

# Vestry Meeting Minutes

4/26/2022

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:00 pm on 4/26/2022 in person and via Zoom, as needed by vestry members by Reverend David Jackson

## Present

Reverend David Jackson (Rector)	Drew Beyer (Senior Warden)	Kathy Lampert (JR Warden)
Dan Mottl (2025)	Diane Coutr�-Clark (2025)	Terry O'Neill (2025)
Cliff Egel (2024)	Mary Borge (2024)	Leslie Stahulak (2024)
Andy Dolliff (2024)	Dorren Gertsen-Briand (2023)	Carry Zaras (2023)

## Non-Voting

Randy Valenta (Treasurer)  
Kathleen Valenta (Clerk) Judy Staiano (Administrator)

Absent - none

## I. Formation

- A. Minute of Sanity
  - B. Opening Prayer - Dorren (next month - Drew)
  - C. Check-In
- Next Meeting - May 17, 7:00 pm

## II. Information

### A. Wardens' Reports

- a. [Building and Grounds Report](#)
  - i. Stained Glass Windows - See Kathy Clark presentation below

### B. Rector's Report

- a. Marc Borge will take over leading the Usher ministry from Matt Longo. Thank you for all your years of work Matt!
- b. Rescheduled Sat - 6/25 New Ministry
- a. David will be away 5/22-5/28
- b. Happy Birthday David -May 3rd!

### C. POP Report - April 5, 2022

- As of the beginning of April, we had \$32k in the EEC organ fund and \$28,258 in the FOC fund. Approximately \$15K of this total needs to be held in reserve to make any refunds of Notre Dame tickets (see below). The remaining loan principal is \$109,194 as of 4/5/22.
- **Notre Dame Choir Concert**– We received a call from the booking agent for ND and they are looking to reschedule the concert series for October 2023. They asked if we are still interested in hosting a concert. Three of the five original venues are still interested. We are still considering this (it would be a lot of work but it would be difficult to justify not refunding tickets if we choose not to host the concert are some of the issues we discussed). We would definitely appreciate some feedback from the Vestry regarding the issue of hosting (and obviously, ultimately, Vestry approval). This concert would require an “all-church effort” to be successful.
- **Concert Series:** We have booked Jay Warren (silent movie) on 10/28/22, and the Windy City Gay Chorus on 4/23/23 (though there may be a booking issue with this one). George has spoken with Bobby Brune (Jazz) and Matt Euleri (another Jazz option) We are considering an organ

concert and a Rock concert to round out our series. I believe we are still shooting for a 5-concert series. We are hoping to bring back refreshments next year and we are thinking of keeping the raffle at certain events. Thanks to everyone who comes to help or just enjoy the concerts!

- Our next meeting is scheduled for **Tuesday, May 3<sup>rd</sup> at 6:30 pm** (in person in Beaudway and with a Zoom option). Please feel free to join us!

### **III. Discussion**

#### **A. Antiphonal Pipes - [George Tarasuk](#) presented information to the vestry including the proposed matching grant donation (up to half of the cost of the project).**

- POP Committee has had many discussions. George shared some information on what the donor had in mind as we are being offered such a generous gift. The donor was very happy in our achievement to raise money for the pipe organ. It has brought our parish together. The original plan included a third phase to add the antiphonal pipes. The current organ in its renovated state is now worth 1.5 Million Dollars. The sound coming from the rear of the church makes it better for congregational singing. An antiphonal would greatly make our space a sought-after space for concerts in the future.
- We currently have 3 different quotes from Casavant. They are ranging from \$188,000 to about \$278,000, depending on the cabinet for the pipes.
- Thank you, George, for your continued expertise which goes so far beyond your work as our organist and music director. We are so fortunate to have you!

#### **B. Recap of Planning Retreat**

#### **C. Kathy Clark presented information regarding the stained-glass church windows.**

**B & G report submitted by Kathy Lampert, April 26th**

### **Stained Glass Windows**

Kathy Clark has been working with Botti Windows. Here is the conclusion for immediate and longer-term consideration. We would like to do Number 1 this year.

Emmanuel Episcopal Church Window Repairs - from Botti Windows

Priority list for repairs

**Motion to Approve - \$5,400 for beginning the project and to put information in the e-news for several weeks. - looking for possible donors for the future! Motion to accept - Andy Dolliff and Kathy Lampert. Motion Approved**

#### **D. Thank You cards**

#### **E. Brainstorming groups - The vestry went into their original planning retreat groups for about 20 minutes. They continued their work.**

### **IV. Decisions**

#### **A. Approve Minutes ([Full minutes](#))**

#### **B. Treasurer's Report ([Full minutes](#)) - Motion to accept - Kathy Lampert and Cliff Egel Motion Approved**

1. Operating cash balance of \$65,895 at March month-end, \$8k lower than prior month.

2. **General giving income for the month of March was \$10,815.**  
March YTD general giving income of \$51,802 is \$6k or 11.5% under plan.  
Monthly giving has fallen under the monthly planned giving rate to produce the shortfall YTD.
3. **Total operating revenue for the month of March was \$17,505.**  
March YTD total operating revenue of \$96,050 is \$23,600 over plan.  
Excess operating revenue still affected by the endowment revenue; backing out 3/4 of the endowment contribution (\$25,170) puts our YTD operating revenue at \$2k under plan.
4. **Total operating expense for March 2022 was \$25,099.**  
March YTD total operating expense of \$76,207 is \$4,500 or about 6% above budget.
5. **The organ loan monthly payment of \$1,456 was made on 3/4/2022**  
As a result, the remaining principal balance on the loan is \$110k.
6. **Organ fund month-end cash balance in the Emmanuel bank account was \$32k.**  
Including the Friends of Casavant account (\$29365.02), the total organ fund cash balance was \$61k.

**C. Pay Cintas invoice - \$598.44      Motion to accept - Leslie Stahulak and Andy Dolliff    Motion Approved**

**V. Closing Prayer - Closing Prayer – Led by Rev. David      Meeting adjourned shortly after 9:00 pm**

**Minutes submitted by Kathleen Valenta, Clerk**