

Office of Career Services and Professional Development Bi-Weekly Job Digest 9/29/2022



SLU's Office of Career Services and Professional Development bi-weekly job digest provides a list of job and internship opportunities for current SLU students and alumni. The digest also highlights upcoming career events.

Need advice with resume building, interviewing tips or other professional development related guidance? Our Career Specialists are available via Handshake for 1:1 appointments to provide support! All SLU students are eligible to access Handshake, this includes new students, current students, as well as alumni. In addition, Handshake has an extensive roster of open job opportunities. Feel free to visit the Handshake website and register your account here.

For faculty, staff, and other partners, please share job opportunities with us at: careerservices@slu.cuny.edu

Internship/Fellowship Opportunities						
Title	Organization Name	Paid/Unpaid	Location	Posting Close Date		
Leadership Fellow Program	The Port Authority of NY & NJ	Paid	New York, NY	10/30/2022		
Internship	New York City Council	Unpaid	New York, NY	10/30/2022		
NYSPHC Fellowship Program	New York State Public Health Corps	Paid	Delhi, NY	10/31/2022		
Policy Intern	DOI's Office of the Inspector General for the NYPD (OIG-NYPD)	Paid	New York, NY	11/18/2022		
Research Intern	Revolving Door Project	Paid	Remote	N/A		

Jobs Spotlight						
Job Title	Organization Name	Annual Salary	Location	Posting End Date		
Community Engagement Manager	CUNY Research Foundation/NYC FloodNet	\$80,000 - \$110,000	New York, NY	10/6/2022		
Director of Economic Empowerment	University Settlement Society of New York	\$90,000 - \$105,000	New York, NY	10/14/2022		
Senior Program Director- Youth & Community	University Settlement Society of New York	Commensurate with experience	New York, NY	10/27/2022		
Administrative Assistant	SEIU Local 32BJ	\$50,893.44	New York, NY	10/29/2022		
Research Analyst	SEIU Local 32BJ	\$59,000	New York, NY & Newark, NJ	10/29/2022		
Communications Assistant	SEIU Local 32BJ	\$50,894	New York, NY	10/29/2022		
Director of Special Initiatives	New York State Homes & Community Renewal	Commensurate with experience	New York, NY	10/31/2022		
Career Academy Director	Union Settlement Association	\$60000 - \$65000	New York, NY	11/10/2022		
East Harlem Community Partnership Director	Union Settlement Association	\$81,640	New York, NY	11/10/2022		
Conference Support Manager	SEIU Local 32BJ	\$60,000	New York, NY	12/6/2022		
Program Writer/Editor for Africa	Solidarity Center	\$89,000 - \$99,000	Washington, DC	Until filled		
Labor Leading on Climate Associate - Senior Extension Associate	Cornell University, Labor Leading on Climate	Commensurate with experience	New York State	Until filled		
Labor Leadership Programs Associate - Senior Extension Associate	Cornell University, Worker Institute	Commensurate with experience	New York, NY	Until filled		
Corporate Research Analyst	Good Jobs First	\$60,000 - \$70,000	Washington, DC	Until filled		
Affordable Housing Co-op Preservation Associate (Bilingual)	Urban Homesteading Assistance Board (UHAB)	\$52,041	New York, NY	Until filled		
Affordable Housing Co-op Preservation Associate (Bilingual): Co-op Improvement Program	Urban Homesteading Assistance Board (UHAB)	\$52,041	New York, NY	Until filled		

Upcoming Career Services Workshops

 $\underline{10/5}$ - Civil Service Job Application - Unsure of how to apply to city and state jobs? Join us as we walk through all of the steps and answer your questions along the way. This event will be held virtually from 6:00pm - 7:30pm via Zoom. Register using one of the links below:

Eventbrite: https://www.eventbrite.com/e/civil-service-job-application-city-tickets-428913480767

Handshake: https://slucuny.joinhandshake.com/events/1107049/share preview

<u>10/12 - Job Search Club</u> - Join the SLU Job Search Club, as we walk through the step-by-step process of resume writing, job searching, to securing your next offer.

Please note this is a closed group that consists of three sessions, participants are expected to attend all three sessions. Each session will meet from 6:00pm - 7:30 on the below dates:

Session #1 (Oct 12): How to setup and manage a job search

Session #2 (Oct 19): Resume & Cover Letter

Session #3 (Oct 26): Interviewing and Securing the offer

Eventbrite: https://www.eventbrite.com/e/slu-job-search-club-tickets-428922036357 **Handshake**: https://slucuny.joinhandshake.com/events/1107053/share preview