



PLANNING & DEVELOPMENT DEPARTMENT

Plat Application UPDATE

Planning Commission - Meeting Cancellation

Dear Plat Applicants,

The March 19 Planning Commission meeting is **CANCELLED** due to the COVID19 health disaster declared by Mayor Sylvester Turner and Governor Greg Abbott. We experienced a similar meeting cancellation in 2019 due to Tropical Storm Imelda and adopted what we call the "Imelda Rule" about how applications pending on that posted agenda were impacted. It has been slightly modified here to address the uncertainty about future meetings. Please monitor the [Plat Tracker](#) page for Planning Commission updates.

Consent Plats and Replats

- If the application meets the rules, subject to minor corrections and all staff comments; the item will be considered approved.
- If the application does not meet the rules in some significant way; the item will be considered deferred to a future agenda.
- If the application is deferred twice and does not meet the rules, the applicant can request to withdraw it, or it will be deferred again even if more than 30 days will lapse.

Replats requiring a public hearing will be deferred until the next meeting.

Variance, Special Exception and Reconsideration of Requirement requests will be deferred until the next meeting.

Hotel Motel Applications will be deferred until the next meeting.

SMLSA Applications will be deferred until the next meeting.

Establishing New Public Hearing dates for a future meeting may be delayed as public health concerns change.

Extensions of Plat Approval that meet the rules will be approved.

In an effort to limit one-on-one meetings and encourage social distancing, we are requesting that the **recordation appointments** be held over the phone. Once you have a scheduled appointment with a Planner, please send or bring your mylar to the front desk. We will process the mylar during the scheduled appointment and conduct the meeting over the phone. Provide your call back number while booking the appointments. You may choose to send all mylars for up to a week via the courier service. For more on recordation appointments, please visit <https://www.houstontx.gov/planning/DevelopRegs/Subdivision-Plat-Recordation.html>.

We will continue to update the Planning Department website and our social media pages as new information becomes available. If you have questions, contact us at 832-393-6600 or planningdepartment@houstontx.gov. You can monitor Houston Health Department announcements about COVID-19 at <https://houstonemergency.org/covid19>.