

Position / Title: Analyst, Business Operations

Pretium

Pretium is a specialized alternative investment management firm focused on U.S. residential real estate, residential credit, and corporate credit with ~\$31.8 billion of assets under management. Pretium was founded in 2012 to capitalize on secular investment and lending opportunities arising as a result of structural changes, disruptions, and inefficiencies within the economy. Pretium has built an integrated analytical and operational ecosystem within the U.S. housing, residential credit, and corporate and structured credit markets, and believes that its insight and experience within these markets give the Firm its strategic advantage.

Position

We are seeking an Analyst to support our Chief Operating Officer in our New York office. This candidate will be exposed to our growing platform with active M&A activity, operating companies, may participate in investor related touch points, and participate in the structuring and renegotiation of contracts.

Key Responsibilities include:

- Write timely call/meeting notes, create monthly updates on themes/trends across the industry
- Draft/edit presentations and memorandums for senior management that are effective and commercially focused
- Collect, construct, analyze and summarize data

Requirements

- Minimum of 2 years with relevant experience working in a fast-paced, dynamic and priority shifting environment; financial services preferred
- Excellent interpersonal and communication skills, both written and verbal
- Strong attention to detail
- High ability to adapt and execute within a small firm environment
- Capable of both working autonomously and taking direction
- Eagerness to learn the inner workings of Pretium
- Highly proficient in Microsoft Office applications, notably Excel and PowerPoint
- Results oriented, with the ability to work effectively under pressure
- High personal and professional integrity

What We Offer

This position offers the opportunity to join a collegial, entrepreneurial firm committed to the personal and professional growth of its team members and to maintaining a positive, encouraging work environment where people enjoy working together. The company offers a comprehensive benefits and perks package, including:

- Competitive base salary and bonus
- 401(k) plan with an employer match
- Health insurance with significant employer contribution
- Paid Time Off (PTO) program
- Employee incentive compensation program

Pretium is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment regardless of race, color, religion, gender, gender identity or expression, genetic information, marital status, sexual orientation, national origin, disability, age, veteran status, or any other characteristic protected by federal, state, or local law.

How To Apply

Please email both Recruiting Coordinators, Lily Barnard and Katie Hargrave, a copy of your resume at lbarnard@pretium.com and khargrave@pretium.com. Please include which role(s) you are applying for as well.

- To apply directly to our website, please click the link below:
 - <https://boards.greenhouse.io/pretiumpartnersllc/jobs/5839319002>
- *If applying on our website, please be sure to specify how you heard about us in the question on the application.*