

**Michael G. DeGroote School of Medicine, McMaster University
UGME Program, Leadership Position**

Regional Education Lead – UG Pediatrics (WRC) (Revised)

Applications are invited for the position of Regional Education Lead – UG Pediatrics (REL UG Peds) at the Waterloo Regional Campus (WRC) of the Michael G. DeGroote School of Medicine.

The Regional Campuses of the Michael G. DeGroote School of Medicine are distributed campuses for community/rural medical education. A primary goal is to ensure high-quality educational and clinical experiences for undergraduate and postgraduate medical trainees within the communities of Waterloo Wellington Region. The program must meet the standards and expectations of McMaster University and the accrediting bodies and will work to develop interprofessional education.

Responsibilities:

In collaboration with the Regional Assistant Dean for the Waterloo Campus of the Michael G. DeGroote School of Medicine, a physician who has or would qualify for a faculty appointment at McMaster University is needed to fulfill the following leadership responsibilities in UG Pediatrics within the Waterloo Wellington Region:

1. Maintain standards in the program in accordance with accreditation requirements of the Committee on Accreditation of Canadian Medical Schools, and the Liaison Committee on Medical Education and to provide the necessary documentation for accreditation (see “Accountability” below).
2. Recommend and participate in the recruitment, development and assignment of pediatrics clinical preceptors and potential tutors for undergraduate medical education.
3. Develop and coordinate clinical teaching in their specialty at each appropriate hospital or community sites within the Waterloo-Wellington Region. Participate in the specialty’s Undergraduate Education Committee to provide input into the educational program and to ensure educational consistency at all 3 campuses of the Michael G. DeGroote School of Medicine.
4. Participate in the Waterloo Regional Campus Clinical Education Committee and the UGME PUCC meetings (bi-monthly).
5. Provide leadership and ensure that the delivery of the curriculum reflects the context and particular circumstances of the regional campus and the local hospitals.
6. Assist in the development of and delivery of remediation plans for students who have encountered difficulty during the rotation.
7. Mentor students, faculty and staff.
8. Liaise with local hospitals and health care agencies.
9. Work collaboratively with the REL Pediatrics Administrative Assistant (RELA) to deliver the WRC clinical educational experiences.

10. Within the dimensions of the portfolio, actively foster UGME educational and work environments that are equitable and inclusive for all faculty, staff, learners, and visitors; Promote and support efforts to ensure UGME community members are free from harassment and discrimination; Work with university, Faculty of Health Science (FHS), and UGME leadership and staff to address concerns in a timely manner, consistent with a commitment to advance human rights, equity, and inclusive excellence.

Requirements:

1. Faculty appointment in the appropriate clinical department
2. Demonstrated interest in medical education
3. Demonstrated involvement in Waterloo Wellington Region medical community or the broader McMaster communities of MacCARE and Hamilton regions.

Desirable attributes:

1. Familiarity with the Michael G. DeGroote School of Medicine pedagogy and curriculum.
2. Experience as a medical undergraduate and/or postgraduate tutor, instructor, or professional competencies facilitator or is a McMaster graduate
3. Co-leads of 2 or 3 individuals who share the workload would be considered

Time commitment:

The WRC Regional Education Lead – UG Pediatrics has year-round commitments, amounting to an annualized average of one half-day (0.5d) per week. The WRC Regional Education Lead – UG Pediatrics must be both flexible and available to students, faculty, and administration.

Accountability:

This position will work collaboratively with and be accountable to the Waterloo Regional Campus Clinical Education Coordinator and the Regional Assistant Dean.

Term: 3 years, Negotiable; Commencing immediately; Renewable

Stipend: \$20,000 per year

Employment equity recruitment statement:

McMaster University, Waterloo Regional Campus is located on the traditional territories of the Neutral, Anishinaabe and Haudenosaunee peoples.

The diversity of our workforce is at the core of our innovation and creativity and strengthens our research and teaching excellence. In keeping with its Statement on Building an Inclusive Community with a Shared Purpose, McMaster University strives to embody the values of respect, collaboration, and diversity, and has a strong commitment to employment equity.

The University seeks qualified candidates who share our commitment to equity and inclusion, who will contribute to the diversification of ideas and perspectives, and especially welcomes applications from indigenous (First Nations, Métis, or Inuit) peoples, members of racialized communities, persons with disabilities, women, and persons who identify as 2SLGBTQ+.

Applicants requiring any form of accommodation throughout the selection process are asked to contact the Waterloo Regional Campus, c/o Tami Everding (everda@mcmaster.ca) or 519-885-5426 x21112.

Applications will be treated in the strictest confidence and should include a letter of interest and curriculum vitae in electronic format received by **12pm (noon) Wednesday May 7, 2025** and sent to:

Dr. Margo Mountjoy, Regional Assistant Dean

mountjm@mcmaster.ca

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