



SOUTHERN NEW HAMPSHIRE SERVICES

The Community Action Program for Hillsborough and Rockingham Counties

Child Care Aware of New Hampshire

88 Temple Street, Nashua, NH 03060

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www.nh.childcareaware.org



Executive Director

Donnalee Lozeau, CCAP

Deputy Director

Fiscal Officer

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Chief Operating Officer

Deborah Gosselin, CCAP

Administration:

40 Pine Street
PO Box 5040
Manchester, NH 03108
Tel: (603) 668-8010

Outreach Offices in Hillsborough County:

Manchester (03103)
160 Silver Street
Tel: (603) 647-4470

Nashua (03060)
134 Allds Street
Tel: (603) 889-3440

Greenville (03048)
Greenville Falls
56 Main Street
Tel: (603) 878-3364

Hillsborough (03244)
63 West Main Street
Tel: (603) 464-5835

Peterborough (03458)
9 Vose Farm Road, Suite 115
Tel: (603) 924-2243

Outreach Offices in Rockingham County:

Derry (03038)
9 Crystal Avenue, Suite I
Tel: (603) 965-3029

Portsmouth (03801)
4 Cutts Street
Tel: (603) 431-2911

Raymond (03077)
55 Prescott Road
Tel: (603) 895-2303

Salem (03079)
85 Stiles Road, Suite 103
Tel: (603) 893-9172

Seabrook (03874)
146 Lafayette Road
Tel: (603) 474-3507

March, 2017

Dear Child Care Provider/Program Director,

Child Care Aware of New Hampshire (CCAOH), a program of Southern New Hampshire Services, strives to provide families with high quality child care referrals in New Hampshire. In order for us to best serve families and your program, the information in our database must be current and accurate.

Throughout the course of the year, CCAoNH provides general maintenance to our program records by updating program information that may change more frequently such as program rates, vacancies, general information, etc. Although these partial updates are important, it is equally important that we receive a full and complete update of all aspects in your program on an annual basis. Your assistance with this is essential.

We would greatly appreciate it if you would please take a moment to fill out the enclosed Annual Provider Information Update Form. In an effort to eliminate phone calls from our office staff inquiring about your program names, license type, license numbers and expiration dates. We are also requesting a copy of your program license.

To show our appreciation for your time and effort we will be conducting our annual raffle offering a customized training, gift cards, and training bucks which can be used towards any training with a cost and free admission to one of the upcoming conferences valued at \$35 by CCAoNH. All you need to do to enter the raffle is return the following information to the above address:

- Annual Provider Information Update Form
- Copy of Program License
- Raffle Form

If you have any questions regarding the Annual Provider Information Update Form or any other child care related issue, please feel free to call one of our CCR&R Specialists or the Program Manager at 1(855) 393-1731. You can also email us at ccrr@snhs.org. Thank you in advance for taking the time to share your program information with us. We appreciate all that you do for New Hampshire's Children and Families.

Sincerely,

Tracy Pond
Program Manager

Karen Abbott
Lead CCR&R Outreach Coordinator