



VOLUNTEER SAFETY PROTOCOL

The health and safety of our volunteers is our top priority. The COVID-19 Pandemic requires changes to the Habitat for Humanity of Greater Cincinnati operation, including volunteer procedures. Daily onsite screening process and safety protocols for HFHGC volunteers will go into effect, on Monday, June 1st. If you are entering a Habitat site, the protocols below will apply to you.

Before Arriving:

Volunteers **MUST** sign up for a shift on [Community Connect \(CC\)](#). Construction volunteer opportunities may be lower than our past norm as we anticipate fewer construction sites be active at any one time. To ensure proper social distancing, shift and slot availability are limited to only 10 personnel. Once the available slots are filled, the opportunity will disappear on CC. If individuals have difficulty navigating Community Connect, they can contact Volunteer Services for trouble shooting at volunteer@habitatcincinnati.org. It is no longer possible to volunteer without sign-up via CC. Please do not go to a Habitat location to volunteer without signing up via CC as you will not be able to volunteer.

When Volunteers Arrive:

Construction Volunteer:

- Arrive no earlier than 8:30am to allow staff to prepare for their day. Stay by your vehicle until a staff member is available to screen you.
- The screener will meet you at your vehicle, take your temperature and ask health screening questions about any symptoms experienced in the past 24-48 hours: cough, shortness of breath, difficulty breathing, sore throat, body aches, chills, muscle pain, headaches, new loss of taste or smell, fever of 100.4 F or above.
- You will be permitted on the construction site only if you pass the health screening. If you *do not* pass the screening, you will be asked to go home, and not return until you aren't exhibiting symptoms for 7 days or you have tested negative for COVID-19.
- Upon passing the screening, you will then be permitted to enter the work site. **You must use the provided hand sanitizer, use work gloves, wear safety glasses and have a clean personal cloth mask or disposable mask to enter the site. If you do not follow the above protocol, you will be asked to leave.**

Reduce Your Risk of Coronavirus Infection

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people (6ft or less)
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces regularly.

**Infection control, safety, emergency management and leadership will continue to evaluate these policy changes and will make any needed adjustments based on supply and public health guidelines