CITY OF CONCORD, CALIFORNIA

REQUEST FOR PROPOSAL (RFP)

RFP#2437
STREET SWEEPING

Sealed proposals for the above RFP will be accepted at the address indicated below as determined by www.time.gov. Late submittals will not be accepted. Telephone and faxed bids will also not be accepted. It is the bidder's responsibility to see that the proposals have sufficient time to be received by the receiving department before the submittal deadline. Proposals are to be submitted as instructed in the bid document. Bidder assumes the burden of delivery.

SCHEDULE OF EVENTS

Proposal Timeline		
Date	**Time**	**Activity**
February 19, 2020	5:00 PM	RFP Issued
March 4, 2020	5:00 PM	Questions to RFP Due
March 6, 2020	5:00 PM	Addendum Issued/Posted on Purchasing Website by City Staff *(Addendum may include revisions and/or responses to RFP/ Questions)*
April 10, 2020	2:00 PM	**Proposal Due Date** Submittals to: City of Concord Civic Center Purchasing Division c/o Finance Department 1950 Parkside Drive-M/S 03, Concord, CA 94519
Contact person for the above RFP: Daniel Garza Email: purchasing@cityofconcord.org		

Online Vendor Registration Instructions:
Whether you are a current vendor or not, in order to view bids, participate in the bidding process, and/or receive email notifications to bid, you **must be registered** with us by completing our free online **'Vendor Registration'** section in the City of Concord Purchasing website at http://www.cityofconcord.org/page.asp?pid=2010 (at no charge). *Note: The registration process will take you to our third party administrator (Public Purchase) who administers our online registration/bid information. Please read the instructions carefully and follow all of the steps. . (Two-Step process: 1) to register with Public Purchase and 2) to register with City of Concord.)*

Bid Documents/Information:
You may view current and all bid opportunities at any time by going to the City's Purchasing website at http://www.cityofconcord.org/page.asp?pid=204 (using the login information provided from the registration process). Hard copies may also be requested at the Purchasing Division, Finance Department, Civic Center, 1950 Parkside Drive, Concord, California, 94519 by emailing purchasing@cityofconcord.org for an appointment or by contacting the person specified in the bid document.

Finance Office's main phone number is 925-671-3178, office hours are 9:00 to 12:00 p.m. & 1:00 to 4:00 p.m., Monday through Friday, excluding City holidays. *(Note: Bid Notices are also posted in the glass box outside of Wing C in the Finance & Information Technology Building at the Civic Center.)*

Please note that the City of Concord does not use any bidding service nor is responsible for notifying potential bidders of upcoming bids even if you have completed the online vendor registration. Depending on the project amount or circumstance, not all bids are processed through the Purchasing Division. It is the potential bidder's responsibility to be informed of any upcoming bids, addendum, revisions, or updates by going to City's Purchasing website noted above or as instructed on the bid document.

Posted by: Daniel Garza, Purchasing Division .Date: 2/25/2020