



VESTRY MEETING MINUTES

Date: May 21, 2019

Attendees: Rev. Ellen Ekevag, Andy Dolliff, Kathleen Valenta, Drew Beyer, Marc Borge, Kathy Lampert, Matt Longo, Marc O'Brien, Rachel Rivera-Weaver, Katherine Valenta, Jenn Vince, (Adam Harp - Treasurer)

Secretary: Sue Jasiak, Call to order at 7:02 pm

Absent: Rev. David Jackson, Lily Dolliff

Also present: Steve Bukowski, Cindy Mottl

Agenda:

I. Formation

Opening Prayer by Marc Borge

II. Information

- April Minutes – **Motion to approve April 9th minutes as is by Marc OB, 2nd by Kathy L – Passed**
- Steve Bukowski requested to sell American Legion poppies to benefit veterans before and after church on Sunday, 5/26 – **Motion to allow the sale of poppies by Kathy L, 2nd by Jenn V - Passed**
- Treasurer's Report – \$23K as of 4/30, \$2K higher than Mar 2019 and \$16K lower than Apr 2019, roughly in line with budget (projections say that cash can possibly turn negative in Sept); should add an agenda item about a "Close the Gap" campaign; expenses have been above budget; KAC contributes about \$250/month; about \$52K in CDARs for organ fund; 2 FNBLG bank agreements were presented by Adam H for resolution by Vestry; **Motion to accept and sign the Master Cash Management Agreement by Marc OB, 2nd by Matt L – Passed; Motion to accept and sign the Business e-Banking Service Addendum by Marc OB, 2nd by Kathy L - Passed; Motion to accept the Treasurer's report by Kathleen V, 2nd by Jenn V – Passed**
- Building and Grounds – Kathy L presented several items that need attention including the electrical outlets and the brick walk but the most pressing is the tuckpointing – **Motion to spend \$6895 from the Columbarium fund to pay for the tuckpointing (Rite Way Brick Restoration) by Marc B, 2nd by Katherine V - Passed**
- POP Report – EEC - \$53K, FOC - \$24,522.18 as of 5/2/19; Collected \$36,975 of \$126,516 in pledges (29%), divided non-pledgers up to visit/ask for pledges, suggestion was made to make announcements about how many new pledges we get each week, we went through some strategies for making calls both on phone and in person, discussed a 5-concert series for next program year (Target months – Oct, Nov, Jan, Feb, Mar) to include Grazyna at the end of Sept and NDC in April, Queen of Hearts still going strong.

III. Discussion

- Notre Dame Choir Concert – presentation describing how the possible hosting of the concert came about, details about the concert on 4/19/20 (\$20,000 paid to ND), the first of five concerts to be held in America, we would be required to host the approximately 35 young adults in the choir, some information about proposed ticket prices, corporate sponsorships, and marketing materials, a suggestion was made that we paint the transepts in preparation for the concert (haven't been painted in more than 20 years); **Motion to approve the contract with Notre Dame Choir and Emmanuel Episcopal Church to perform on Sunday, April 19, 2020 with stipulations that the contract be reviewed and approved by Marc O'Brien before being signed, project to be overseen by the POP committee and any ticket sales money earned beyond the cost will go toward the restoration of the Pipe Organ by Kathy L, 2nd by Katherine V – Passed**

IV. Decision

- Sources of Transformation goal setting – Evangelist Group, need to be future focused with a more active approach, try to cultivate new relationships. Some areas to consider: a fresh look at the Welcome Packet and the websites, Greeters (possibly a Vestry member), Piloting an Evening service, Make 2 Sundays a year (the two 5th Sundays) be “Mission Sundays” – the last two ideas to be discussed by Rev. Ellen and Rev. Dave
- Committee Night on 5/23 at 7pm (no supper, BYO snacks)
- Parish Pentecost Spring Clean-Up on June 9th after church, possibly food provided (Hot dogs, etc.)

V. Review of Action Items

- LGBA Game Table installed at Barrel House – looks great thanks to Deacon Bill
- Counting is going satisfactorily

IV. Closing Prayer

Ending prayer by Rev. Ellen at 9:23pm

Next Meeting: June 11th
