

To use this tool, follow these steps:

For each of the five collaboration skill areas, you must complete two parts to the reflection:

1. Select the level (Column 2) that best reflects your **current** ability (up to and including the Group 3 Project experience) and **explain why you chose this level** with **concrete details that illustrate your insight/point** (Column 3).

2. **Also in Column 3** - briefly describe how this category contributes to your understanding (now at the end of the course) of what it takes to start a business.

Collaboration	My level is...	Post-project reflection <i>1. What evidence from your work can you use to support choosing this level? If you feel you have improved, why do you think that? If you didn't, what do you think limiting factors may have been? (w/ you, w/ the group OR overall w/ the course?)</i> <u>AND</u> <i>2. How does this category contribute to your understanding of what it takes to start a business?</i> **YOUR ANSWERS HERE SHOULD BE SIGNIFICANT - Type more than just two or three sentences.
<p>Self-Awareness & Personal Responsibility Do I:</p> <ul style="list-style-type: none"> • reflect on past experiences to think about my: • Strengths • Interests • Experiences <p>... when planning group tasks and working on my part?</p> <ul style="list-style-type: none"> • volunteer to take on tasks based on my strengths and interests? • complete the tasks I am assigned? • contribute to group equity? 	<p>Emerging</p> <p>Developing</p> <p>Applying</p> <p>Extending</p>	

<p>Communicating</p> <p>Do I:</p> <ul style="list-style-type: none"> • Listen with curiosity? • Offer my ideas clearly? • Share and elaborate on my perspective and invite others to do the same? • Offer validation and feedback? • Encourage the participation of all group members by offering time to think, asking probing questions & redirecting ideas? 	<p>Emerging</p> <p>Developing</p> <p>Applying</p> <p>Extending</p>	
<p>Decision-Making & Problem Solving</p> <p>Do I:</p> <ul style="list-style-type: none"> • Value perspectives of others? • Help create and follow a process for sharing and evaluating ideas and arriving at consensus? • Work with others to resolve conflicts between group members? • Work with others to resolve my personal challenges? 	<p>Emerging</p> <p>Developing</p> <p>Applying</p> <p>Extending</p>	
<p>Contributing & Supporting</p> <p>Do I:</p> <ul style="list-style-type: none"> • Contribute to group expectations by providing feedback on the work and ideas of others? • Complete my tasks? • Assess our results? • Consider other approaches that could develop my learning and improve the group performance? 	<p>Emerging</p> <p>Developing</p> <p>Applying</p> <p>Extending</p>	
<p>Monitoring & Adapting</p> <p>Do I:</p> <ul style="list-style-type: none"> • Help the members of my group evaluate our process and progress? • Determine when and how we should modify our approach to benefit the group? • Work with group to adapt group norms, roles, strategies to optimize our effort and the group dynamic? 	<p>Emerging</p> <p>Developing</p> <p>Applying</p> <p>Extending</p>	