

C.R.U.D. Week Plan  
Fall 2017  
*Clean – Reorganize – Update – Dedicate*

**Day One: Monday August 7**

Shift A: 9:30 am – 12:00 pm  
Lunch Break  
Shift B: 1:00 pm – 3:00 pm  
Shift C: 5:30 pm – 8:00 pm

**Day Two: Tuesday August 8**

Shift A: 9:30 am – 12:00 pm  
Lunch Break  
Shift B: 1:00 pm – 3:00 pm

**Day Three: Wednesday August 9**

Shift A: 9:30 am – 12:00 pm  
Lunch Break  
Shift B: 1:00 pm – 3:00 pm

**Day Four: Thursday August 10**

Shift A: 9:30 am – 12:00 pm  
Lunch Break  
Shift B: 1:00 pm – 3:00 pm

**Dedication Prayer Walk and Celebration**

Thursday 3:00 pm – 3:30 pm

**Project Areas**

CF Resource Room  
Room 206  
Youth Supply Closets  
Youth Room Bar  
Rooms 210, 202, 201, & Family Library  
Vestry Cabinet and both Sanctuary Vestibules  
Library & Library Supply Area  
Fellowship Hall Closet  
UParlor  
Main Office  
Clean and organize the Swing Office  
This includes packing up empty toner bottles for recycling, sorting / shredding old papers, organizing shelves with electronic equipment. (I'll be working in there next week, and should have projects pretty well organized)Spot clean the carpet in the hallway and office

Clean, organize, and label the main level pantry -- we should get Cathy Morgan's input, and recruit her to manage this if possible

Organize the medical kits -- I'll order additional supplies to restock

Clean and restock the coffee pots and cart

Defrost the office refrigerator