



VESTRY MEETING MINUTES

Date: November 19, 2019

Attendees: Rev. Ellen Ekevag, Rev. David Jackson, Andy Dolliff, Kathleen Valenta, Drew Beyer, Marc Borge, Kathy Lampert, Matt Longo, Marc O'Brien, Rachel Rivera-Weaver, Katherine Valenta, Lily Dolliff, (Adam Harp - Treasurer)

Secretary: Sue Jasiak, Call to order at 7:02 pm

Absent: Jenn Vince

Also Present: Kathy Clark, Dan Mottl

Agenda:

I. Formation

Opening Prayer by Rachel R-W

II. Information

- October Minutes – **Motion to approve October 15th minutes with suggested changes by Marc OB, 2nd by Kathy L- Passed**
- Treasurer's Report –operating cash at \$34K as of 10/31, \$6K lower than Sep 2019 and \$27K higher than Oct 2018, year-end projection is \$21K on 12/31/19; Bridge the Gap raised over \$26K (goal was \$30K); about \$79K in EEC organ fund, \$61K of that in CDARs; \$15K of the organ fund balance in the checking acct was just invested in CDARs (leaving about \$3K in the main checking); chose not to renew the \$25K LOC at this time. **Motion to accept the Treasurer's report by Kathleen V, 2nd by Marc OB – Passed**
- Other Banking – Andy D to determine who the signers are on the Safe Deposit box at FNBLG (other than Penny Longo); Marc OB, Adam H, and Sue J changed the GAC account from a passbook to a checking account, added Mark OB and Adam H as signers on the Memorial account and the GAC Scholarship account (Sue J remained as a signer on both), **Motion to remove Bill Hoekwater as a signer on the Memorial account by Kathy L, 2nd by Kathleen V - Passed**
- Altar Guild – the Gospel book cover need repairing or replacing, initial estimate was \$1000, Rev. Dave will research better options; Dossal curtain replacement estimated to cost about \$9300 (won't be needed for about 10 years)
- Building & Grounds – two electrical outlets were installed in rear of church for no charge (saved us \$1435), upstairs fans are scheduled to be replaced for no charge, Troost will engrave the bricks for \$45 per brick, will need to do repairs to the walkway in the Spring estimated at about \$2400, Roofing Solutions will come this Monday to repair leaks and will evaluate condition of Chapel roof to determine if entire roof needs replacing
- Stained-Glass Windows – Kathy Clark met with a representative from Willet-Houser (based in Winona, MN) while he evaluated our stained-glass windows. W-H is digitizing all of their records and will provide us with our original records after they are digitized. W-H definitely does repair though Bode (sp?) repaired the windows last time. One of the windows over the front entrance needs to be re-caulked.

- Province 5 Youth Event – Lily D is helping to plan the event and she wrote an email that went out to all youth and parents in the Chicago diocese! The event is scheduled for 2/28-3/1 and will be held at Bellwether Farm in Wakeman, OH.
- POP – Dan Mottl and Kathy Clark have reached out to FNBLG and the Episcopal Church Building Fund regarding loans and Dan presented various loan options including interest only (would need to pay balloon payment or be refinanced at the end of the term), 3, 5 and 10-year P+I loans and a combo of P+I with a larger payment at the end, the rates that Dan used were from October but rates are expected to fall in the coming months. We should be able to make the April 2020 payment with what we have brought in by then so the loan would likely be needed beginning with the June 30th payment. A call was made to Simon Couture of Casavant and Jeff Weiler (Andy D, Kathleen V, and Dan Mottl were on the conference call together). We asked about several potential cost-saving ideas including scope reduction – organ is on borrowed time, pipework needs to be done, console needs significant repairs even if we don't convert to digital, delay of project would be add (20-30% or \$100-120K to cost of project) delay the wind chest repairs but they would need to be done in about 5 years and that requires removing all of the pipes so that was not really much of a cost-saving option, Casavant & Weiler feel that the scope is reasonable and this rebuild should last another 50 years; Matt L is working on a report that better summarizes our financial position so that we can notify the parish of our progress (with a letter, emails and reports during church), we need to know what we have raised, what we still need and what has been pledged and not collected; Queen of Hearts pot is over \$13K.
- Co-Rectors' Report – Diocesan Convention is 11/22-11/23, Stewardship In-Gathering on 11/24, Thanksgiving service on 11/27 at 7pm, Committee Night on 12/9, Blue Christmas on 12/21 with Remembrance dinner (catered lasagna) at 5pm and service at 7pm – bring a picture of a lost person, dream, etc. Long Shadow event was well attended by community with good discussion, Parish Social was lightly attended but very enjoyable; Church Windows is in the Cloud.

III. Discussion

- Vestry nominations for 2020 are needed, forms will be on the table outside Rev. Ellen's office; please be thinking about possibilities, would like to have a representative from 8am'ers.

IV. Decision

- Judy's computer needs replacing, possibly can get Microsoft Office as a free donation because we are a church, **Motion to spend up to \$800 on a new computer for the Office (includes a donation of approximately \$600 that we have already received) by Andy D, 2nd by Katherine V – Passed**
- We received a gift of \$32,868.92 from Anne Larberg that was left to EEC Altar Guild but there is no specific account for the Altar Guild. Discussion ensued about how best to honor Anne's wishes. **Motion to invest \$9300 (in the Diocesan-run fund) to establish a Vestry-directed fund to replace the Dossal curtain when necessary by Andy D, 2nd by Kathleen V – Passed.**
Motion to divide the remainder of the gift in the following manner: \$10K to the Endowment Fund, \$10 K to POP, and \$3568.92 to Major Maintenance by Marc OB, 2nd by Andy D – Passed.

V. Review of Action Items

- Counting – fine/Closing – new red door with crash bar discussed, hex bar key for crash bar will be attached to the door, this will need to be checked/locked during closing.

VI. Closing Prayer

Ending prayer by Rev. Dave at 9:20pm

Next Meeting: December 17th