



# ROCHAMBEAU

THE FRENCH INTERNATIONAL SCHOOL

Hello Rochambeau parents,

We will be using the SNAP Health Portal to keep accurate records for students who have received their COVID-19 vaccine dose(s). This portal is very easy to use and you can upload a photo or scan of your vaccination card using your mobile phone or computer.

Follow these instructions to upload your vaccination card into the SNAP Health Portal system:

1. Login to <https://www.studentehr.com> using your login information and password.
2. On the left menu, click on “Forms”

**SNAP**  HEALTH PORTAL

Health Record	Demographics
Demographics	This page displays basic student de * Some features may not be available bas
Contacts	
Health Conditions	
Vaccines	
Medications	
Charts	
Screenings	
Letters	
Messages	
<b>Forms</b>	<b>Enrollment</b> <b>Grade:</b> NG  <b>Place of Birth:</b> <b>Race:</b> <b>Primary Address:</b> , <b>Primary Phone:</b>  <b>Insurance Information</b> <b>Company:</b> <b>Owner:</b>



3. Under the title **STUDENT IMMUNIZATION CERTIFICATE**, click on the “Return Now” button

Health Record	Forms		
Demographics	This page shows all forms and handouts used by the school health office. You may be asked by the health office to read, sign or fill out these forms.		
Contacts	Clicking the <b>Return Now</b> button will allow you to sign or submit a return form.		
Health Conditions	<ul style="list-style-type: none"><li>• If you filled out and saved a form, select <b>Submit return for</b>, then browse to the form you saved and click <b>Open</b>.</li><li>• If the form did not need to be filled out, select <b>Sign Only</b> and then select <b>Approve</b> or <b>Decline</b>. You may also opt to enter related comments under <b>Reason for Approving/Declining</b>.</li></ul>		
Vaccines			
Medications			
Charts			
Screenings			
Letters			
Messages			
Forms			
	Title	Revised	Notes
	All Students I Tous les élèves : STUDENT IMMUNIZATION CERTIFICATE	3/27/2019 12:25:59 PM	This form should be used for documenting all required vaccines. Preschool through 12th grade I Maternelle au Terminale.
	Grades 1st-12th I CP-Terminale : RECORD OF PHYSICAL EXAMINATION (Health Assessment)	4/15/2019 12:59:02 PM	Health assessment or physical exam for 1st to 12th grades I CP to Terminale students. A portion is completed by the parents and a portion is completed by your child's health care provider. A physical exam is required upon entry to school and again when entering 1st, 7th, and 10th grade. This exam needs to be within 9 months of the

4. At this point you will select “Choose File” to upload your vaccination card from your computer or mobile device.

The screenshot shows a 'Return Form' dialog box. At the top, it says 'Submit return for All Students / Tous les élèves : STUDENT IMMUNIZATION CERTIFICATE'. Below this, there are three radio buttons: 'Choose File' (which has a red circle around it), 'Sign Only', and 'Approve' (which is selected). There is also a 'Decline' option. Below these buttons is a text input field labeled 'Reason for Approving/Declining (optional)'. At the bottom of the dialog box are two buttons: 'Cancel' and 'Return Now' (which is highlighted with a red arrow).

Thank you for your help, and please do not hesitate to contact us if you have any

questions. [nurse@rochambeau.org](mailto:nurse@rochambeau.org)



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THE FRENCH INTERNATIONAL SCHOOL

Bonjour,

Nous allons utiliser le portail de santé SNAP pour garder la trace des élèves qui ont reçu leur vaccin COVID-19. Ce portail est facile à utiliser et nous vous recommandons vivement de prendre une photo de votre carte de vaccination à l'aide de votre téléphone ou simplement de scanner votre carte de vaccination sur votre ordinateur.

Suivez les instructions ci-dessous pour télécharger votre carte de vaccination dans le système SNAP Health Portal.

1. Connectez-vous à <https://www.studentehr.com> en utilisant vos informations de connexion et votre mot de passe.
2. Cliquez sur "Forms"

**SNAP** HEALTH PORTAL

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Messages	
<b>Forms</b>	

A black arrow points from the word "Forms" back towards the "Forms" link in the list above.



3. Sous le titre **STUDENT IMMUNIZATION CERTIFICATE**, cliquez sur le bouton "Return Now".

Health Record	Forms		
Demographics	This page shows all forms and handouts used by the school health office. You may be asked by the health office to read, sign or fill out these forms.		
Contacts	Clicking the <b>Return Now</b> button will allow you to sign or submit a return form.		
Health Conditions	<ul style="list-style-type: none"><li>• If you filled out and saved a form, select <b>Submit return for</b>, then browse to the form you saved and click <b>Open</b>.</li><li>• If the form did not need to be filled out, select <b>Sign Only</b> and then select <b>Approve</b> or <b>Decline</b>. You may also opt to enter related comments under <b>Reason for Approving/Declining</b>.</li></ul>		
Vaccines			
Medications			
Charts			
Screenings			
Letters			
Messages			
Forms			

4. À ce stade, vous devez sélectionner "Choose File" pour télécharger votre carte de vaccination depuis votre ordinateur.

Return Form

Submit return for All Students | Tous les élèves : STUDENT IMMUNIZATION CERTIFICATE

Choose File (no file selected)

Sign Only

Approve  Decline

Reason for Approving/Declining (optional)

Cancel    Return

Nous vous remercions de votre aide , n'hésitez pas à nous contacter si vous avez des questions.  
nurse@rochambeau.org