost to repair any damage will be billed to the unit owner.**
- Any work which requires a permit must be permitted by St. Lucie County. The unit owner will be held responsible for obtaining all required permits prior to work commencing.
- All **exterior** windows/sliding door frames must be bronze. Windows must conform to original window layout, (impact glass is allowed) Turtle glass or window tinting must be grey tint giving an ambient amber look. Windows may not have a mirror tint. All screening must be charcoal.
- All hurricane shutters must be accordion type, bronze in color and meet the Miami/Dade County specifications. Shutters must be installed with straight tracks; no curve/stacking against a wall is permitted.
- Hard-surface flooring must have an approved soundproofing layer underneath, rated to IIC 60 or above. Underlayment installation must be inspected prior to installation of flooring. Failure to do so will result in removal of the floor at the owner's expense.
- The unit speaker is part of the fire alarm system. Do not disconnect it; contact the office if removal is necessary.
- Damage found to any structural concrete slab or column, either in the unit or on the balcony, must be reported to management immediately.
- Contractors must sign in and out each day, and follow all condominium rules.
- Work hours are 8am-4pm M-F. You must be off property by 4:30pm
- Return completed form and requested documentation to the Association Office.