

## Grant Application and Submission Resources

### **Grant Preparation and Submission Contacts**

ACRI offers services such as providing proposal development assistance, acting as liaison between the researcher and the sponsor while ensuring the proposal complies with the agency guidelines and administrative requirements. This team assists with the preparation of appropriate internal and external application forms and in determining the accuracy of proposal budget. If interested in applying for a funding opportunity, contact the Research Grants and Contracts Manager.

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### **Templates:**

[Common Forms Implementation Resources](#)

[ACRI Resources boilerplate](#)

[ACRI Resources boilerplate – meeting and conference space](#)

[Timeline template](#)

[Data Management and Sharing Plan template](#)

[Human Subjects and Clinical Trial information](#)

[Human Subjects only](#)

[IER template workbook](#)

[Vertebrate Animals](#)

[Budget workbook](#)

[ACNC Resources boilerplate](#)

[ACRI Letter of Support template](#)

### **Important Messages:**

#### **Do you have an extramural grant application planned?**

If you have any extramural grant application planned, whether it is to a federal, state, or private agency, you must provide the basic information regarding your proposal using [this form \(internal link\)](#) not less than two months prior to the application deadline. These REDCap forms will help the Pre-award Team manage outgoing applications and other ACRI teams to address proposed resources. Failure to provide adequate notice of your intent to submit a grant application will result in your application being deferred to the next application cycle. Contact [Anne McMains](#) if you have questions.

### **Find Funding Opportunities Using PIVOT-RP**

ACRI now subscribes to PIVOT-RP, a comprehensive database of global funding information. PIVOT-RP allows for saving searches and tracking funding opportunities and offers tailored funding recommendations and alerts. Creating a PIVOT-RP [account](#) requires Arkansas Children's credentials for access. For Arkansas Children's credentials, Microsoft Authentication, and DUO multifactor authentication issues, contact 4-1111. Contact 4-6296 for more information and training.

### **Contact ACRI *before* submitting a letter of intent**

If you are considering a funding opportunity requesting a letter of intent, please contact Anne McMains at 364-5143 before submitting the letter. Please share the funding announcement and application guidelines. This request for notification does not apply to ACRI's intramural programs.

### **Proposing human subjects research or a clinical trial? Get correct research pricing *before* submitting**

If you are preparing a grant proposal that includes human subjects research or clinical trials that will be using services provided by Arkansas Children's, contact Lexie Dixon at 364-1743 for research pricing and applicable setup in EPIC and the Clinical Trials Management System. She will also assist those that wish to use the ClinCard program as a method to pay stipends to participants. Please contact Lexie early in grant proposal preparation to ensure all correct, up-to-date research pricing is included in your project's budget.

### **TRI Mock Study Sections Give Grant Applications a Competitive Edge**

The UAMS Translational Research Institute offers mock study section grant reviews to help ensure that grant applications are ready to compete for funding. The sessions are led by veteran faculty with a strong history of extramural funding. Reviews are available for laboratory, animal and human subjects projects and may be requested for any external grant application (e.g., NIH, CDC, DOD, USDA). Both new applications and resubmissions will be considered. [Learn more.](#)

### **Arkansas Research Alliance Core Facilities Exchange**

The Arkansas Research Alliance (ARA) is leading a statewide partnership of its member institutions in conjunction with ACRI to establish and manage the [ARA Core Facilities Exchange](#) (CFE). The CFE is an online platform that showcases over 300 pieces of research instrumentation and accompanying services available at laboratories across the state. The CFE intends to create awareness of and facilitate access to the presence, capabilities, and availability of high-value equipment in the state among the Arkansas research community. The benefits are envisioned to enhance grant competitiveness, foster collaboration, reduce redundancy in capital expenditures, increase utilization, and ultimately incentivize a thriving, well-networked research enterprise. See the current list of participating core facilities [here](#).