

Vestry Meeting Minutes

11/16/2021

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:00 pm on 11/16/2021 via hybrid in-person and Zoom (due to COVID-19 pandemic) by Reverend David Jackson

Present

Reverend David Jackson (Rector)

Reverend Kate Spelman

Drew Beyer (Junior Warden)

Matt Longo (2022)

Dorren Gertsen-Briand (2023)

Mary Borge (2024)

Terry O'Neill (2022)

Kathy Lampert (2023)

Andy Dolliff (2024)

Diane Coutre-Clark (2022)

Cliff Egel (2023)

Leslie Stahulak (2024)

Non-Voting

Adam Harp (Treasurer)

Kathleen Valenta (Clerk)

Judy Staiano (Administrator)

Absent

Marc O'Brien (Senior Warden)

I. Formation

A. Minute of Sanity

B. Opening Prayer - Mary (Terry next month)

C. Check -In

D. December Vestry Meeting - December 21st after the Blue Christmas Service @8pm.

II. Information

A. October [Minutes](#) - Motion to Approve (Kathy Lampert) & 2nd (Leslie Stahulak) - Motion Approved

B. Treasurer's Report - Motion to Approve (Kathy Lampert) & 2nd (Leslie Stahulak) - Motion Approved

[Full Report](#)

Quick Recap

1. Operating cash balance of \$64k at October 2021 month-end, \$3k lower than prior month.
2. General giving income for the month of October was \$21k. October YTD general giving income of \$179k is \$6k below budget.
3. Total operating revenue for the month of October was \$24k. October YTD total operating revenue of \$263k is \$22k over budget.
4. The total operating expense for the month of October was \$27k. October YTD total operating expense of \$208k is \$31k below budget.
5. The air conditioner repair bill (\$8,600) was paid to Dahme Mechanical Industries. The Major Maintenance restricted fund was used to pay the bill.
6. The organ loan monthly payment of \$1,456 was made on 10/5/2021. The remaining principal balance \$128k.
7. Organ fund month-end cash balance in the Emmanuel bank account was \$24k. Including the Friends of Casavant account, the total organ fund cash balance was \$54k. Note that a portion of this cash must be held in reserve for potential refunds for the canceled Notre Dame choir concert

C. POP Report

1. As of the beginning of November, we had about \$25K in the EEC organ fund and \$30,340 in the FOC fund for a total of about \$55K. Approximately \$15K of this total needs to be held in reserve to make any refunds of Notre Dame tickets.
2. The remaining loan principal is \$129,094 as of 9/30.
3. Concert Series: We felt that the silent movie event was very successful. We had about 100 attendees () and collected over \$1000 on concert night for tickets and refreshments. In addition, we sold 60 tickets online at \$10 each. Our net profit is at least \$1200-1300.
4. Next up: Patricia Barber (Jazz trio) plus LT Big Band - Friday, 1/21/22 at 7:30pm. Tickets are \$20 per person and ½ price with a school ID. Kaia string quartet plus LT Chamber Group – Friday, 3/11/22.
5. Our next meeting is scheduled for Thursday,

D. Building & Grounds

Full Report

E. Wardens' Reports

Nothing to report.

F. Rector's Report:

Nothing to report.

III. Discussion

- A. Presentation from POP Committee
- B. Thank You cards
- C. Stewardship update - we are off to a great start! We have 11 pledges for \$44,000. 3 new + 6 increased pledges for a total increase of \$12,050 (as of this morning).
 - i. 2021 was 71 pledges for \$204,090. We budgeted \$194,000 and have received \$160,243 through October end (plus \$16,269 (from GoR).
 - ii. 2020 was 81 pledges for \$226,871 (or 77 pledges for \$202,179 after removing four families due to relocation or death). We budgeted \$215,000 and received \$214,263 (plus \$28,868 from GoR).
- D. How do we get people back to church in person? Discussion was held as to how to encourage parishioners to attend in person church as they feel comfortable.
- E. Vestry formation - why we worship. Video and prayer.

IV. Decisions

- A. Approve Minutes and accept Treasurer's Report
Motion to Approve (Kathy Lampert) & 2nd (Leslie Stahulak) - Motion Approved
- B. Assistance to St. Michael & All Angels in Berwyn
 \$1500 from the operating fund and \$1000 from the Rector's Discretionary Fund were approved. This will be added to the generous donations from our parishioners.
Motion to Approve (Kathy Lampert) & 2nd (Terry O'Neill) - Motion Approved
- C. Set Annual Meeting date (February 6th)
Motion to Approve (Kathy Lampert) & 2nd (Leslie Stahulak) - Motion Approved

V. Closing Prayer -Closing Prayer – Led by Rev. David

Meeting adjourned at 8:53pm

Minutes submitted by Kathleen Valenta, Clerk