

EMMANUEL

Episcopal Church



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Vestry Meeting Minutes

11/17/2020

Opening

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:04 pm on 11/17/2020 via Zoom (due to Coronavirus-Stay at Home orders) by Reverend David Jackson

Present

Reverend David Jackson (Rector)
Kathleen Valenta (Senior Warden)
Marc O'Brien (Junior Warden)
Marc Borge (2021)
Sue Jasiak (2021)
Katherine Valenta (2021)
Matt Longo (2022)
Drew Beyer (2022)
Rachel Weaver Rivera (2022)
Dorren Gertsen-Briand (2023)
Kathy Lampert (2023)

Cliff Egel (2023)

Non-Voting

Adam Harp (Treasurer)
Andy Dolliff (Clerk)
Judy Staiano (Administrator)

Absent

Hadley Weaver Rivera (Youth Representative)

Formation

- A. Minute of Sanity –
- B. Opening Prayer – Rachel Weaver Rivera
- C. Check-Ins

Information & Discussion

- A. **October Minutes – Motion to Approve Dorren Gertsen-Briand & 2nd Marc O’Brien**
 - a. **Motion Approved**
- B. **Treasurer’s Report (October) –**
 - a. **Operating Cash at \$49,000 at 9/30/2020 – \$7K Lower than last month. \$15K higher than October 2019**
 - b. **General Giving was \$11k – October YTD is \$41k below budget**
 - c. **October YTD Operating expenses \$233k is \$46k below budget**
 - d. **Organ fund month-end cash balance in the Emmanuel bank account was \$14k. Loan Finalized & Payment made to Casavant.**
 - e. **The organ restoration loan contract with FNBC Bank was finalized in October. Emmanuel took its first draw on the loan on 10/30/2020 in the amount of \$40,000. The proceeds were used to pay Casavant the remaining 50% (\$40,234) of its overdue installment. The first 50% of the installment was paid in August 2020. The total remaining contractual payments due to the organ restoration vendors is \$177k.**
 - f. **Motion to Approve the report – Matt Longo & 2nd Kathy Lampert**
 - g. **Report Approved**
- C. **Endowment Committee – Annual Update**
 - a. **3rd Quarter Statements Reviewed**
 - b. **5% Endowment Figure will be \$33,560 for the 2021 Budget**
 - c. **Endowment Balance \$710,578.25 as of 9/30/2020**
 - d. **David Weaver Balance \$122,137.35 as of 9/30/2020**
 - e. **Dossal Curtain Fund Balance is 9,492.02 as of 9/30/2020**
- D. **POP Report**
 - a. **Console in transit back to Emmanuel**
 - b. **Fundraising – Still exploring remote fundraising ideas**
 - i. **Bag Dinners**
 - c. **\$28,825 donation from an anonymous donor through a charitable trust**
 - d. **Barrell House/Queen Of Hearts – Discussion by Vestry**
- E. **Building & Grounds**
 - a. **Purchasing Wreaths for the Exterior**
 - b. **Order Columbarium Plates**
 - c. **Reported Submitted**
- F. **Wardens Report.**
 - a. **Strategic Planning –**
 - i. **To meet before the December meeting**
 - b. **Touch Base with your Check-Ins buddies**

G. Rectors Report

- a. Diocesan Convention this Saturday
- b. Bishop Election before next vestry
- c. Formation discussion about Bishops to continue this Sunday

Discussion

A. Christmas Eve

- a. Depends on what stage we are in.
- b. Under Current rules
 - i. Can livestream with 10 persons or less from church. Essential only.
 - ii. Livestream a kid friendly service in the Afternoon
 - iii. Livestream Midnight Mass as normal

B. Purchase a Pan Tilt Camera with a 30x Zoom - \$3,100 to 3,700 for camera, Sound mixer and external wireless microphone

- a. Can be in place by the Christmas Eve Service
- b. Can be run thru the sound mixer.
- c. Can be run thru a laptop.
 - i. A couple of parishioners can run
- d. Motion to Approve – Kathy Lampert, 2nd Kathleen Valenta
 - i. Request for \$1,000 from Memorial Fund
 - ii. \$2,000 Columbarium Fund
 - iii. Up to \$1,000 Balance from General Maintenance
- e. Motion Approved

Closing Prayer – Led by Reverend Dave.

Minutes submitted by: Andrew Dolliff, Clerk