



**ST. PAUL'S**  
**UNITED METHODIST CHURCH**  
5501 MAIN  
HOUSTON, TX 77004-6917

**DIRECTOR OF MUSIC**  
Position Specification

**Summary**

St. Paul's United Methodist Church, Houston, Texas, is conducting a search for a Director of Music to provide leadership and direction for a comprehensive music program primarily grounded in the Anglican and classical tradition. The Director of Music will maintain the highest standard of excellence and integrity for the worship of Christ at St. Paul's United Methodist Church, throughout Houston, and beyond the region, consistent with St. Paul's Vision Statement.

**St. Paul's Vision Statement:** St. Paul's United Methodist Church is a cathedral for Houston that embodies the city's diversity, inspires faith, and leads change for the common good of all peoples and communities.

Founded in 1906 and located at its current site in Houston's vibrant museum district since 1930, St. Paul's is an urban, welcoming, and progressive church of almost 4,000 members with a weekly worship attendance averaging 1100. The congregation, whose average age is 38, strives to continue to connect with a growing and ethnically diverse city. St. Paul's encourages and promotes excellence to the glory of God in worship, theology, ministry and mission.

**Organization Structure**

Reporting Relationship: Reports to Senior Minister

Subordinates: Assistant Organist, Organ Scholar, Music Administrator, Director of Children's Music, Director of Choral Scholars, Director of Fine Arts Academy, Staff Singers, and volunteers.

**Salary:** Full time position--\$70,000 to \$100,000 commensurate with experience. Position includes health, pension, and vacation benefits.

**Director of Music**

- On a regular, weekly basis, oversee St. Paul's Choir, St. Paul's choruses and ensembles, as required.
- Utilize the Revised Common Lectionary as a foundation to plan choral, congregational and instrumental music for the church year, including regular Sunday services and special services.
- Develop a comprehensive music program that includes opportunities for children, youth and adults to participate in worship through music. Evaluate, plan and implement opportunities to enhance worship through music.
- Plan and execute special projects, concerts, workshops and trips to promote the musical and spiritual growth of the choir and St. Paul's, as an ambassador of St. Paul's Vision Statement.
- Provide leadership and direction for the music staff and their professional growth and development.

- Manage administrative responsibilities including oversight of music budget and participation in regularly scheduled meetings of staff, Worship Committee, Altar Guild, committees and overall music ministry. Contract professional musicians, clinicians or guest conductors, as appropriate.
- Provide consultation for weddings, funerals and other special services, including arrangements for vocal, choral and organ music as requested.
- Uphold and pursue the highest level of skill in choral conducting and organ performance through regular practice, continuing education and active membership in professional organizations.
- Serve as curator for instruments, including the acquisition of new instruments and the regular and long-range maintenance of current instruments.
- Serve as an artistic director with the St. Paul's Chamber Music Society which sponsors concerts, recitals and special events and contributes to the vibrant Houston music and arts community.

### **Personal Characteristics**

1. A musician of uncommon talent who views this position as an expression of both ministry and vocation, whose love for and joy in sacred music is evident, and who desires to exercise this ministry as part of the vision of St. Paul's United Methodist Church.
2. Proven skills and excellence in choral conducting, organ performance, leadership and business management. We are searching for a strong leader for a strong program.
3. Demonstrates mature and growing Christian faith and discipleship. Ability to treat all persons with respect and to establish an environment that contributes to the spiritual and musical growth of choir members and their ability to lead meaningful worship.
4. Ability to partner with Senior Minister and lay leadership to accomplish the vision of the church, to independently analyze needs, identify new places for growth and respond with appropriate programming, prioritization and leadership.
5. Effective written and verbal communication skills.
6. Ability to work effectively as either a team leader or member in support of the church's vision.
7. Advanced leadership skills and willingness to build relationships and create seamless integration between multiple choruses and church leadership.

### **Experience**

Required: 10+ years Church Choral Conducting with accomplished Organ Performance in Anglican-influenced Worship

Preferred: Substantial experience in senior leadership, ideally within a sacred music program

### **Education**

Required: Bachelors in Music (choral conducting, organ, or sacred music)

Preferred: Masters or Doctorate in Music (choral conducting, organ, or sacred music)

Preferred: Membership in ACDA, AGO, AAM, and other relevant professional organizations.

### **Music at St. Paul's**

The community of St. Paul's highly regards music and the arts as integral parts of its worship heritage. A highly-acclaimed Schantz organ and traditional neo-Gothic architecture support a vast array of vocal, choral, and instrumental music in worship and performance. The church enjoys a rich tradition of excellence in choral singing in its multiple choirs as well as its congregation. Opportunities to participate in choral music are available for young children through adults, and are supplemented by instrumental soloists and ensembles.

*St. Paul's Choir* – The St. Paul's Choir has earned recognition for its commitment to quality traditional sacred music offered in authentic, liturgical Anglican-influenced worship. In addition to singing weekly

Sunday services at 8:30 a.m. and 11:05 a.m., the Choir of 70-plus voices performs services of Choral Evensong several times annually, offers music for special liturgical services and has served as chorus in residence at several cathedrals. In addition to a wide array of traditional music ranging from the Renaissance and Baroque eras to the Anglican anthems of Stanford and Howells, the choir regularly performs Anglican Psalter and plainchant. See Appendix.

*St. Paul's Choral Scholars* – Advanced, auditioned high school choral musicians from throughout Houston sing classical and Anglican choral music and lead a weekly Sunday 9:45 a.m. service.

*Treble Choir* – Selected girls age 10 to 18 advance their musical skills individually and as an ensemble. The Treble Choir sings with the St. Paul's Choir and the Choral Scholars for special services throughout the year. The Treble Choir uses the Royal School of Church Music *Voice for Life* curriculum.

*Children's Choirs* – Three children's choirs provide opportunities for over 100 children age 3 through 12 years to participate in periodic Sunday worship and special services. Concepts of ensemble singing and music in worship are introduced and developed throughout the program.

*Joyful Noise* - for children ages 3 years to Kindergarten

*Wesley Singers* – for 1<sup>st</sup> and 2<sup>nd</sup> graders

*Choristers* – for 3<sup>rd</sup> thru 8<sup>th</sup> graders. *Voice for Life* curriculum used with this chorus.

*Royal School of Church Music* membership and host for annual Gulf Coast Course.

*St. Paul's Strings* – A chamber group for young string players, aged 5 to 18 years performs for services and in addition provides accompaniment for choirs.

*Change Ringing Bells* – An octave of eight bells is located in the St. Paul's Bell Tower. Ringers utilize both method and called change ringing weekly and for special services.

## **Instruments**

84-rank Schantz pipe Organ

12-rank Gallery Organ

Chapel Organ 9 Rank, Mechanical Action Positive, Oberlinger Orgelbau

Sanctuary, Steinway Concert Grand Piano

Octave Change Ringing Bells, Whitechapel Bell Foundry

Hand bells

## **Recordings**

Shepherds, Rejoice! (2009)

Echoes of the American Cathedral, Music of David Ashley White (1999)

Music at St. Paul's Vol. 1: Hymns of the Church (1999)

Advent Lessons and Carols (1995)

## **In Residence**

St. Mary's Cathedral, Edinburgh, 2016

Exeter Cathedral, Exeter, 2011

Ely Cathedral, Cambridgeshire 2007, 2003

\*Washington National Cathedral and St. Thomas Church, New York City, 2001

York Minster, York England, 1999

Westminster Abbey, London, 1997, 1992, 1989

\*Guest choir

**Contact Information:**

Rev. Tommy Williams and Mrs. Nancy Glosup, Co-Chairs  
Search Committee  
[search@stpaulshouston.org](mailto:search@stpaulshouston.org)  
713-528-0527 (Church Office)

**Interested Applicants:**

For consideration, submit the following to [search@stpaulshouston.org](mailto:search@stpaulshouston.org)

- Cover letter
- Resume
- 3 References with contact information

Upon request, your submission can be kept confidential.

Applications will be considered as submitted. Deadline: July 31, 2017. Applications will be accepted until a final decision is made.

## Appendix

### Representative Repertoire:

#### Anthems

*Ave Maria*, Franz Biebl  
*Beati quorum via*, Charles Villiers Stanford  
*Beatus vir*, Claudio Monteverdi  
*Coelos ascendit hodie*, Charles Villiers Stanford  
*Coronation Te Deum*, William Walton  
*Crux fidelis*, Jean Roger-Ducasse  
*Evening hymn*, John Gardner  
*Exultate Deo*, Alessandro Scarlatti  
*Faire is the heaven*, William Henry Harris  
*The Falconer*, Alfred Fedak  
*Festival Te Deum*, Benjamin Britten  
*For God so loved the world*, Joel Martinson  
*Glory to the Christ Child*, Alan Bullard  
*God is gone up*, Gerald Finzi  
*Hail, gladdening light*, Charles Wood  
*Hide me under the shadow of thy wing*, John E. West  
*Hodie Christus natus est*, Francis Poulenc  
*Hosanna to the son of David*, Orlando Gibbons  
*I sat down under his shadow*, Edward Bairstow  
*I was glad*, Charles Hubert Hastings Parry  
*I will arise*, arr. Robert Shaw/Alice Parker  
*In dulci jubilo*, Michael Praetorius  
*In the bleak midwinter*, Harold Darke  
*Jerusalem*, Baptist Harmony  
*Jesus, so lowly*, Harold Friedell  
*Jubilate Deo*, Benjamin Britten  
*Jubilate Deo*, Williams Walton  
*The King of Love my shepherd is*, arr. John Rutter  
*The Lamb*, John Tavener  
*Like as the hart*, Herbert Howells  
*Lobe den Herrn*, J.S. Bach  
*Lully, lulla, thou little tiny child*, Kenneth Leighton  
*Lux Aurumque*, Eric Whitacre  
*Miserere mei, Deus*, Gregorio Allegri  
*Never weather-beaten sail*, Charles Hubert Hastings Parry  
*O nata lux*, Morten Lauridsen  
*O Thou, the Central Orb*, Charles Wood  
*O vos omnes*, Pablo Casals  
*Omnis de saba venient*, Jacob Handl  
*People look east*, Bruce Neswick  
*Pilgrims' Hymn*, Stephen Paulus  
*Schaffe in mir, Gott*, Johannes Brahms  
*Sicut cervus*, Giovanni Pierluigi da Palestrina  
*Sing joyfully*, William Byrd  
*Sir Christemas*, William Mathias  
*A Spotless rose*, Herbert Howells  
*There is no rose*, John Joubert  
*This is the record of John*, Orlando Gibbons  
*Thou, O God, art praised in Zion*, Malcolm Boyle  
*Tu es petrus*, Maurice Duruflé

*The Twelve*, William Walton  
*Ubi caritas*, Maurice Duruflé  
*Veni, veni, Emmanuel*, Zoltán Kodály

#### **Anthems Continued**

*Vinea mea electa*, Francis Poulenc  
*Viri Galilaei*, Patrick Gowers  
*What sweeter music*, John Rutter

#### **Larger Works**

*Ceremony of Carols*, Benjamin Britten  
*Gloria*, Francis Poulenc  
Mass (*Coronation*), Wolfgang Amadeus Mozart  
Mass (*Dixit maria*), Hans Leo Hassler  
Mass in G minor, Ralph Vaughan Williams  
*Messiah*, George Frideric Handel  
Missa Brevis, Zoltán Kodály  
*Les Noces*, Igor Stravinski  
Requiem, Maurice Duruflé  
*St. Nicolas*, Benjamin Britten  
Mass for Double Choir in E-flat by Rheinberger

#### **Canticles**

*Magnificat* and *Nunc Dimittis*, Bryan Kelly  
*Magnificat* and *Nunc Dimittis (Collegium regale)*, Herbert Howells  
*Magnificat* and *Nunc Dimittis (Gloucester)*, Herbert Howells  
*Magnificat* and *Nunc Dimittis (St. John's)*, Herbert Howells  
*Magnificat* and *Nunc Dimittis* in C, Charles Villiers Stanford  
*Magnificat* and *Nunc Dimittis* in D, George Dyson  
*Magnificat* and *Nunc Dimittis* in G, Charles Villiers Stanford  
*Magnificat* and *Nunc Dimittis* in G, Herbert Sumption  
*Magnificat* and *Nunc Dimittis*, Orlando Gibbons  
*Magnificat* and *Nunc Dimittis*, Henry Purcell  
*Magnificat* and *Nunc Dimittis*, Charles Wood  
*Magnificat* and *Nunc Dimittis (Amarillo Canticles)*, David Ashley White

#### **Preces and Responses**

Preces and Responses, Malcom Archer  
Preces and Responses, Richard Ayleward  
Preces and Responses, William Byrd  
Preces and Responses, Gerre Hancock  
Preces and Responses, Kenneth Leighton  
Preces and Responses, Dan Locklair  
Preces and Responses, Richard Shephard  
Preces and Responses, David Ashley White