



Southern New Hampshire Services Child Care Aware of New Hampshire



Child Care Aware of New Hampshire – Main Office 88 Temple Street, Nashua, NH 03060
Telephone: (603) 578-1386 ext. 31 or 1-855-393-1731 Fax: (603) 578-1736

www.nh.childcareaware.org or www.SNHS.org



March, 2019

Dear Child Care Provider/Program Director,

Southern New Hampshire Services, Child Care Aware of New Hampshire (CCAoNH) strives to provide families with high-quality child care referrals in New Hampshire. In order for us to best serve families and your program, the information in our database must be current and accurate.

Throughout the course of the year, CCAoNH provides general maintenance to our program records by updating program information that may change more frequently such as program rates, vacancies, general information, etc. Although these partial updates are important, it is equally important that we receive a full and complete update of all aspects in your program on an annual basis. Your assistance with this is essential.

We would greatly appreciate it if you would please take a moment to fill out the enclosed Annual Provider Information Update Form. In an effort to eliminate phone calls from our office staff inquiring about your program names, license type, license numbers and expiration dates, we are also requesting a copy of your program license.

To show our appreciation for your time and effort we will be conducting our annual raffle offering a customized training and gift cards. All you need to do to enter the raffle is return the following information to the above address:

- Annual Provider Information Update Form
- Copy of Current Program License
- Raffle Form

Included in this packet is a Feedback Postcard. Please take a moment to check off the appropriate boxes and feel free to include comments about our services. The postcard is already addressed with postage and will go directly to our funder, the Bureau of Child Development and Head Start Collaboration.

Please be on the lookout, later this month, for Child Care Aware of NH's Annual Program Survey. The survey is a tool we use to assist us in assessing current program services and to inform future planning. We would appreciate it if you would complete the survey when it is released. We look forward to hearing your feedback about our services.

If you have any questions regarding the 2019 Annual Provider Information Update Form or any other child care related issues, please feel free to call one of our CCR&R Outreach Specialists or the Program Manager at 1(855) 393-1731. You can also email us at ccrr@snhs.org. Thank you in advance for taking the time to share your program's information with us. We appreciate all that you do for New Hampshire's children and families.

Sincerely,

Tracy Pond
Program Manager

Karen Abbott
Lead CCR&R Outreach Coordinator