

Vestry Meeting Minutes

5/17/2022

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:00 pm on 5/17/2022 in person and via Zoom, as needed by vestry members, by Reverend David Jackson

Present

Reverend David Jackson (Rector)	Drew Beyer (Senior Warden)	Kathy Lampert (JR Warden)
Dan Mottl (2025)	Diane Coutré-Clark (2025)	Terry O'Neill (2025)
Cliff Egel (2024)	Leslie Stahulak (2024)	Andy Dolliff (2024)
Dorren Gertsen-Briand (2023)	Carry Zaras (2023)	

Non-Voting

Randy Valenta (Treasurer)	
Kathleen Valenta (Clerk)	Judy Staiano (Administrator)

Absent - Mary Borge (2024)

I. Formation

A. Minute of Sanity

B Opening Prayer - Cliff (next month: Mary)

C. Check-In

Next Meeting - June, 7:00 pm

II. Information

A. Wardens' Reports

a. Building and Grounds Report

B. Rector's Report

- a.** Away 5/22-5/28
- b.** Celebration of New Ministry 6/25
- c.** On September 17th The Chicago Bishop will be consecrated.

C. POP Report - April 5, 2022

- Our next meeting is scheduled for **Tuesday, June 7th at 6:30 pm** (in person in Beaudway and with a Zoom option). Please feel free to join us!
- [Full Report](#)
- As of the beginning of May, we had an organ fund cash balance of \$31,671 in the EEC organ fund and \$29,365 in the FOC fund. Approximately \$15K of this total needs to be held in reserve to make any refunds of Notre Dame tickets.

III. Discussion

A. Summer Schedule

The discussion was held to hold one service from approximately June 12 to Labor Day.

The service will be held at 9:15.

B. Thank You cards

C. Time in small groups

D. Update from Invite group - In progress

E. Maintenance Summary -

Maintenance (\$20,000 Budget)

<u>Project</u>	<u>Completed</u>	<u>Amt. Approved</u>	<u>Amt. Paid</u>	<u>Amt. Left</u>
Boiler water feeder	yes	\$750.50 (January)	\$750.50	
Boiler relief valve	yes	\$1,216.63 (January)	\$1,216.63	
Sump pump battery	yes	\$610 (March)	\$610	
New sump pump	yes	\$2,000 (March)	\$2,000	
Tuckpointing	no	\$9,800 (March)		\$9,800
Fire extinguishers	yes	\$598.44 (April)	\$598.44	
Windows	no	\$5,400 (April)		\$5,400
Thermocouples	yes	\$1,456.90 (May)	\$1,456.90	
		\$21,832.47	\$6,632.47	\$15,200

Grounds (\$7,500 Budget)

<u>Project</u>	<u>Completed</u>	<u>Amt. Approved</u>	<u>Amt. Paid</u>	<u>Amt. Left</u>
Phase 1	yes	\$1,105 (March)	\$1,105 ?	
Phases 2 & 3	partial	\$4,080 (April)	\$3,549 ?	\$665 *
Lawn cutting	partial	\$3,760 (March)	\$940	\$2,820
		\$8,945	\$5,594	\$3,485

Note: snow removal is budgeted separately at \$4,800. We spent \$2,550 on January and February.

F. Newcomers' Brunch - June 12th. New parishioners as of 2020 will be invited. A brunch, church tour, discussion, and questions, will be held. Childcare will be available.

IV. Decisions

A. Approve Minutes ([Full minutes](#)) - Motion to accept - Kathy Lampert and Cliff Egel Motion Approved

B. Treasurer's Report ([Full minutes](#)) - Motion to accept - Leslie Stahulak and Dorren Motion Approved

1. Operating cash balance of \$75,096 at April month-end, \$9,201k lower than the prior month.
2. General giving income for the month of April was \$16,723. April YTD general giving income of \$86,504 is \$9,454k or 12% under plan.
3. Total operating revenue for the month of April was \$20,269. April YTD's total operating revenue of \$137,241 is \$18,184 over plan.
4. Total operating expense for April 2022 was \$26,384. April YTD total operating expense of \$106,939 is \$11,300 or about 11.9% above budget. Utilities are running about 50% above budget and are projected to finish the year at \$12-15,000 over budget.
5. The organ loan monthly payment of \$1,456 was made on 4/4/2022. As a result, the remaining principal balance on the loan is \$109,194.
6. Organ fund month-end cash balance in the Emmanuel bank account was \$31,671. Including the Friends of Casavant account (\$29,365), the total organ fund cash balance was \$60k.

C. Pay Dahme invoice - \$1,456.90

D. Request from Naperville Photography Group - Motion to accept - Dan Mottl and Cliff Egel - Motion Approved

E. Nomination of Dorren for Holy Orders - A discussion was held to explain the process and the work that has been done by the parish and the discernment committee. The committee makes a recommendation to the Bishop and the Bishop makes the sole decision. Recommendations are made as to how the candidate should proceed. Motion to accept Cliff Egel and Andy Dolliff - Motion Approved

V. Closing Prayer -Closing Prayer – Led by Rev. David Meeting adjourned 8:53 pm.

Minutes submitted by Kathleen Valenta, Clerk