February 1, 2024

Dear Christ the King Parents,

What an exciting time to be a Christ the King Raider! As we look ahead to the 2024-2025 school year, I find myself reflecting on how marvelous our community is. Your support and willingness to work alongside our amazing teaching staff have given us the opportunity to serve the best families and children daily and we thank you for your commitment to Christ the King.

As we look to the next year, we are dedicated to continuously improving upon the wonderful things we have going on within our walls. Over the past year our student body has grown 6.4% and we have a waitlist from grades K-5. We have plans to upgrade our curricular materials enhancing academic rigor and research-based teaching practices. We will take advantage of the opportunity to keep staff who came on board to rectify academic deficiencies experienced during the Covid-19 pandemic. Lastly, we will continue to grow our community and instill the love of Jesus in the hearts and minds of our young learners. What a tremendous gift it is to abundantly provide such an impactful education to so many wonderful families.

Over the course of the last month, the School Advisory Council and the Finance Council have assessed the budget and tuition at Christ the King. After vigorous discussion and careful study, they have unanimously approved an increase in tuition. The new tuition amount is $6720 per student, the cost for those families who prepay the tuition is $6458, a savings of $262. Please be advised that the new amount is calculated based upon the *cost per pupil to educate,* which is the smart, fair and responsible way to set tuition. Just as households need to live within their means, so too are we able to do the same.

Our dedication to providing a challenging and fruitful education is paramount. We want this top-notch education to be an affordable option for all families. Each family has a different financial circumstance that will be impacted by this increase. In the event that you would like to apply for *financial aid*, we have money that is available to help offset the increase, if you qualify. Please see the Financial Aid form in the registration packet for more information.

We encourage you to call, visit, and inquire about the potential impact of the increase on your family. Thank you for your continued support of our amazing school community. We are here to collaborate with you in making Christ the King all that it can be for your child(ren) and family.

Many Blessings to You,

Colleen M. O'Neil

Principal

IMPORTANT DATES:

February 1: Registration begins for current students

February 23: **Gradelink enrollment forms & registration fees due for both preschool and K-8 families**

February 26: Registration opens up to new students

May 3: EdChoice applications due to school office

May 3: Financial Aid form due to school office if applying. Forms available upon request.

June 14: Financial Aid awards will be communicated.

June 14: Tuition invoices will be mailed to families not applying for EdChoice.

July: First FACTS payment (if requesting payment plan)

***Invoices will be sent to families not applying for EdChoice by June 14. Families applying for EdChoice will receive an invoice once the scholarship amounts are determined.**

ENROLLMENT INSTRUCTIONS – GRADES K-8

*If you have an incoming kindergarten student, we advise you register as soon as possible due to classes filling to capacity early. Enrollment will open to outside families beginning on **February 26**. Your child's enrollment is not guaranteed if the below items are not completed by the due date.

The following must be completed to enroll your child for the 2024-2025 school year.

☐ Online Enrollment Form (on Gradelink) (by **2/23/24**)

- Login to your Gradelink account. On the left side, click "Re-enrollment". Update any information that has changed.

If you have a new student to enroll, near the top, there's an option to add a new student.

*Note: The easiest way to complete the enrollment form is on a laptop, desktop, or tablet. The Gradelink app or mobile devices **do not** have the capability for users to fill out the form.

☐ Registration Fee ($220) (by **2/23/24**)

- Cash, check (written to Christ the King School), or money order are accepted in the school office. Payments are **not** available online.

- The $220 is per family, not per student. If you have two or more students in grades K-8, your fee total is still $220.

$100 registration fee / per student must be made by preschool families ONLY.

CHRIST THE KING SCHOOL
TUITION RATES FOR 2024-2025
GRADES K-8

Non-Prepaid Rates	**Prepaid Rates**
1 child $6,720	1 child . . . . . $6,458 *applies if paid within 30 days of invoice date

Please see Options for Tuition Payment sheet for more information on Financial Aid.

Additional Fees (Kindergarten – 8th Grade)

Registration Fee (per family) $220

Kindergarten – 8th Grade Families: A **$220 registration fee** is due at the time of registration. In order to receive the prepaid tuition rate the balance of tuition and registration fees must be paid within 30 days if invoice date.

Full payment may be made with Visa or MasterCard, **but will not qualify for the prepaid rate**. FACTS plan participants will be billed at non-prepaid rates. FACTS accepts ACH payments (automatically paid from your checking or savings account) or credit card payments (American Express, Discover, and MasterCard). A convenience fee applies to FACTS credit card transactions. **The FACTS plan begins in July, 2024 and ends in April, 2025.**

(SEE REVERSE SIDE FOR PRESCHOOL RATES)

CHRIST THE KING SCHOOL
PRESCHOOL TUITION RATES FOR 2024-2025

3 Year Old (2 day – T/TH)
**must be 3 by August 1*

Half Day (Non-Prepaid) $2,188.00
Half Day (Prepaid) $2,103.00

Full Day (Non-Prepaid) $2,688.00
Full Day (Prepaid) $2,583.00

4 Year Old (3 day – M/W/F)
**must be 4 by August 1*

Full Day (Non-Prepaid) $4,032.00
Full Day (Prepaid) $3,875.00

4 Year Old (5 day)
**must be 4 by August 1*

Full Day (Non-Prepaid) $6,720.00
Full Day (Prepaid) $6,458.00

Registration Fee = $100 per child

A non-refundable fee of **$100 per child** is due at the time of registration to reserve your child's spot in the Preschool program. This amount will go towards preschool activities throughout the school year.

In order to receive the prepaid tuition rate the balance of tuition is due within 30 days of invoice date, by cash, check or money order. Full payment may be made with Visa or MasterCard, **but will not qualify for the prepaid rate**. FACTS plan participants will be billed at non-prepaid rates. FACTS accepts ACH payments (automatically paid from your checking or savings account) or credit card payments (American Express, Discover, and MasterCard). A convenience fee applies to FACTS credit card transactions. **The FACTS plan begins in July, 2024 and ends in April, 2025.**

Please visit the school office or contact Mary Beth Rossler at mrossler@cktoledo.org for the registration form.

Options for Tuition Payment (Grades K-8)

Working in partnership with parents, whom are the primary educators of their children, local Catholic parishes work to provide an affordable Catholic education to young people in our school communities. Therefore, families are eligible to apply for scholarships and financial aid provided that they meet the requirements of each.

1. The lump-sum payment (prepaid), is due within 30 days of invoice date. This plan is the lowest cost to the family as there are no fees attached.

2. The FACTS monthly payment plan spreads the cost of tuition over ten payments, beginning in July *unless otherwise noted. Payments are deducted from a bank account specified by the family through the FACTS Tuition Plan. Families will be charged the non-prepaid tuition rates to participate in this plan. The school office will send more directions on how to set up a payment plan when your family receives your tuition invoice.

Ed Choice Scholarships

EdChoice Traditional Scholarship - Offered by the Ohio Department of Education, this scholarship is for students from underperforming public schools. The scholarship pays up to $6,166 per student toward the tuition at a private school. The scholarship is renewable each year provided that the student complies with academic testing, school attendance, and home residence. Complete details and forms are available at http://www.ode.state.oh.us ,
For 2024, all paperwork must be returned to the school office no later than May 3.

EdChoice Expansion (Income-Based Scholarship) - Offered by the Ohio Department of Education, this scholarship is for ALL Ohio students who will be entering grades K-12. The scholarship pays up to $6,166 per student toward tuition at a private school, and for families who meet federal low income status, this fulfills the student's tuition requirement. The scholarship is renewable each year. Complete details and forms are available at http://www.ode.state.oh.us , beginning in February. For 2024, all paperwork must be returned to the school office no later than May 3.

Financial Aid Opportunities

We appreciate your desire and vested interest in providing a Catholic education for your children. We understand that the price of receiving a Catholic education can be costly, and while the value is great, it can cause a financial burden in order to make ends meet.

Please turn this page over for additional financial aid options.

(OVER)

Christ the King Financial Aid

As Roman Catholics, and parishioners of Christ the King, we believe the demonstration of our commitment to our faith is shown through our offerings of time, talent, and treasure for our parish community at large. To help keep tuition costs lower, the parish then offers assistance to help keep tuition costs lower and manageable for our families. Forms are available upon request.

To apply for Christ the King Financial Aid, the following steps must be complete by **May 3**:
1. Visit https://www.dotsgo.org/apply-for-a-scholarship Click the form to apply.
2. Request Financial Aid Form from school office.
- Return complete form & copy of your family's 2023 Federal Income Tax Return Forms (1040)

Awards will be determined and communicated to families by June 15.

Other Tuition Assistance Opportunities

The Mustard Seed Education Foundation - These scholarships are intended for families *not eligible* for EdChoice scholarships. The Mustard Seed Foundation's mission is to help committed Catholic families achieve the dream of sending their children to a Catholic grade school. Three different scholarships are offered (two of them are renewable). You may find more information and apply at mustardseededucation.org The deadline to apply is May 31, 2024.

Scrip Program - Available to parishioners and school families of Christ the King. The program offers "scrip" or coupons purchased by members, then used as payment at a variety of retailers in the area. 80% of earnings will be retained by the family for credit to your tuition account; 20% will be retained by Christ the King Parish. Please contact SCRIP@cktoledo.org for more information.

If you have any further questions, please contact Mary Beth Rossler at mrossler@cktoledo.org or 419-475-0909.

Christ the King Financial Aid Application – Grades K-8

PLEASE **PRINT** YOUR RESPONSES BELOW – APPLICATIONS DUE FRIDAY, MAY 3.

Children Name and Grade for 2024 – 2025 School Year

1) _____ 2) _____

3) _____ 4) _____

Parent 1

Name:_____

Employment Status: _____ Occupation: _____

Employer: _____ Relationship to student(s): _____

Marital Status: _____ Address: _____

Annual Household Income (Gross) _____ # of people in household: _____

# of children attending other tuition based schools _____ Are you Catholic? (Yes / No) _____

Christ the King Parishioner (Yes / No) _____

Member at another parish? (Yes / No) If yes then name of parish_____

Parent 2 (*If different from Parent 1)

Name:_____

Employment Status: _____ Occupation: _____

Employer: _____ Relationship to student(s): _____

Marital Status: _____ Address: _____

Annual Household Income (Gross) _____ # of people in household: _____

# of children attending other tuition based schools _____ Are you Catholic? (Yes / No) _____

Christ the King Parishioner (Yes / No) _____

Member at another parish? (Yes / No) If yes then name of parish_____

Please check the following to ensure your Christ the King Financial Aid application is complete:

- ☐ Filled out application form on dotsgo.org
- ☐ Attached Federal Income Tax Return Form (1040) to this form
- ☐ *Ohio residents only*: EdChoice paperwork submitted to school office.

***Your Christ the King Financial Aid form will not be reviewed until the above items are complete, along with this form.**

***If your family is currently in a difficult financial situation, please attach a note explaining.**

Frquently Asked Questions

How do I re-enroll my student for next school year? – Login to Gradelink with your account information you used the prior year. There will be a button to re-enroll on the side.

When is registration due? – The Gradelink enrollment forms and registration fees are due by February 23. This will ensure your child's spot is reserved. Spots will be available to new families beginning on February 26.

I have a new student to enroll. How do I fill out the Gradelink form? – When you login to Gradelink, there should be an option to enroll a new student near the top.

I lost my Gradelink login. How do I find it? – Contact the school office. We can send you your family login information.

The enrollment form on Gradelink is not working. What do I do? – Are you using a phone? That may be the issue. The Gradelink enrollment form is not compatible on mobile devices. The form is compatible on a desktop, laptop, or tablet. The form may take a few moments to load when you first pull it up.

How much do I owe for registration fees? – If your students are in K-8, your total is $220. The fee is per family. If your students are in preschool, the fee is $100. The preschool fee is per student.

If I have a preschool student and K-8 student, how much do I owe for registration fees? – You will owe $320. If you pay by check, the total can be written on one check if you prefer.

I have two preschool students. How much do I owe for registration fees?– You will owe $200. The preschool fee is per student.

Can I pay my fees online? – No. The school office accepts cash, check, or money order.

What scholarships am I able to apply for? – K-8 families who live in Ohio are able to apply for the EdChoice scholarship. All families (including K-8 Michigan families) are able to apply for Christ the King Financial Aid. All financial aid requests are due to the school office by May 3.

When are scholarship amounts determined? – Christ the King Financial Aid will be determined by June 15. EdChoice renewals are awarded by mid-July. New EdChoice scholarship awards will vary depending on order of receipt at the Ohio Department of Education.

Will I need to pay a difference in tuition if my student receives a scholarship? – Yes. Tuition invoices will be mailed upon scholarships being awarded. Tuition will not be charged to families who are at 200% or below of the Federal Poverty guidelines.

How do I pay tuition? – A family may prepay tuition within 30 days of invoice date or pay monthly via FACTS Tuition Management.

My family is struggling financially this month. Are we able to delay a payment on FACTS? – Please contact the school office.

I know a family who is interested in sending their children to CK. Who can they reach out to? – Please have them contact the school office.

EDCHOICE SCHOLARSHIP INFORMATION

RENEWAL INSTRUCTIONS

1. Complete registration form on Gradelink *this must be complete on a desktop, laptop, or tablet. Mobile phones do not pull up the re-enrollment form.

2. $220 registration fees - cash, check, or money order are accepted in the school office. Fees are not able to be paid online. The fee is per **family**, not per student.

**EdChoice paperwork will not be submitted until the above two steps are complete.*

3. Renewal form (available online at Education.Ohio.gov – Topics > Other Resources > Scholarships)

4. Copy of a current utility bill with your name & address listed **TWICE**.
*if you do not have a utility bill in your name, please refer to the Acceptable Proof of Address Found on the Ohio Department of Education's website.

***Families who submitted their income documents to the Ohio Department of Education to apply for the Expansion scholarship last year are NOT required to submit income documents again this school year. Your family is locked in at the income level from when you first apply. ONLY re-submit your income documents if you believe your family falls in a lower income bracket from the time you first applied.**

There will be a balance due for tuition for the 2024-2025 school year. Christ the King Financial Aid is available by request and will be determined by June 15.

Invoices will be sent upon EdChoice being awarded. If you wish to prepay, the tuition balance will be due within 30 days of invoice date.

If your family is at or below 200% of the Federal Poverty Guidelines, you will not be charged a difference in tuition. Your family's income must be verified through Christ the King Financial Aid.

Please e-mail EdChoice paperwork to Mary Beth Rossler (mrossler@cktoledo.org) or submit to the school office no later than Friday, May 3.

TURN PAGE FOR NEW STUDENT APPLICATION INSTRUCTIONS

NEW STUDENT – EDCHOICE INSTRUCTIONS

1. Complete registration form on Gradelink *this must be complete on a desktop, laptop, or tablet. Mobile phones do not pull up the enrollment form.

2. $220 registration fees - cash, check, or money order are accepted in the school office. Fees are not able to be paid online. The fee is per **family**, not per student.

**EdChoice paperwork will not be submitted until the above two steps are complete.*

3. Request form (available online at Education.Ohio.gov – Topics > Other Resources > Scholarships)

4. Copy of a current utility bill with your name & address listed **TWICE**.
*if you do not have a utility bill in your name, please refer to the Acceptable Proof of Address

5. Copy of your child's birth certificate

(Steps 2-5 must be submitted to the school office)

6. ***Income verification – this must be completed online by you if you are applying for EdChoice Expansion. Please follow the Income Verification Guide (available online Education.Ohio.gov – Topics > Other Resources > Scholarships > EdChoice > Resources). **Please submit your income documents as soon as possible. This is often delays awarding scholarships.**

***If you have a student in your family who was awarded EdChoice Expansion last school year, you are NOT required to submit income documents again this school year. Your family is locked in at the income level from when you first apply. ONLY re-submit your income documents if you believe your family falls in a lower income bracket from the time you first applied.**

There will be a balance due for tuition for the 2024-2025 school year. Christ the King Financial Aid is available by request and will be determined by June 15.

Invoices will be sent upon EdChoice being awarded. If you wish to prepay, the tuition balance will be due within 30 days of invoice date.

If your family is at or below 200% of the Federal Poverty Guidelines, you will not be charged a difference in tuition. Your family's income must be verified through Christ the King Financial Aid.

Please e-mail EdChoice paperwork to Mary Beth Rossler (mrossler@cktoledo.org) or submit to the school office no later than Friday, May 3.

EDCHOICE FREQUENTLY ASKED QUESTIONS

What is the difference between Traditional EdChoice and EdChoice Expansion? Traditional EdChoice is based on your address and the designated public school your student would attend. EdChoice Expansion is based on your total household income.

Do I need to submit proof of income?

Traditional EdChoice families are **not** required to submit their income documents.

EdChoice Expansion renewals are **not** required to submit their income documents. If your family received a partial scholarship and believe your family would receive a higher award this year, you may resubmit your income documents (Be careful with this! If you choose to resubmit, you will be locked in at the income level proven on the documents you submit. There is no "undo" option).

EdChoice Expansion – new submissions who do not have any siblings on the scholarship will need to submit income documents to be verified.

Will I need to pay a difference in tution? Yes. The school will send an invoice once award amounts are determined. Families who are at or below 200% of the Federal Poverty level will not be charged the difference.

Is there additional assistance on top of EdChoice? Yes. Please request a Christ the King Financial Aid form from the school office.

What is required to renew a scholarship? You will need to submit a renewal form, copy of a current utility bill (with your name and address listed twice), complete the Gradelink enrollment form, and submit the $220 registration fees. Families are at risk of losing their scholarship if their student exceeds 20 unexcused absences in the previous school year.

Do I submit the renewal paperwork online? No. The renewal form and utility bill must come to the school.

I am having trouble submitting my income documents online. Are you able to help? Unfortunately, the school is unable to help with this aspect. We do not have access to the same online system your family does. If you need assistance, please reach out to EdChoice@education.ohio.gov // 614-728-2743 or 877-644-6338.

When will I find out if my student is awarded a scholarship? Renewal scholarships are typically determined in July. New scholarship award dates vary. The timing mostly depends on the order income documents are submitted to the Ohio Department of Education.

I do not have a utility bill in my name. Is there another option for submitting proof of address? Yes. You will need to submit ***all three*** of the following:

a. A signed and notarized statement from the person (i.e., third party) with whom the parent/guardian and student live or from whom they rent that confirms that they reside at the address. This letter must be from the third party, not the parent/guardian.

b. A copy of a current utility bill in the name of that third party.

c. A copy of a piece of current business type mail in the name of the parent/guardian. Business mail would be items such as pay stubs, car notes, car insurance, monthly bank statements, or official documents from a government agency. It must be a business with which the parent/guardian is currently doing regular business.

I am divorced father and interested in applying for EdChoice for my student. How do I go about that? The Ohio Department of Education will allow fathers to apply for EdChoice scholarship if a custody document stating the student resides with the birth father (and attends school at CK), along with all of the other renewal or request documents are submitted.

Your Taxes. Their Tuition.

Our Future.

New Opportunity to Support Our CK Students!



Ohioans can now receive a **100% dollar for dollar tax credit** up to $750 for donations to the **Diocese of Toledo Scholarship Fund (DOTSF)**. If you are filing a joint return and both you and your spouse make eligible donations, each of you can claim this tax credit up to $1,500 total. (*See reverse for more.*)

Donations to the **Diocese of Toledo Scholarship Fund** may be earmarked for **Christ the King School** to be awarded as need-based scholarships to our parish school students. This is a great opportunity for you to provide tuition assistance for families who wish to send their children to our school!

Your Support

- Directly impacts a family's ability to afford a Catholic education.
- Helps provide high-quality Catholic education to more children.
- Can be directed to Christ the King School.
  (*Our families must apply in order to be considered for a scholarship.*)
- Allows you to choose what your tax dollars support.

It's Quick. It's Easy. We are here to help!

Visit: **www.dotsgo.org** ▪ Call: **419-244-6711** ▪ E-Mail: **jjohnson@toledodiocese.org**

What is the Diocese of Toledo Scholarship Fund (DOTSF)?

The Diocese of Toledo Scholarship Fund (DOTSF) is a Scholarship Granting Organization (SGO) registered with the State of Ohio's Attorney General's Office. DOTSF is a registered non-profit 501(c)3 organization that collects funds to assist students in grades K-12 to attend non-public schools within the Diocese of Toledo. 100% of the donations received will be awarded in the form of scholarships.

Is the Diocese of Toledo Scholarship Fund part of the Diocese of Toledo?

The DOTSF is a separate 501(c)3 organization under the auspices of the Diocese of Toledo. This organization is not the same as the One Faith, Many Blessings fund, the Annual Catholic Appeal, the Living Christ Diocesan Capital Campaign, or other parish endowments and scholarship funds. However, these funds directly benefit students in the Catholic schools within the Diocese of Toledo.

What is a Scholarship Granting Organization (SGO)?

In the State of Ohio, a Scholarship Granting Organization (SGO) is a non-profit 501(c)3 organization that receives contributions from individual donors and grants educational scholarships to eligible students K-12 in Ohio. Individuals and entities that contribute to SGOs participating in the program can receive a tax credit. The SGO program was enacted in 2021 as part of Ohio House Bill 110 and is overseen by the Ohio Attorney General.

How do I donate to this fund?

It's easy to donate! Visit **www.dotsgo.org** and click the **"Donate"** button. You can select to donate online or mail a check addressed to: Diocese of Toledo Scholarship Fund, 1933 Spielbusch Ave., Toledo, Ohio, 43604. Following your donation being processed, you will receive a donation receipt and a letter of acknowledgement for the tax credit. In both instances, you may designate your donation to a particular Catholic school or select "greatest need" for students throughout the Diocese of Toledo.

What is the difference between a tax credit and a tax deduction?

A tax credit directly reduces the amount you owe in taxes. A tax deduction reduces your taxable income. A tax deduction does not provide a dollar-for-dollar benefit. **In this SGO program, each dollar you donate reduces what you owe in taxes by a dollar.**

Who qualifies for a tax credit?

Any **Ohio** taxpayer or Limited Liability Company (LLC) donating directly to the SGO is eligible for the tax credit. The law now allows for donations eligible for a tax credit to be collected until the date that Ohio taxes are due to the State of Ohio, typically April 15, for donations to be applied to the previous year. For example, a donor may make a donation to receive a tax credit on March 2, 2024, and have that donation applied to the 2023 tax year.

Can I donate directly to a particular Catholic school?

Donors may direct their SGO contribution directly to a particular Catholic school within the Diocese of Toledo. The Scholarship Fund will alert the Catholic school that a donation has been made to be applied to a student's tuition bill for the upcoming school year. Families must first apply to be considered for a scholarship, and donors may not designate a gift to a particular family.

How much is my tax credit when I donate to this fund?

The maximum tax credit is $750 per individual or $1,500 for those married filing jointly. However, there is no cap on donations to SGOs. Any amount may be donated to an SGO. If you file a married joint return, each taxpayer needs to make a $750 contribution in their own name to claim the maximum tax credit of $1,500.

How much do I owe for my State of Ohio Taxes?

On Form 1040 IT of your Individual Income Tax Return for the State of Ohio, reference line thirteen (13) or the Total Ohio tax Liability Line. For other tax-related questions, you are encouraged to consult a tax professional.

How is my tax credit applied to my state taxes?

After making a donation, you will receive via mail documentation to ensure your tax credit for the previous year's donation is applied to your state tax liability.

Is my donation also tax deductible for my federal taxes?

Yes, your gift to the SGO is tax deductible. Consult your tax advisor to determine your specific tax situation. For more information, visit **www.irs.gov** or a tax professional for more information.

I read that the donation is non-refundable, what does that mean?

It means that once a gift is made, the SGO is unable to issue a refund to a donor. This term does not refer to the process of receiving a tax refund from the state.