

Emmanuel Episcopal  
Church

Vestry Meeting  
Minutes

November 21st, 2017

Present: Rev. Ellen Ekevag, Rev. David Jackson, Cindy Mottl, Suzanne Jasiak, Dorren Gertsen-Briand, Jean Owen, Vicki Roe, Lisa Enright, Mike Bolton, Judy Staiano (clerk)

Also present Stacy Jackson, Marc & Mary Borge

Absent: Larry Brongel, Mary Pat Anderson, Hendrik Noth, Kathleen Valenta

1. . Formation

- a. Call to Order – 7.08 pm
- b. Opening Prayer by Ellen Ekevag

2. Information

- a. October Minutes – Motion by Lisa Enright to approve October minutes. Seconded by Vicki Roe. Motion Carried by all

- b. Treasurer's Report – Larry Brongel

Initial query about an amount of \$2,057.05 showing on the report, for special event expenses under the actual expenses for October. The same amount was found on page 8, as an unallocated Visa Bill amount.

Cindy Mottl voted to accept the treasurer's report. Dorren Gertsen-Briand seconded. The report was unanimously accepted.

c. Individual Reports

- i. Senior Warden – Cindy Mottl

Cindy asked that the vestry support the concerts during the upcoming concert series. Also we had a report of a bed-bug issue, and had agreed to have a sniffer dog in the church and buildings, the payment contract needed to be sent that night. \$400. All agreed

A motion was made to purchase a floor buffer for Clarence to be able to strip and re-wax the floors throughout the building, hopefully before Christmas. See Motion 1.

George Tarasuk had news of new art/performance grants now available for groups wanting to perform here, with good opportunities.

Comfort height toilets were discussed, not all of our toilets are 'comfort' height creating difficulties for our elderly/infirm and disabled visitors.

Meredith reported that the Youth Group is not well attended and therefore it was put forward that their youth room (Swamp kitchen) be repainted in more youth friendly colors.

#### Dave Jackson

The Advent evening series is designed around death; planning for it, personal information, not meant to be morbid, just practical. Dave asked that people attend, only the first night will be religiously based.

Also at the recent convention, an amendment was suggested to lower the voting age for Vestry members within the vestry from 18 to 16. We will vote for the change to be implemented at the Annual Meeting.

#### Outreach

We will be launching the gift requests for Lawrence Hall during Advent.

Another idea during Lent is to take a survey of people's interests.

The Quinn Centre seems to be restructuring at the moment.

#### Rev. Ellen

The convention was interesting this year, with many useful ideas and notes for Stewardship.

An excellent Key Note speech by Bishop Lee.

Audit; we need data, looking at the financial structure of the church. Are we going to do an audit? An in-house annual audit is basically a checklist. Dorren agreed to be on a team of 3 for an audit, hopefully with Susan Radatz and Brian Buonamici.

Andy Dolliff is St. Nick this year, on Dec 5<sup>th</sup>, please don't forget the choir when handing out chocolate coins!

Advent calendars will be handed out to each child in Advent.

There are Living Compass books available for Lent, and Daily Office (Common Prayer) scripture booklets also.

We are having a new version of the Nativity Play, with Rev. Ellen and Rev. Dave in!

To update Our Church Windows database/software program to a cloud based system, which would be \$75 per year, approximately \$30 more. It uses only 1 password and so we should be able to eliminate the Server.

Q. Is there a hosting centre? In the cloud there is a cyber-attack risk. How are we protecting personal data? Who is liable if we are hacked? Are there penalties to get out of the cloud once in? We do not keep really sensitive information on people i.e. no social security numbers, just names, addresses, birthdays etc., Larry is agreeable to the move.

### 3. Discussion

Mary Borge and Stacy Jackson put forth an idea/suggestion for the use of the space upstairs when Beds move out in the first quarter of 2018.

A Living Compass Centre ; it will be centred around the Living Compass ideas and training; it would be an opportunity for growth, a designated private area, not a wellness centre, but an area for developing programs, spiritually based, authentic to addictions and recovery.

Q – Who would staff the Wellness Centre, who would be the facilitators? Mary B? Stacy J? Yes perhaps with space for other leaders. Would it replace the rental income from beds? Hopefully

### 4. Decision

Motion 1 – Cindy M made a motion to buy a buffing machine for Clarence to strip old layers of wax from the floors. Mike B seconded the motion. Motion passed unanimously.

Motion 2 – Sue J made a motion to prepare a business plan for a potential Living Compass Centre upstairs after Beds vacate. Jean O seconded. Motion passed unanimously.

Motion 3 – Cindy M moved that we do an internal audit for 2017. Lisa E . . . . . seconded the motion, which then passed unanimously.

Motion 4 - Mike B made a motion to 1. open the Deacon's Discretionary Account, open with \$100 to start. Deacon Bill & Rev. Ellen as signees. Jean O seconded. All agreed

Motion 5 – Cindy M moved to update the church bank details to reflect the new Wardens for 2018, to add Andy Dolliff, as Junior Warden and remove Cindy Mottle, & update Sue Jasiak as Senior Warden. Jean E seconded. All agreed.

Motion 6 – Rev. Ellen moved to update Our Church Windows database/software program to a cloud based system, which would be \$75 per year, approximately \$30 more. It uses only 1 password and so we should be able to eliminate the Server.

A resolution was made to explain what is planned for the funds in the Svetnam Fund. Planned Giving Event. The vestry are in favor of giving it to Seabury, but will discuss/present the resolution at the Annual meeting. Seabury would use the money for scholarships. An article should be written for the E-News prior to the annual meeting.

5. Closing Prayer – Rev. Ellen, from an order of Compline
6. Meeting Adjourned – 9.03pm

### **Actions**

Print letters to the FNBC bank to

### **Upcoming Meeting/Event Schedule:**

We will hold a Christmas Market on Dec 17<sup>th</sup>, to sell Cookies; fundraiser for the Organ

Next Vestry Meeting will be Dec 19th

### **Upcoming Coffee Hour Schedule:**

Minutes submitted by Judy Staiano