

Vestry Meeting Minutes

2/15/2022

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:35 pm after the Vestry Orientation at 7:00 pm, on 2/15/2022 via Zoom (due to COVID-19 pandemic) by Reverend David Jackson

Present

Reverend David Jackson (Rector)	Drew Beyer (Senior Warden)	Kathy Lampert (JR Warden)
Dan Mottl (2025)	Diane Coutr�-Clark (2025)	Terry O'Neill (2025)
Leslie Stahulak (2024)	Mary Borge (2024)	
Dorren Gertsen-Briand (2023)	Carry Zaras (2023)	

Non-Voting

Adam Harp (Treasurer)	Randy Valenta (Treasurer in Training)
Kathleen Valenta (Clerk)	Judy Staiano (Administrator)

Absent - Andy Dolliff, Cliff Egel

I. Formation

- A. Vestry Orientation
- B. Minute of Sanity
- C. Opening Prayer - Drew (next month - Kathy)
- D. Check-In
- E. Next Meeting - March 15th, 7:00 pm

II. Information

- A. Wardens' Reports -
- B. Rector's Report -
- C. POP Report - Given at the Annual Meeting

Sounds in the Sanctuary Concert Series 21/22

Fri, 03/11/22 at 7:30 pm – Kaia String Quartet – we have also invited the Park Jr. High to perform \$20 per person,   price with a school ID

- The next meeting day is the first **Tuesday** of the month on Tuesday, March 1st at 6:30 pm. The meetings are being held in person upstairs in the Kensington Center, though we will also connect via Zoom with anyone who can't attend in person. (We may move downstairs to Beaudway, if it is available at this time.) We welcome your feedback; please feel free to attend or contact anyone on the committee.

III. Discussion

A. Vestry Schedule Meetings, opening prayer:

February 15 - Drew Beyer	August 16 - Leslie Stahulak
March 15 - Kathy Lampert	September 20 - Andy Dolliff
April 26 - Doreen Gertsen-Briand	October 18 - Terry O'Neill
May 17 - Cliff Egel	November 15 - Diane Coutr�-Clark
June 21 - Mary Borge	December 13 - Dan Mottl

July - No Meeting

January 17 - Carry Zaras

B. Vestry Counting and Sunday locking up:

Week 1 - Terry and Andy

Week 2 - Ellen and Anita

Week 3 - Kathy and Leslie

Week 4 - Carry and Mary

Week 5 - Ellen and Anita

Lock up Drew and Dan

Lock up Drew and Dan

C. Vestry retreat- The vestry would like to have a retreat. Trying to schedule this for the first 2 weeks of April.

D. COVID update and Diocesan guidance

The Diocesan committee met to approve a plan prior to the Governor's announcement. They have passed guidelines to parishes. As of March 1st, coffee hour and social events including food and drinks may be reinstated. Mask mandates will remain in place for now. It will be reevaluated each month as we move forward.

E. Thank You cards - vestry members, please sign cards in mailroom next week as you are able. This is our small way of thanking the people that work so hard on behalf of the congregation and others.

IV. Decisions

A. Elect Treasurer and Clerk

Treasurer - Randy Valenta - Motion to accept Kathy Lampert and Terry O'Neill - Motion Passed

Clerk - Kathleen Valenta - Motion to accept Kathy Lampert and Terry O'Neill - Motion Passed

B. Approve Minutes - [Full minutes](#) and accept Treasurer's Report

C. Treasurers Report: [Full Report](#)

Operating cash balance of \$81k at January 2022 month-end, \$17k higher than prior month.

General giving income for the month of January was \$42k, including \$14k of 2022 pledges which were pre-paid in 2021 and recorded as income in 2022.

The annual distribution from the Endowment Fund was received in January (\$35,941).

The total operating expense for the month of January was \$24k.

The organ loan monthly payment of \$1,456 was made on 1/5/2022.

Organ fund month-end cash balance in the Emmanuel bank account was \$48k as of 1/31/2022, which included \$13k transferred from the General Operating Fund in January 2022.

(see note 7 below) and used to pre-pay loan principal in February 2022. Including the Friends of Casavant account, the total organ fund cash balance was approx. \$80k as of 1/31/2022.

As approved by the Vestry at the January 2022 meeting, the following operating cash surplus amounts were transferred from the General Operating Fund to the specified Restricted Fund in January 2022:

Receiving Fund	Amount
Organ Restoration Fund	\$13,000
Major Maintenance Fund	\$8,500
Endowment Fund	\$8,500
Total	\$30,000

D. Updated LOA for Deacon Bill – Motion to accept Drew Beyer and Dorren Gertsen-Briand - Motion Approved

E. Approve new bank signatories: Motion to accept Leslie Stahulak and Diane Coutr  -Clark - Motion Approved

As of February 21, 2022, Emmanuel Episcopal Church will have the following signatories on the account as elected and approved by the vestry. Wardens - Drew Beyer and Kathy Lampert and Treasurers - Randy Valenta and Ardith Barr.

F. New electricity contract 9.071 Jan.-May, .068 June-Sept., .078 Oct. - now. The discussion was held regarding rates for 2022. Motion to accept Kathy Lampert / Drew Beyer - Motion Passed

G. Discussion was held regarding having a blood drive at Emmanuel. Details will be shared as they become more concrete.

V. Closing Prayer -Closing Prayer – Led by Rev. David

Meeting adjourned at pm 8:50 pm

Minutes submitted by Kathleen Valenta, Clerk