

Vestry Meeting Minutes

10/18/2022

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:00 pm on 10/18/2022 in person and via Zoom, as needed by vestry members by Reverend David Jackson

Present

Reverend David Jackson (Rector)

Diane Coutré-Clark (2025)

Mary Borge (2024)

Dorren Gertsen-Briand (2023)

Drew Beyer (Senior Warden)

Dan Motfl (2025)

Andy Dolliff (2024) Leslie Stahulak (2024)

Cliff Egel (2023)

Kathy Lampert (JR Warden)

Terry O'Neill (2025)

Leslie Stahulak (2024)

Non-Voting

Judy Staiano (Administrator)

Randy Valenta (Treasurer)

Kathleen Valenta (Clerk)

Absent Carry Zaras (2023)

I. Formation

A. Minute of Sanity

B Opening Prayer - Andy (next month: Terry)

C. Check-In

Next Meeting - Oct 18th, 7:00 pm

II. Information

A. Wardens' Reports - none

B. Rector's Report

- a. Thank you to Dan for Firing up the boiler! Thank you to Randy for transporting the rest of the goods to a resale shop.

C. POP Report -

- Our next meeting is scheduled for **Tuesday, November 1 at 6:30 pm** (in person in Beaudway and with a Zoom option). Please feel free to join us!
- Press Release coming
- 1st concert is Friday, October 28th - Jay Warren's organ concert/movie night.
- Sound of Sanctuary sign for outside
- The contract for the antiphonal is signed and in.
- Alcohol servers will need BOCCA certification

III. Discussion

A. Thank You cards

B. Safe Church, Safe Communities program

- a. Vestry, Staff, Counters, Treasurer, Youth Formation leaders, and anyone with a key will be asked to participate in the training programs and requirements.

C. Staff Holiday Schedule for 2023 - see below

D. Stewardship Campaign - *More Than Enough*

- a. Pledge cards will be due in by November 27th
- b. Nov. 6th 1st Week
- c. Pledge Cards will be mailed out to parishioners by 10/31
- d. How does the money we take in at Emmanuel make our lives and the greater world a better place?

E. Signs, Safety Planning, and Media Reminders -

The Vestry had a conversation about the homophobic signs found posted on church doors. A number of other churches in the area also had them. It has been reported to the police and common-sense safety measures were implemented. The Vestry was asked to begin thinking about other safety planning which needs to be done. In addition, the Vestry was reminded about the church's media policy and the need to speak as one voice if there is ever an incident.

F. Update from vestry work teams

- a. Signs - New signs throughout the church
- b. Lighting - new solar lights around the church
- c. Next group Safety Planning

IV. Decisions

A. Approve Minutes (Full minutes)

Treasurer's Report (Full minutes) -

Motion to accept both - Kathy Lampert and Doreen Gertsen-Briand -Approved

1. Operating cash balance of \$47,419 at September 2022 month-end, \$11,800 higher than prior month.
2. General giving income for the month of September was \$8,134.
September YTD general giving income of \$150,366 is \$22,996 or 13.4% under plan.
Donations for window refurbishment are being separately tracked and total \$5,563.51 as of September 31.
3. Total operating revenue for the month of September was \$11,283. Donations for window refurbishment are being separately tracked and total \$5,563.51 as of September 31. September YTD total operating revenue of \$231,306 is \$13,700 or 6.5% over plan.
4. The total operating expense for September 2022 was \$18,001. September YTD total operating expense of \$231,962 is \$16,849 or about 7.8% above budget.
5. The organ loan monthly payment of \$1,456 was made on 9/5/2022. As a result, the remaining principal balance on the loan is \$104,018.11
6. The organ fund month-end cash balance in the Emmanuel bank account was \$26,602.
Organ restoration funds contributed during the month were \$338, ytd \$16,819

B. Donation of \$1000 from Emmanuel to Good Shepherd in Punta Gorda, Florida Church - Andy Doliff and Leslie Stahulak - Motion Approved

C. Snow Removal Contract \$1,767 x 3 months = \$5,301. Kathy Lampert and Terry O'Neill - Motion Approved

D. The Holiday Schedule for staff - Dan Mottl and Kathy Lambert - Motion Approved

- a. New Year's Day - 1/2 (Observed)
- b. Martin Luther King - 1/16
- c. Presidents' Day - 2/20
- d. Good Friday - 4/7
- e. Easter Monday - 4/10
- f. Memorial Day - 5/29
- g. Juneteenth - 6/19
- h. July 4 - 7/4
- i. Labor Day - 9/4
- j. Thanksgiving Days - 11/23-24
- k. Christmas Days - 12/24-25
- l. Birthday

V. Closing Prayer - Closing Prayer – Led by Rev. David Meeting adjourned at 9:14 pm.

Minutes submitted by Kathleen Valenta, Clerk