



VESTRY MEETING MINUTES

Date: May 15th, 2018

Attendees: Rev. David Jackson, Suzanne Jasiak, Andy Dolliff, Mike Bolton, Marc Borge, Dorren Gertsen-Briand, Kathy Lampert, (Larry Brongel - Treasurer) Kathleen Valenta, Judy Staiano (clerk)

Also present: Stan Jasiak

Absent: Rev. Ellen, Hendrik Noth, Marc O'Brien, Jenn Vince, Meredith Gebhart, Vicki Roe

Secretary: Judy Staiano Call to order 7.05pm

Agenda

I. Formation

Opening Prayer by Rev. Jackson

Animate, Segment 3, Christianity is a way of life; it is not what you preach but what you do that is important.

II. Information

A. April minutes, **after a few minor changes the motion to pass the minutes were approved by 1st Dorren G, seconded by Mike Bolton. All in agreement.**

B. Treasurer's Report – operating cash down again this month, Larry projecting a loss at the end of the year of about \$4,000. Easter had a good collection due to the extra week. Q. Was the Bishop's visit positive? Yes, there were many more people there. **The motion to pass the finance report was made by Mike Bolton, and seconded by Andy D. All in favor.**

C. Senior Warden Report – Sue thanked Dave for all his work on the iConfirm service and the confirmation weekend. Services were wonderful. Then, Sue J said that the Kensington Market attendance was down, attributed that to the new event description, people were unsure what the event actually was, plus only over one day. Not all expenses are in yet, so no final figure out yet. . The move in & out was better, it was better on one floor, and the art/live painting workshop was popular.

III. Discussion

A. Rev. Dave explained that the Green Vestments worn by the clergy and that adorn the pulpit, lectern etc are mismatched and old. Vestments are on sale at the moment, until the end of May – with 20% off. The cost would be for 2 new Stoles (images/details shown) and all other pieces (that adorn the church) would be around \$1100 plus shipping. Could ask for contributions from the congregation, but should order first for discount. Larry agreed. **Kathy L made the motion to buy the complete set; ask for a contribution from the Memorial Fund for half of the amount and then ask for contributions from the parish for the balance. Mike B seconded. All in favor.**

Actual cost of vestments \$1090.90, delivery was June 17th.

B. Financial Management and Controls. Our Budget should be congregational, and should not be reviewed so much before agreement. Survey questions are extensive, most of which we agree with (have security measures in place), i.e. we do use double entry bookkeeping. Other questions included, how many signatures do we have on checks? A. 2, Is there a list of authorized people able to spend money (on various accounts i.e. Hortons) If an expense over \$500 – need Vestry approval (yes). Other cash practices - incoming cash? Petty cash? Only Judy handles it (not 2 people /no protection/ secondary procedure) – should get a signature from payee. The need for an audit was discussed, and the people previously put forward will begin to meet and look at our practices (from Nov 2017 minutes – Dorren GB, Susan Radatz & Brian Buonamici).

c. Pipe Organ Update – committee asked for vestry approval to send letter & pledge card out to parish) letter presented, with some amendments – vestry agreed to the mailing, with the understanding of a Special Meeting (set for May 29th) to discuss further and perhaps final acceptance of Organ Project/Commitment, and where we may have had some congregational response. The repair contract is due for signing in June. Sue presented documentation for potential repayment schedules/scenarios. Still looking at exact cost of loans/ interest/credit. Re pledges Q What about the money already given- is that included in the Organ Pledge Campaign – no, hopefully not. What has been given is for the campaign as a whole. Collected approx. \$50,000 so far. Pledge campaign over 3 years, but must specify it is an extra pledge.

IV. Decision

- A. To purchase Green Vestments
- B. To send packet to parish for Organ Pledge Commitment.
- c. Special Vestry Organ meeting arranged for May 29th, 2018 @7pm.

Ending Prayer at 9.50pm

Next Meeting: Special Vestry Meeting May 29th
Vestry June 19th