



### ***Silly Sister's Pottery Spring Class Announcement***

*Hi Everyone! Silly Sister will begin a new round of Pottery Classes (**Round 5.0**) for **March – April, 2021**, as detailed below. As this may be a repeat round of classes for at least some of you, classes will be geared BOTH toward newbie potters, as well as continuing potters. Instruction and demos will be geared toward multiple levels of ability, so never worry about getting bored!*

#### ***COVID-19 Info:***

*While some of us have been lucky enough to score some vaccines, many of us are still waiting. So SSP will be requiring a few extra precautions, to keep all of us as safe as possible.*

- Everyone will have to wear masks. This will be inconvenient for those who have to wear glasses, so please make sure your masks fit well enough that your glasses don't fog up too much.*
- I'll have plexiglass separators between the student wheels, and the wheels will be placed as far away from each other as possible.*
- Only 3 students will be admitted for each class, instead of the usual 4.*
- I'll have a portable air cleaning unit as well as the overhead attic fan on to circulate air; a window will be opened, weather permitting. So dress warmly, it might be a bit chilly in the studio!*
- By signing up for classes, students will implicitly attest that they are free of the virus, to the best of their knowledge. Everyone should sign in when coming to class and open studio, which will serve to keep track of who was at class or open studio, so it will be available for tracking, should that become necessary.*

*I hope that this will work to keep us well and healthy throughout this session. Everyone's cooperation will be much appreciated!*

**SESSION A: TUESDAY EVENING SESSION**

6 – week session, once/week

**Tuesday evenings, 6 – 9**

March 16, March 23, March 30, April 6, April 13, April 20.

**SESSION B: WEDNESDAY DAYTIME SESSION**

6 – week session, once/week

**Wednesday mid-day, 10:30 – 1:30**

March 17, March 20, March 31, April 7, April 14, April 21.

**3 PLACES ARE AVAILABLE IN EACH CLASS SESSION.**

**ADMISSION IS ON A FIRST COME – FIRST SERVED BASIS as received by email, per the 'sent' date and time on the email.**

**SIGNUP:**

**Sign up will start on Friday morning, March 5, 2021, at 9 AM. Send email only; please do not text me.**

**Please do not sign up before this date/time, it will simply be ignored.** This is to give everyone sufficient time to check their calendars and make a firm decision about taking a class.

*If your request for admission is received after the class is filled, your name will be placed on a wait list for that session, in the order received, and I will notify you if someone changes their mind, fails to pay on time, drops out, or fails to show up for their first class with no prior notice.*

*You may wish to take both sessions.<sup>1</sup> However, as I wish to keep opportunities for new students open, to give as many people as possible a chance to share in the fun, I will not sign anyone up for a second session until March 15. If you sign up for both sessions, **please indicate your primary choice with an asterisk (\*).** I'll place your name on a wait-list, in the order in which they are received, after the names of anyone wait-listed for JUST that session, for whichever session is your secondary choice.*

**COST:**

**For EACH 6 – week session (Session A or Session B): **\$250.00.** This includes:**

- **1 25-lb. bag of clay;**
- **Beginner throwing/trimming tools, if you need them.**

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<sup>1</sup> I don't recommend this for beginners. Even for returning students, 6 hours per week of instruction + studio time is a LOT of pottery time!

- 2 ½ - 3 hours of 'open studio' time (to be determined later) so students can come in and work at their own pace. My current plan is to have Open Studios on Wednesday evening and Thursday morning, roughly 24 hours after the class sessions.

**PAYMENT/ DEADLINE:**

**For both Session A & B: 5 PM, Friday, March 13, 2021.**

**LATE PAYMENT/ DEADLINE:**

**\$275 for payments received after 5PM March 13;**

**Late Payment Deadline is 5 PM, Monday March 15, 2021.**

*If you are wait-listed and placed in a class, payment is due on the day of the first class you attend.*

**PAYMENT PROCEDURE:**

Do not send cash! Cash is acceptable if presented in person.

*Payment by check should be to my address, shown below.*

*Payment by credit card: for security, do not send your credit info by email or text.*

*Please call me with the information so I can enter it into my credit payment system. I will need (1) credit card number, (2) expiration date, (3) CVV and (4) your zip code. Please leave a voicemail message to call you back for payment if I don't pick up on your call!*

**REFUNDS:** *Payment will be refunded in full if you withdraw from a class and request a refund by January 8, 2021. After that date, 80% of payment will be refunded by credit card-or by check to the address you provide. Should you start attending classes and drop out for whatever reason, refunds will be provided on a pro-rata basis against 80% of your payment. (However, payment will be refunded in full if your reserved place is filled by someone on the wait list.)*

**NOTIFICATIONS:** *I will notify you of acceptance or wait list status by return email, and I'll send along further information about the classes, what you'll need, the curriculum, etc. I'll also notify you by email when payment is received or your credit card charged. Most communications about classes will be via email, to the group.*

**TO SIGN UP, SEE PAGE BELOW**

*I'm going to keep sign-up as simple as possible: SELECT and COPY this entire message (or this part of the message) into a **new email** message back to me, and fill in the following blanks, RIGHT IN THE EMAIL:*

*Name:* \_\_\_\_\_

*Email:* \_\_\_\_\_

*Phone:* \_\_\_\_\_

*Session A* \_\_\_\_\_

*Session B* \_\_\_\_\_

*Address:* \_\_\_\_\_  
\_\_\_\_\_

## ***WELCOME!***

*Denise B. Moline*

***Silly Sister's Pottery***

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