



*Britannia Yacht Club  
2777 Cassels Street  
Ottawa, Ontario, K2B 6N6  
[www.byc.ca](http://www.byc.ca)*

### **An Important Message from the Commodore**

At this time, our response to the COVID-19 pandemic requires that the Club continues implement exceptional measures. These measures rely on the discipline of our members to ensure that we all stay healthy and that we are able to enjoy our summer season.

The Club has developed this document to ensure that all who come to the Club maintain appropriate physical distancing and hygiene measures. The more robust the measures we implement and the rigor with which they are followed, the greater our ability to ensure our safety. We all must truly work together to ensure the health and safety of all which will, in turn, increase our ability to enjoy all of our summer activities.

Our desire to be at our Club must be balanced with our need to protect members of community; we are all in this together and our priority must be focused on all of us coming through these unusual times safe and healthy.

There are a number of committees across Canada working to keep clubs safe and the **Britannia Yacht Club COVID-19 Code of Conduct** includes input from Ontario Sailing, Ottawa Public Health and other provincial organizations. Please read this document carefully.

As the situation evolves, we will continue to adapt and change as we learn more and see our efforts in action. Revised versions of this document will be issued which will explain how we will continue to work together as we enjoy more activities at the club within governmental restrictions.

If you have constructive suggestions to assist the Club, please communicate with any of the Board members or Paul Moore, [manager@byc.ca](mailto:manager@byc.ca)

I wish you all good health and the best season we can have!

Lisa Shishis  
Commodore, Britannia Yacht Club

**Britannia Yacht Club  
COVID-19 Code of Conduct**

**Goal and Guiding Principles**

This code of conduct is to educate all members of the procedures in place to ensure that we may safely be at the BYC and to confirm that all members will take shared responsibility towards meeting the requirements related to mitigating the impact of COVID-19 on the health and safety of our members, staff and community.

1. The requirements in this document are minimum requirements to curb the spread of COVID-19. Everyone visiting the Club must act responsibly and in accordance with them. Due to the nature of this pandemic, all who visit the Club must recognize that collectively we are doing our best and neither the BYC nor its officers and directors can be held liable should anyone fall sick of COVID-19 or a related illness, after coming to the Club.
2. Should a member observe that another person at the Club is not respecting a requirement of this Code of Conduct, we ask the member to communicate with the **Club Manager** who has the full authority to enforce this directive.

This version of our directive applies to the activities which will be permitted around the Club as per Stage 3 of the Provincial Reopening allowances.

**Around the Club**

Everyone who comes to the Club must first read this document and be ready and equipped to fully abide by its requirements.

In this phase of opening, members must comply with the following:

1. **Do not, under any circumstances, come to the Club if you have any symptoms of COVID-19 or if you are living with or in close contact with a person who has such symptoms. If you are under a government mandated self-isolation period, you are required to complete it before coming to the Club. It is recommended that you complete the provincial self assessment before coming to the club:** <https://covid-19.ontario.ca/self-assessment/>
2. If you have a condition whereby you are **immunosuppressed** or have a **chronic illness**, you should consult your physician or public health resources to help you decide if you should come to the Club.

3. All government mandated physical distancing and hygiene measures must be fully complied with when you come to the Club. <https://www.canada.ca/en/public-health/services/publications/diseases-conditions/physical-distancing.html>
4. The Club has provided hand washing stations and hand sanitizer, however, members are requested to bring their own hand sanitizer and use it liberally.
5. As per the current Temporary Mandatory By-Law for the City of Ottawa <https://www.ottawapublichealth.ca/en/public-health-topics/masks.aspx>, **everyone coming to the Club must carry a mask or face covering and wear it over the nose and mouth when you enter the Club House, while in indoor common areas including washrooms and/or are within 2 meters of another person.**
  - a. This is to protect your fellow Club members and staff, should you **unknowingly** be a carrier of the virus. Note that wearing a mask while working on your boat is always a best practice.
  - b. If you are in an obstacle-free space that allows you to easily see and avoid someone approaching, wearing a mask is not mandatory but recommended.
  - c. Masks must be worn when entering and exiting the Clubhouse and in all indoor common areas, including washrooms. Masks may be removed indoors while seated and for the purpose of eating and drinking.
6. The Club may post specific directives on notice boards (eg: the Boardroom window, main entrance, gate etc...) at the Club and on the grounds. Please look out for, read, and respect them.

### **Working on Boats in the Yard**

1. There is currently NO available port-o-potty for use in the boat yard.
2. Access to the locker room washrooms is available. Please maintain physical distancing while using them, wear a face covering and observe proper hand hygiene

### **Contractors at the Club**

1. If you hire a contractor to work on your boat, or bring a helper, you are responsible for that person's conduct at the Club. You must give them a copy of these directives and that person must fully respect them.
2. The member must inform the Club in advance by email, the name of the person / company that has been hired and their contact information. Additionally, the dates on which they will be at the Club to do the work for which they have been hired.
3. It is best practice to ask that the contractor sanitize the surfaces of your boat where they were working.

### **Tennis Courts at the Club**

1. The tennis courts are available for Tennis and Pickleball
2. Club equipment and/or chairs will not be available. You must provide your own
3. Please follow physical distancing guidelines while on the court
4. Please do not use bare hands to handle the equipment of others
5. Double play is permissible for Tennis and Pickleball.
6. You are reminded to please close the gate when you leave the courts

### **Dining Policies**

1. Food and Beverage service will be available in certain areas for BYC members weekdays between 4:00pm and 8:00pm and weekends between 12:00pm and 8:00pm.
2. At this time we are not accepting guests at BYC and all Reciprocal privileges have been suspended.
3. There is a maximum of 6 people per table, as per the restrictions set forth by Ottawa Public Health. These limits must be respected at all times.
4. Tables must be left in place to ensure a 6 foot distance between parties.
5. At this time, as per Ottawa Public Health, all food and beverage service must be done table side. We are not permitted to serve members who are not seated. Therefore, please wait at your table to place your food and drink order and do not approach the bar.
6. Access to the locker room washrooms will be available. Please maintain physical distancing, wear a mask and observe proper hand hygiene while using them.

## **Commitment**

**All members shall comply with these directives with respect and out of the concern for the safety of others. The Club reserves the right to insist that these directives be followed and respected. If they are not, at the discretion of the Manager, members may be asked to leave the property.**

*V.5 Updated September 17, 2020*