

EMMANUEL

Episcopal Church



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Vestry Meeting Minutes

9/15/2020

Opening

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:05 pm on 9/15/2020 via Zoom (due to Coronavirus-Stay at Home orders) by Reverend David Jackson

Present

Reverend David Jackson (Rector)
Kathleen Valenta (Senior Warden)
Marc O'Brien (Junior Warden)
Sue Jasiak (2021)
Katherine Valenta (2021)
Matt Longo (2022)
Drew Beyer (2022)
Kathy Lampert (2023)
Dorren Gertsen-Briand (2023)

Cliff Egel (2023)

Non-Voting

Adam Harp (Treasurer)
Andy Dolliff (Clerk)
Judy Staiano (Administrator)

Guests – Dan Mottl

Absent

Hadley Weaver-Rivera (Youth Representative)
Rachel Rivera-Weaver (2022)
Marc Borge (2021)

Formation

- A. Minute of Sanity –
- B. Opening Prayer – Drew Beyer
- C. Check-Ins

Information & Discussion

- A. August Minutes – Motion to Approve Marc O’Brien & 2nd Katherine Valenta
 - a. Motion Approved
- B. Treasurer’s Report (August) –
 - a. Operating Cash at \$59,000 at 8/31/2020 – Much better than last year
 - b. General Giving Income is down - \$16,000 but still OK - \$29,000 below budget
 - i. Revenues \$44,000 Below
 - c. Operating expenses are down - -- \$33,000 below budget
 - i. Only includes One month off of Ellen’s salary
 - d. POP Collections have been good.
 - e. 2nd Installment to Weiler \$40,000 & \$33,000 to Casavant – which equates to 50% of 2nd Installment to Casavant
 - f. Motion to Approve the report – Dorren Gertsen-Briand & 2nd Sue Jasiak
 - g. Report Approved
- C. POP Report
 - a. September POP meeting
 - i. Organ Repairs proceeding well
 - ii. Money status
 - b. Loan paperwork has been submitted
 - i. Loan has been preliminary approved.
 - ii. Waiting for some final details
 - c. Fundraising – Going to go back to basics.
 - i. Pleas for money that don’t involve getting together
 - d. Move forward with January Concert Celebration
- D. Building & Grounds
 - a. Gutter Cleaning – BLDG & Grounds to get quote for gutter cleaning
 - i. Gutter above side entrance on Kensington – Clogged
 - b. Brick walkway is complete
 - c. Getting new lawncare quotes for 2021
 - d. Snow removal – Kathy to get new quotes
 - e. Need to reinstall fence around the Garbage
 - f. Landscaping – Mulch approved by landscape crew
- E. Wardens Report
 - a. Weddings are still a go at Emmanuel
- F. Rector’s Report
 - a. Vacation October 10th to 19th
 - b. Kate Spelman to be our supply priest for one of the Sunday

- c. Dioceses is putting 65 E Huron office for sale. Will not affect the cathedral.
- d. Garage Sale is off

Discussion

- A. Future staffing needs & Vestry Planning – Marc O'brien

Decision Items

- A. Proposal to purchase air cleaning system (\$3,900) – Information presented by Dan Mottl --- GPS iMOD – Modular Needlepoint BiPolar Ionization Air Purification System
 - a. Not a huge power – should not add sufficiently to energy costs.
 - b. Motion to move ahead to authorize and install – Kathy Lampert, 2nd Cliff Egel
 - c. Motion Approved
- B. Diocesan Pledge
- C. Quarterly Major Maintenance Distribution
 - a. Motion to process both Marc O'Brien & 2nd Kathy Lampert
 - b. Motion Approved

Closing Prayer – Led by Reverend Dave.

Minutes submitted by: Andrew Dolliff, Clerk