

## **An Important Message from the Commodore**

At this time, our response to the COVID-19 pandemic requires that the Club implement exceptional measures. These measures rely on the discipline of our members to ensure that we all stay healthy and that we are able to have a sailing season.

The Club has developed this document to ensure that all who come to the Club maintain appropriate physical distancing and hygiene measures. The more robust the measures we implement and the rigor with which they are followed, the greater our ability to ensure our safety. We all must truly work together to ensure the health and safety of all which will, in turn, increase our ability to enjoy all of our summer activities.

Our desire to be on the water must be balanced with by our need to protect members of the community; we are all in this together and our priority must be focused on all of us coming through these unusual times safe and healthy.

There are a number of committees across Canada working to keep clubs safe and the **Britannia Yacht Club COVID-19 Code of Conduct** includes input from Ontario Sailing and other provincial organizations. Please read this document carefully.

As the situation evolves, we will continue to adapt and change as we learn more and see our efforts in action. Revised versions of this document will be issued which will explain how we will continue to work together as we enjoy more activities at the club within governmental restrictions.

If you have constructive suggestions to assist the Club, please communicate with any of the Board members or Paul Moore, [manager@byc.ca](mailto:manager@byc.ca)

I wish you all good health and the best boating season we can have!

Lisa Shishis  
Commodore, Britannia Yacht Club

**Britannia Yacht Club**  
**COVID-19 Code of Conduct**

### **Goal and Guiding Principles**

This code of conduct is to educate all members of the procedures in place to ensure that we may safely be at the BYC and to confirm that all members will take shared responsibility towards meeting the requirements related to mitigating the impact of COVID-19 on the health and safety of our members and community.

1. The requirements in this document are minimum requirements to curb the spread of COVID-19. Everyone visiting the Club must act responsibly and in accordance with them. Due to the nature of this pandemic, all who visit the Club must recognize that collectively we are doing our best and neither the BYC nor its officers and directors can be held liable should anyone fall sick of COVID-19 or a related illness, after coming to the Club.
2. Should a member observe that another person at the Club is not respecting a requirement of this Code of Conduct, we ask the member to communicate with the Club manager who has the full authority to enforce this directive.

This version of our directive applies to the activities which will be permitted in the second phase of the reopening of our Club, **namely Launch and return to sailing**.

### **Around the Club**

In this second phase of opening, please **continue to book time slots to work on your boat in the yard, once you are ready to lauch please contact the office to book your launch time. Once you are lauched and at your mooring, you will be able to access your boat as you please.**

Everyone who comes to the Club must first read this document and be ready and equipped to fully abide by its requirements.

In this second phase of opening, members must comply with the following:

1. You will only come to the Club **to prepare your boat for launch in the time slots allocated.**
2. You will only come to the Club **at your booked lauch time.**
3. Once you are lauched, you will be able to access your boat when you would like, keeping in mind that you are responsible for following provincial and municipal regulations with respect to physical distancing and the size and make-up of your boating group .

Transport Canada has provided guidelines which you can find at this link

<https://www.tc.gc.ca/en/initiatives/covid-19-measures-updates-guidance-tc/guidelines-pleasure-craft-covid-19-pandemic.html>

- Where possible sail with members of your own family

- If a boat can accommodate 2 meters of physical distancing, crew members who are not from the same household but choose to sail together under these circumstances, should avoid all unnecessary contact.

4. **Do not, under any circumstances, come to the Club if you have any symptoms of COVID-19 or if you are living with or in close contact with a person who has such symptoms. If you are under a government mandated self-isolation period, you are required to complete it before coming to the Club. It is recommended that you complete the provincial self assessment before coming to the club:** <https://covid-19.ontario.ca/self-assessment/>
5. If you have a condition whereby you are **immunosuppressed** or have a **chronic illness**, you should consult your physician or public health resources to help you decide if you should come to the Club.
6. All government mandated physical distancing and hygiene measures must be fully complied with when you come to the Club. <https://www.canada.ca/en/public-health/services/publications/diseases-conditions/physical-distancing.html>
7. The Club has provided two hand washing stations and hand sanitizer, however, members are requested to bring their own hand sanitizer and use it liberally.
8. In keeping with the latest best practices, **everyone coming to the Club must carry a mask or face covering and wear it over the nose and mouth when you are within 2 meters from another person.**
  - a. This is to protect your fellow Club members and staff, should you **unknowingly** be a carrier of the virus. Note that wearing a mask while working on your boat is always a best practice.
  - b. **If you are in areas where boats are stored close together, wearing a mask is mandatory** given the proximity of the boats and the number of people usually working on your boat or adjacent boats. In these areas, proximity, even accidental, is difficult to avoid.
  - c. If you are in an obstacle-free space that allows you to easily see and avoid someone approaching, wearing a mask is not mandatory but recommended.
9. The Club may post specific directives on notice boards at the Club and on the grounds. Please look out for, read, and respect them.

## **Working on Boats in the Yard**

1. As the owner of your boat, you are allowed to bring two other people with you, preferably from your household. You are fully responsible to ensure that anyone helping you prepare your boat respect these directives.
2. We suggest that you bring food and water as well as hand sanitizer. The Clubhouse facilities are not currently open.

## **Access to Club Buildings and Bathrooms**

1. In this second phase of opening the Clubhouse building is closed. When we will allow access to the Club buildings, rest assured that it will be under controlled circumstances and in accordance with strictly enforced sanitation protocols.
2. The buildings in the boat yard are closed to members except when an appointment has .
3. There is currently NO available port-o-potty available for use in the boat yard.

## **Docks, and going on the Water**

1. In phase two of opening, all docks and piers are strictly off limits, unless your boat has been launched. Please stay on your assigned dock or mooring
2. For dry sail and dinghy sailors please allow for safe Social Distancing when loading, unloading, and when waiting on the docks and ramps.

## **Contractors at the Club**

1. If you hire a contractor to work on your boat, or bring a helper, you are responsible for that person's conduct at the Club. You must give them a copy of these directives and that person must fully respect them.
2. The member must inform the Club in advance by email, the name of the person / company that has been hired and their contact information. Additionally, the dates on which they will be at the Club to do the work for which they have been hired. Note they must follow the allowances for time slots permitted to the boat owner to keep overall numbers on site controlled.
3. It is best practice to ask that the contractor sanitize the surfaces of your boat where they were working.

## **Commitment**

All members shall comply with these directives with respect and out of the concern for the safety of others. The Club reserves the right to insist that these directives, be followed and, at the discretion of the Manager, ask the individual(s) to leave the property.

It is very important to remember we are not over this pandemic yet and health authorities have warned of a second wave. Exercise caution and continue to follow health guidelines as published by Health Canada and Ottawa Public Health will help keep us safe.