

# EMMANUEL

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*Episcopal Church*



CONNECT  
WORSHIP  
SERVE  
CREATE

## Vestry Meeting Minutes

8/11/2020

### **Opening**

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:10 pm on 8/11/2020 via Zoom (due to Coronavirus-Stay at Home orders) by Reverend David Jackson

### **Present**

Reverend David Jackson (Rector)  
Kathleen Valenta (Senior Warden)  
Marc O'Brien (Junior Warden)  
Sue Jasiak (2021)  
Marc Borge (2021)  
Katherine Valenta (2021)  
Matt Longo (2022)

Kathy Lampert (2023)  
Dorren Gertsen-Briand (2023)  
Cliff Egel (2023)

### **Non-Voting**

Adam Harp (Treasurer)  
Andy Dolliff (Clerk)  
Judy Staiano (Administrator)

Guests - None

### **Absent**

Vacant (Youth Representative)  
Rachel Rivera-Weaver (2022)  
Drew Beyer (2022)

### **Formation**

- A. Minute of Sanity –
- B. Opening Prayer – Sue Jasiak
- C. Check-In

## Information & Discussion

- A. June Minutes – Motion to Approve Sue Jasiak & 2<sup>nd</sup> Kathy Lampert
  - a. Motion Approved
- B. Treasurer’s Reports (June & July) –
  - a. Operating Cash at \$67,000 at 7/31/2020 – Much better than last year
  - b. General Giving Income is down - \$13,000 but still OK - \$26,000 below budget
  - c. Operating expenses are down - \$167,000 thru July -- \$28,000 below budget
    - i. Only includes One month off of Ellen’s salary
  - d. POP Collections have been good.
  - e. First Payment or \$129,423.90 sent – \$81,000 to Casavant & 48,000 to Weiler
  - f. Motion to Approve both reports – Dorren Gertsen-Briand & 2<sup>nd</sup> Marc O’Brien
  - g. Report Approved
- C. POP Report
  - a. 8/6/2020 POP meeting
    - i. Loan Application
    - ii. Fund Raising Ideas
    - iii. Money status
  - b. Fund Raising Ideas
    - i. Barrell House/Queen of Hearts still on hold due to Pandemic
    - ii. Donations for Mask Sales
    - iii. Virtual Trivia Night
    - iv. Brainstorming Zoom Session
      - 1. Meals to go – Prepared by parishioners – Dinners for Families with Donations
      - 2. Virtual Concerts
      - 3. Other ideas
- D. Building & Grounds
  - a. Pavers on the North side of building –
    - i. Bricks delivered
    - ii. 1<sup>st</sup> Check ready
  - b. Motion to authorize up to \$3,000 for Painting & Lighting in organ loft from the Building Maintenance
    - i. Motion Cliff Egel & 2<sup>nd</sup> Kathy Lampert
    - ii. Motion Approved
  - c. Water Dripping on west Stained Glass Window – Due to wind driven rain. Marc O’Brien looked at and not a concern.
- E. Wardens Report
  - a. Future Emmanuel Plans still to be discussed
  - b. Stay in Contact with your buddies

- F. Rectors Report
  - a. Vacation August 15<sup>th</sup> to 26<sup>th</sup>
  - b. Kate Spellman to be our supply priest for both Sundays

## Discussion

- A. How is in-person service going – All feedback positive
- B. Change the service time to 9am?
  - a. Dave to send out a survey
- C. Landscaping – A lot of work needs to be done. Probably too much for Kim Gebhart & Kathy Clark alone
  - a. Outward Appearance is improving but could be improved.
  - b. Estimate from our Landscaper to Trim, sod, weeding & Mulch and other.
    - i. Initial Estimate \$5,300
    - ii. After removal of shrub trimming - \$4,000
  - c. Multiple Weddings and Baptisms coming up in the late summer & early fall.
  - d. Motion to approve \$4,000 for Landscaping expenses – Kathy Lampert, 2<sup>nd</sup> Marc O'Brien
  - e. Motion approved
- D. Dog Training – Discussion for Outdoor dog training by woman who is training companion dogs with Veterans
  - a. Fee Structure similar to Kensington Arts Center – Possibly 10% of her fees
  - b. Would need access to Water, Garbage Can & Bathroom Access
  - c. Contract approved if agreed with Dog Trainer
- E. Election of Youth Vestry member
  - a. Nominate Hadley Weaver-Rivera
  - b. Vestry Approval Received
  - c. Welcome Hadley!
- F. Election of delegates to Diocesan Convention (11/20-21) & Electing Convention (12/12)
  - a. Three Delegates plus Alternates
  - b. Marc O'Brien, Kathleen Valenta, & Andy Dolliff as Delegates
  - c. Dorren Gertsen-Briand as Alternate Delegate
  - d. Motion to Approve Sue Jasiak, 2<sup>nd</sup> Cliff Egel
  - e. Motion Approved
- G. Acceptance of audit report – Audit Report Reviewed
  - a. Motion to Accept Audit Report – Matt Longo, 2<sup>nd</sup> Marc O'Brien
  - b. Motion Approved
- H. Update on Pop Finance & First National Bank of LaGrange Loan Approval
  - a. We had approval to get a loan up to \$250,000 with the Episcopal Building fund (EBF) using the endowment as collateral
    - i. Underwriting at EBF will no longer use Endowment as Collateral

