



VESTRY MEETING MINUTES

Date: November 13th

Attendees: Rev. Ellen Ekevag, Rev. David Jackson, Suzanne Jasiak, Andy Dolliff, Marc Borge, Dorren Gertsen-Briand, Kathy Lampert, Hendrik Noth, Marc O'Brien, Vicki Roe, Kathleen Valenta, Judy Staiano (clerk), Jenn Vince, Lily Dolliff,

Secretary: Judy Staiano Call to order 7.02pm

Absent: Larry Brongel, Mike Bolton, Hendrik Noth

Rev. Ellen and Rev. David shared chairing the meeting

Agenda

I. Formation

Opening Prayer by Andy Dolliff

Discussion on Grace and Forgiveness; 1. Intercultural relationships: extended family forgiveness and inclusion ii. Two war-torn cities bombed during WWII came together to heal and support iii grace of presence in situations of loss/support/friendship.

II. Information

October Minutes, **Motion to pass the minutes, made by Marc O'Brien, seconded by Kathy Lampert. All in favour.**

1. Brief treasurer's report given by Sue Jasiak based on cash flow figures as provided by Ardath Barr and Judy Staiano, as Larry Brongel absent, no report to pass.

2. Rectors report – Outreach advent boxes for students away from home for 15 parish college children to be assembled on Nov 25th.

- Advent program this year is a one day long 'Quiet day' scheduled for December 16th from 9am.

- Phantom of the Opera night seemed to not make any profit due to expenditure. Future guidelines should be given to committees with a recommended/suggested budget. All supplies now should be amalgamated and shared between all church events. Large plastic bins to be purchased to store, label and itemize the contents at-a-glance of such supplies (cups, glasses, plates etc) and stored in the large closet opp. the men's bathroom. Each committee event should also have a vestry liaison person. Will the Historic Dinner make any money? 86 people signed up so far. Susan Cox, event chair had made a budget. We should have a refreshment committee.

Rev. Dave – In-gathering Sunday after church celebrations, share coffee hour with the Raftery's who are signed up. Can each vestry member bring something?

- Larry B. has offered his resignation as Treasurer effective Jan 2019. An offer has been made to someone, now awaiting a decision.

- We need to recruit new vestry members for the New Year.
- The brick paving commemorative walkway project is still under consideration, with engraved bricks at a cost of \$14 each, we should re-open the fundraising, and proceed with money from the columbarium fund, as the walkway leads to the columbarium. All agreed that is the way the project should move forward.

Discussion

How should future events distribute cost/profit? Should we establish a fee from the onset for the Operating Fund? A flat fee or a percentage? Randy Valenta has cost spreadsheet for the each recent event. A refreshment committee could oversee each event, and set up the bar for the events i.e. Historic Dinner. A percentage might be easier but book-keeping trickier that way, would 20% be too much? \$671 was made on beverages during the second Trivia Night. A refreshment committee would stockpile supplies, be more consistent. For now: **the motion to form a refreshment committee that could be leveraged to buy alcoholic beverages, snacks, cups and other supplies for our POP and non-Pop church events, motion made by Vicki R, and seconded by Sue J. All in favor. Effective January 1st.**
Then a second motion that all proceeds from the refreshment committee would go to the Church Operating Fund, and ticket sales would go to POP, made by Vicki R and seconded by Sue J. All in favor.

Decision

1. Following the last 2 months discussions on the Co-Rectorship the motion is as follows:
Whereas the current Rector has made a proposal to Emmanuel Episcopal Church to have two Co-Rectors, and having had sufficient time for parish-wide discernment and discussion, the Vestry of Emmanuel hereby elects The Rev. Ellen Ekevag and The Rev. David Jackson as Co-Rectors, each with full canonical authority, responsibility and tenure. Furthermore, the Vestry authorizes the Wardens to negotiate and sign Letters of Agreement with the Co-Rectors to reflect their new conditions of work. This election will become effective on January 1st, 2019 and is contingent upon the approval of the new Letters of Agreement by the Bishop of Chicago. Motion made by Kathy Lampert and seconded by Dorren Gertsen-Briand, motion with and passed with all but with one member abstaining.
2. A request was made by the Historic Dinner Committee to have the large kitchen in Memorial Hall, professionally cleaned prior to the event. An email approval request was sent and proved inconclusive, with various questions. It was once a line item in the budget, what happened to that? Can we put it back in for 2019? Not enough time to gather volunteers to clean it. Previously an event, such as the Antique Show, would have paid or accounted for the cleaning, but it became unfair due to Beds and other groups using the kitchen. **The motion to approve having the kitchen professionally cleaned and that the cost of that would come from the building maintenance fund, subject to approval by the treasurer, to be decided during the next vestry meeting, motion made by Vicki Roe, seconded by Marc Borge. All in favor.**
 2018 Annual Meeting set for Sunday, January 27th

Ending prayer by Rev. Ellen at 9.07pm

Next Meeting: December 18th, bring an appetizer to share