

Vestry Meeting Minutes

1/18/2022

The regular meeting of the Emmanuel Episcopal Church of LaGrange was called to order at 7:00 pm on 1/18/2022 via Zoom (due to COVID-19 pandemic) by Reverend David Jackson

Present

Reverend David Jackson (Rector) Warden)	Andy Dolliff (2024)	Marc O'Brien (Senior Warden) Leslie Stahulak (2024)	Drew Beyer (JR)
Dorren Gertsen-Briand (2023)	Cliff Egel (2023)	Diane Coutre-Clark (2022)	Mary Borge (2024)
Matt Longo (2022)			Kathy Lampert (2023)
			Terry O'Neill (2022)

Non-Voting

Adam Harp (Treasurer)	Randy Valenta (Treasurer in Training)
Kathleen Valenta (Clerk)	Judy Staiano (Administrator)

Absent -

I. Formation

- A. Minute of Sanity
- B. Opening Prayer - Diane (next month - Drew)
- C. Check -In
- D. February Vestry Meeting - February 15, 2022

II. Information

- A. Wardens' Reports - Thank you to everyone on the vestry and in the parish for the work over the last year for all your work and prayers over the last year.
- B. Rector's Report - Thank you to everyone for their work, Marc, Matt, Terry, and Diane, for your work on the vestry. Especially thank you to Adam for his service as treasurer for our parish.

C. POP Report - [Full Report](#) Summary Below:

- As of the end of December, we had about \$26K in the EEC organ fund and \$30,225.80 in the FOC fund for a total of about \$56K. An additional \$10K of organ fund donations were received in the first week of January 2022. The remaining loan principal balance is about \$126K and the amount to be held in reserve for ND ticket refunds is about \$15K. (Though we didn't have time to talk about it at the meeting, we feel that the likelihood of the ND concert being re-scheduled is slight so we want to discuss how best to offer refunds to those who want them.)
- Below is the remainder of this year's concert schedule.
[Sounds in the Sanctuary Concert Series 21/22](#)

Fri, 01/21/22 at 7:00pm – Jo Ann Daugherty Trio with vocalist Bruce Henry) - the LT Jazz Band will also perform

- \$20 per person, ½ price with a school ID

Fri, 03/11/22 at 7:30pm – Kaia String Quartet – we have also invited the LT Chamber Orchestra to perform

- \$20 per person, ½ price with a school ID

- Once again, we are trying out a new meeting day, the first **Tuesday** of every month. Our next scheduled meeting is Tuesday, February 1st at 6:30pm. The meetings are being held in person upstairs in the Kensington Center, though we will also connect via Zoom with anyone who can't attend in person. (We may move downstairs to Beaudway, if it is available at this time.) We welcome your feedback; please feel free to attend or contact anyone on the committee.

D. [Building & Grounds](#)

Full Report

Nothing to report.

III. Discussion

- A. Stewardship update: 64 pledges for \$204,620. Another ~\$5k expected. Last year was 72 pledges for \$205,240. 7 new, 21 increase, 28 same, 8 decrease. Total increase = \$26,555.
- B. Budget for 2022 (w/ salary correction)
- C. Vestry recruiting update
- D. Wheelchair ramp

IV. Decisions

- A. Approve Minutes - [December 2021](#) and accept Treasurer's Report - [Full Treasurer's Report](#)

Motion to Approve (Marc O'Brien) & 2nd (Kathy Lampert) - Motion Approved

1. Operating cash balance of \$64k at December 2021 month-end, \$10k lower than prior month.
2. General giving income for the month of December was \$22k. December YTD general giving income of \$225k is \$6k under budget.
3. Total operating revenue for the month of December was \$26k. December YTD total operating revenue of \$314k is \$24k over budget
4. The total operating expense for the month of December was \$41k. December YTD total operating expense of \$267k is \$20k below budget.
5. The organ loan monthly payment of \$1,456 was made on 12/6/2021.
6. Organ fund month-end cash balance in the Emmanuel bank account was \$26k. Including the Friends of Casavant account, the total organ fund cash balance was \$56k. Note that an additional \$10k of organ fund donations were received in the Emmanuel bank account in the first week of January 2022.

- B. Invoices for boiler repair & maintenance - \$750.50 and \$1,216.63

Motion to Approve (Kathy Lampert) & 2nd (Leslie Stahulak) - Motion Approved

- C. Discussion of a handicap ramp and how we could make it work was held.

D. Allocation of 2021 operating surplus discussion was held. 13k to prepay the organ loan, \$8,500 to major maintenance, \$8,500 to Endowment. **Motion to Approve (Kathy Lampert) & 2nd (Marc O'Brien) - Motion Approved**

- E. Parochial Report - 2 questions & approval Due by 3/1/22. Required by canons and sent on to the National Church.

A discussion was held to complete the report. **Motion to Approve (Drew Beyer) & 2nd (Leslie Stahulak) - Motion Approved**

- F. Increase to insurance coverage - **Motion to Approve (Kathy Lampert) & 2nd (Drew Beyer) - Motion Approved**

- G. Approve 2021-22 Budget to present to the parish at the Annual Meeting

Motion to Approve (Kathy Lampert) & 2nd (Terry O'Neill) - Motion Approved

V. Buildings & Grounds Report

B & G Report

VI. Closing Prayer -Closing Prayer – Led by Rev. David

Meeting adjourned at 9:05 pm

Minutes submitted by Kathleen Valenta, Clerk