Purpose

The purpose of this policy is to outline a program that recognizes the substantial contribution that early care and education providers make when they promote, support, and refer new providers as participants in the Raising Quality! IMPACT 2.0 program.

This program aims to provide a means of identifying and rewarding participating providers that successfully refer Family Child Care Providers to Raising Quality! IMPACT. Referrals will be used to fill vacant slots for IMPACT 2.0. Once these slots are filled a waitlist will be established.

Eligibility

Referrals are accepted for any San Joaquin County licensed Family Child Care Providers not currently participating in Raising Quality! IMPACT (bonuses will not be awarded retroactively).

Awards will be made to the corporate or business entity for referring providers and directly to others not affiliated with a provider program.

Owners/operators are encouraged, though not required, to use award funding to purchase curriculum or other materials to enrich and enhance ECE program activities within their program.

Referral Bonus

A referral bonus is an incentive that offers monetary compensation to early care and education providers that promote and endorse Raising Quality! IMPACT when that referral results in the successful enrollment of a licensed Family Child Care Provider in IMPACT 2.0.

Referral Bonus Award Amounts:

- $100.00 for each referral resulting in enrollment in Raising Quality! IMPACT 2.0.

Limitations:

- Individuals and providers making referrals may receive a maximum of three (3) referral bonuses within a calendar year period.
- Parties receiving bonuses are advised to consult with their tax advisors to determine the tax consequences of the bonus award.
- Referral bonuses will be issued only until such time as vacant slots are filled. Bonuses for subsequent enrollment of waitlisted providers is subject to fund availability.

Employees or programs funded by First 5 San Joaquin or the Family Resource and Referral Center are not eligible to receive the referral bonus.

Version Date: April 4, 2017
1) A new Raising Quality! IMPACT 2.0 program provider shall notify the Raising Quality! Coordinator that its application was the result of a referral; or,

2) Referring providers/parties may notify Raising Quality! staff in advance that they are referring a new program provider to become a Raising Quality! IMPACT 2.0 participant. Complete the Referral Bonus form and a W-9, and return to First 5 San Joaquin:
   - Mail to First 5 San Joaquin  P.O. Box 201056  Stockton, CA  95201;
   - Fax to (209) 932-2675; or,
   - Email to sjckids@sjgov.org
In the event that the application is received from the new program provider, the Raising Quality! Coordinator is authorized to verify the referral source.

A. Successful Enrollment Criteria:

   Enrollment into Raising Quality! is considered complete following the program’s initial rating. Programs that submit an application but do not complete a rating are not yet enrolled.

Version Date: April 4, 2017
The first five years of a child’s life are critical, laying the foundation for future success in school and life. *Raising Quality!* helps San Joaquin County parents find high quality child care and early learning opportunities that will help unlock a lifetime of learning for their young children. Become part of our referral program and you can earn $100 for each referral as our way of saying “thank you.”

**How does it work?**
Simply submit this form with the names and contact information of Family Child Care Providers that you think are interested in learning more about *Raising Quality!* When your referrals have enrolled in the program and completed their initial assessment, you’ll receive $100 for each referral*.

**Ideal Referral**
Any licensed Family Child Care Home in San Joaquin County serving children ages 0-5.

**Complete the Following:**

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<tr>
<th>Your Child Care Program</th>
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<td>Referred Child Care Program:</td>
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| Program Address:        |  |

Submit this referral form and a completed W-9 to First 5 San Joaquin
P.O. Box 201056
Stockton, CA  95201

If you prefer, you can fax to (209) 932-2675 or email to sjkids@sjgov.org.

* Eligibility information and the complete referral bonus policy are available at www.sjkids.org.