



RESEARCH PROGRAM

2020 LETTER OF INTENT (LOI) GUIDELINES AND REQUIREMENTS

Each letter of intent (LOI) submitted to the Alport Syndrome Foundation and its funding partners must be no more than 2 pages in length; single sided, using a font size of 12 points, and with margins of 1" excluding official letter heads and footers. In addition to the 2 pages of content, each LOI *must* contain the following elements to be considered complete:

1. A succinct, properly descriptive title for the research project for which funding is being requested.
2. For the individual who be the principal investigator:
 - a. A complete standardized NIH (National Institutes of Health of the United States of America) format Biographical Sketch ("Biosketch").
 - b. Their name, title, address, email address, telephone number, and institution.
 - c. A dated signature.
3. A list of three individuals (names, titles, addresses, email addresses, telephone numbers) who would be appropriate reviewers for this research. These individuals must be qualified to review the application, have not worked with the principal investigator during the last three years, and do not have a conflict of interest.

The 2-page (maximum) body of the LOI is *suggested* to contain the following descriptive elements:

1. Why the work is important to advancing novel treatments of individuals with Alport syndrome.
2. The objective and/or what hypotheses will be tested in the research.
3. How the research will be accomplished.

4. Why the principal investigator's lab or proposed resources are particularly well suited to conduct the research.
5. References to background work that this proposed research potentially builds upon.

The clarity, organization, and final presentation of the LOI will be considered an important aspect in the review process. While the independent peer reviewers of the LOI will be, by definition, research peers, it is recommended that the content of the LOI remain accessible to a lay reader with some familiarity of Alport syndrome.

Please take careful note of the following conditions:

- Only LOIs written in English can be considered.
- Incomplete LOIs will not be accepted.
- Submission of an LOI is not a submission of a full research proposal.
- Submission of an LOI is a prerequisite to candidacy for invitation to submit a full research proposal.
- Only those applicants who are successful at the LOI review stage will be eligible to submit a full research proposal.
- Submission of a full research proposal will not be considered a substitute for submission of an LOI.

Send a completed LOI in .pdf format via email by 5:00PM (Massachusetts Time/EST) on Friday, February 7, 2020 to: André Weinstock, Research Committee Chair, Alport Syndrome Foundation
research@alportsyndrome.org

THERE WILL BE ABSOLUTELY NO EXTENSIONS OF THE DEADLINE. Submission by fax will not be accepted. No telephone inquiries please.

Alport Syndrome Foundation will notify the principal investigator within 14 days of receipt of the LOI. Those LOIs received by the deadline will be reviewed by a special joint peer review committee and be scored on the basis of:

1. Importance and Impact: The extent to which the research outlined could make a significant contribution to improving the lives of patients and families with Alport syndrome.

2. Feasibility: The qualifications of the investigator(s) to carry out the proposed work based on expertise, experience, commitment; as well as the availability of all the elements required for the project (such as technology, reagents, and human and/or animal subjects).
3. Prospect of Long-Term Funding: The likelihood of subsequent funding (governmental, industrial, or private) for any potential follow-on work if appropriate.

Notification of the decision regarding whether an invitation to submit a full research proposal will be sent by email by March 6, 2020.

All decisions are final. Requirements for full proposals are not the same as those of the LOI.