CITY OF CONCORD, CALIFORNIA

REQUEST FOR BID (RFB)

RFB#2438 – WEED ABATEMENT

Sealed bids for the above RFB will be accepted at the address indicated below as determined by www.time.gov. Late submittals will not be accepted and returned to the bidder unopened. Telephone, telegraphic, electronic, faxed, and late bids will not be accepted. It is the bidder's responsibility to see that their bids have sufficient time to be received by the receiving department before the submittal deadline. Bids are to be submitted in a sealed envelope described below. Bidder assumes the burden of delivery.

SCHEDULE OF EVENTS

Bid Timeline		
Date	**Time**	**Activity**
March 5, 2020	**By 5:00 PM**	**RFB Issued**
March 12, 2020	**12:00 PM**	**Questions to RFB Due**
March 19, 2020	**4:00 PM**	**Addendum Issued/Posted on Purchasing Website by City Staff** *(Addendum may include revisions and/or responses to RFB/ Questions)*
April 9, 2020	**2:00 PM**	**Bid Due Date** **Bid Submittals to & Bid Opening Location:** **Office of City Clerk-Wing A** **City of Concord Civic Center** **1950 Parkside Drive-M/S 03** **Concord, California 94519**
Contact person for the above RFB: Daniel Garza Email: purchasing@cityofconcord.org		

Online Vendor Registration Instructions:
Whether you are a current vendor or not, in order to view bids, participate in the bidding process, and/or receive email notifications to bid, you **must be registered** with us by completing our free online **'Vendor Registration'** section in the City of Concord Purchasing website at http://www.cityofconcord.org/business/purchasing/ (at no charge). *Note: The registration process will take you to our third party administrator (Public Purchase) who administers our online registration/bid information. Please read the instructions carefully and follow all of the steps.*

Bid Documents/Information:
You may view current and all bid opportunities at any time by going to the City's Purchasing website at www.cityofconcord.org/business/purchasing/bidsandquotes.asp (using the login information provided from the registration process). Hard copies may also be requested at the Purchasing Division, Finance Department, Civic Center, 1950 Parkside Drive, Concord, California, 94519 by emailing purchasing@cityofconcord.org for an appointment or by contacting the person specified in the bid document.

Finance Office's main phone number is 925-671-3178, office hours are 9:00 to 12:00 p.m. & 1:00 to 4:00 p.m., Monday through Friday, excluding City holidays. *(Note: Bid Notices are also posted in the glass box outside of Wing C in the Finance & Information Technology Building at the Civic Center.)*

Please note that the City of Concord does not use any bidding service nor is responsible for notifying potential bidders of upcoming bids even if you have completed the online vendor registration. Depending on the project amount or circumstance, not all bids are processed through the Purchasing Division. It is the potential bidder's responsibility to be informed of any upcoming bids, addendum, revisions, or updates by going to City's Purchasing website noted above or as instructed on the bid document.

Posted by: Daniel Garza, Purchasing Division .Date: 3/25/2020