



Points of Contact

Please direct questions or concerns about the following topics to:

<u>Types of Questions</u>	<u>Role/Person</u>
Classroom content and/or instruction Occurrences in the classroom Class work Behavioral concerns from the classroom Teacher and classroom expectations General questions	Teachers Lower school, middle school, upper school
Social issues Adjustment issues, especially for new students Teacher issues General questions	Upper School Advisors Scott Andrews – sandrews@capecodacademy.org Josh Blaylock – jblaylock@capecodacademy.org Nancy Boyle – nboyle@capecodacademy.org Jessica Durfey – jdurfey@capecodacademy.org Amanda Hall – ahall@capecodacademy.org John Lombardo – jlombardo@capecodacademy.org Jan Rapp – jrapp@capecodacademy.org Peter Saltzman – psaltzman@capecodacademy.org Abby Wood – awood@capecodacademy.org Adam Rose – arose@capecodacademy.org Middle School Advisors Jess Barbieri – jbarbieri@capecodacademy.org Jeff Conlon – jconlon@capecodacademy.org Alex Hagler – ahagler@capecodacademy.org Deb Hobday – dhobday@capecodacademy.org Phil Kenney – pkenney@capecodacademy.org Keith Lewison – klewison@capecodacademy.org Christian Sears – csears@capecodacademy.org Cory Warren – cwarren@capecodacademy.org Paula Wiley – paulawiley@capecodacademy.org
Student issues that include but are not limited to: behavior, dress code, social issues, adjustment issues, teacher/student relations, student activities, student expectations, academic integrity Liaison between: <ul style="list-style-type: none"> ● teachers and students ● teachers, parents, students ● teachers, parents, students, administration 	Director of Campus Life and Student Experience Phil Kenney pkenney@capecodacademy.org
Athletic games and practices Transportation Coach/student relations Extracurricular requirement Athletic-related issues (social, adjustment, expectations)	Director of Athletics Jeff Conlon jconlon@capecodacademy.org



Curriculum Programming Student schedules Assessments and exams Course content	Director of Curriculum and Programming Nancy Boyle nboyle@capecodacademy.org
Learning support for students in grades 5-12 Recent evaluations Current learning plans	Learning Specialist Amy Powers apowers@capecodacademy.org
College counseling	Director of College Counseling & Special Events Meg Farley mfarley@capecodacademy.org
Learning Support for students in grades K-4 Recent evaluations Current learning plans	Learning Specialist Mary Gail Wareham mgwareham@capecodacademy.org
Admissions inquiries Parent Association liaison Enrollment contracts	Admissions and Advancement Associate Katie Newhall knewhall@capecodacademy.org
Admissions inquiries COVID-19 protocols Grant opportunities	Associate Director of Admissions & Advancement Ian Carr iancarr@capecodacademy.org
Newsletter submissions Social media questions	Director of Marketing & Communications Martha Popoloski mpopoloski@capecodacademy.org
Annual fund contributions Gifts	Advancement Office Hellie Swartwood hswartwood@capecodacademy.org
Buildings & grounds issues Maintenance	Facilities Director Joe Flynn bgdirector@capecodacademy.org maintenance@capecodacademy.org
Tuition SMART Tuition Billing	Business Office Christine Coryer ccoryer@capecodacademy.org
Student absence, dismissals, illness Operational questions Message/information for students	Reception Office Carol Williams reception@capecodacademy.org
Student illness or injury: new diagnosis Physical restrictions Underlying medical conditions COVID-19 status	Health Office Kari Rowland nurse@capecodacademy.org
Unresolved issues or concerns after discussion at other levels (teacher, student, school-wide expectations, etc.)	Associate Head of School Lisa Kowaleski lkowaleski@capecodacademy.org
Unresolved issues or concerns after discussion at other levels; financial questions, advancement	Headmaster Jeffrey Thompson jthompson@capecodacademy.org